

**Town of Moultonborough  
Board of Selectmen  
Meeting Agenda  
Friday, April 5, 2024  
5:00 P.M.  
6 Holland St. Moultonborough, NH**

*Note: meeting rescheduled from Thursday, April 4<sup>th</sup> due to snowstorm. Board will vote to enter nonpublic session under RSA 91-A: 3, II (b) prior to the start of their regular business.*

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. NON-PUBLIC SESSION**
  - A. RSA 91-A: 3, II (b)
- IV. REVIEW / APPROVAL MINUTES**
  - A. Date(s): 3/28/2024 (+N/P)
- V. CONSENT AGENDA**
  - A. Tax Collector – interest abatements
    - i. TM 245/036 - \$20.80 (Board previously approved)
    - ii. TM 131/038 - \$7.20 (refund for USPS late delivery)
- VI. NEW BUSINESS**
  - A. Moultonborough Town Clerk and Town Moderator
    - i. Ballot Counting Device Replacement
  - B. Fishing Tournament Launch Request
    - i. Back Bay Trail NH: 4/27 – Lees Mills
    - ii. NH Bass Anglers: 8/16 – Lees Mills
- VII. OTHER BUSINESS**
  - A. FY '24-25 capital/warrant
- VIII. CITIZEN INPUT**
- IX. NON-PUBLIC SESSION**
  - A. RSA 91-A: 3, II (a)

*Any person with a disabling condition who would like to attend this public meeting and needs to be provided reasonable accommodations to participate please contact the Moultonborough Town Hall at 603-476-2347 so accommodations can be made.*

Town of Moultonborough  
Board of Selectmen  
March 28, 2024

**MEETING MINUTES**

**Present:** Chairman of the Board Jon W. Tolman, Vice Chairman Shari Colby, Selectmen Kevin D. Quinlan, Jean M. Beadle and Karel A. Crawford were present; Advisory Budget Committee (ABC) members Kay Peranelli was present, Mary Philips and Joseph Adams were conferenced into the meeting. Town Clerk Julia Marchand and Town Administrator Charles Smith were also present.

**I. CALL TO ORDER:** Chairman Tolman called the meeting to order at 5:00 p.m. at the Moultonborough Town Hall in the Ernest Davis meeting room. (Note: Selectman Crawford arrived a few minutes after the start of the meeting).

**II. PLEDGE OF ALLEGIANCE:** The Board recited the Pledge of Allegiance.

**III. APPROVAL OF MINUTES**

**Motion:** Selectman Beadle

*To approve the meeting minutes and nonpublic session minutes from March 7, 2024.*

**Seconded:** Vice Chairman Colby

**Discussion:** Chairman Tolman updated spelling of "Samaha" on page 3 line 25.

**Vote:** 4 – 0

**Motion passed.**

**IV. CONSENT AGENDA:** The Board signed and voted in the affirmative on each of the following items.

A. Disposal Agreement – 100 Sibley Road

B. NH Department of Revenue Administration forms

i. Form A-10; Application for Current Use Assessment; 169 Severance Road and 265 Governor Wentworth Highway

ii. Form PA-29; Veteran's Tax Credit forms

C. Response to Exemption/Tax Credit Application

i. 46 Buttonwood Drive

ii. Loon Preservation Committee (Charitable)

iii. Meredith Area Chamber of Commerce

iv. Squam Lakes Conservation Society

D. Yield Tax Levy (\$136.76)

E. Lee's Mills Boat Slip Lease Agreements

**Motion:** Selectman Quinlan

*To approve the consent agenda items.*

**Seconded:** Selectman Beadle

**Vote:** 4 – 0

**Motion passed.**

1  
2 V.

3 **NEW BUSINESS**

4 A. Fiscal Year '24-25 Capital Improvement Planning: The Selectmen reviewed the  
5 department capital request and the recommendations from the Capital Improve-  
6 ments Program Committee (CIPC). Board determined the capital items and appro-  
7 priations to move forward with this year's town warrant.

- 8 i. Municipal Sewer Expansion Study - \$30K from tax levy. Board approved,  
9 request was not recommended by CIPC.  
10 ii. CRF Appraisal Fund - \$49,500 from tax levy; appraisal contract amount.  
11 iii. CRF Milfoil Control Fund - \$150K; from tax levy, budgeted amount rec-  
12 ommended by Milfoil Committee.  
13 iv. CRF Historic Building Fund - \$25K; from tax levy; amount to replenish the  
14 reserve fund after last years work completed on the Middle Neck School  
15 Building.  
16 v. CRF Town-wide IT Fund - \$22K; from tax levy; annual amount for depart-  
17 ments IT.  
18 vi. Highway Garage Maintenance Bays Renovations – total project request  
19 \$710K. Board decided \$350K appropriation from unassigned fund balance  
20 for deposit into Municipal Building Maintenance Fund.  
21 vii. Mechanical Sliding Gate at Waste Management Facility - \$30K project re-  
22 quest amount was not approved.  
23 viii. WMF Compactor - \$40K approved from tax levy.  
24 ix. Middle Neck Cemetery Well - \$35K project; amount to be funded from pre-  
25 viously received estate donation.  
26 x. Cemetery Columbarium & Cremation Garden - \$230K project not recom-  
27 mended by CIPC. Board recommended \$100K appropriation from unas-  
28 signed fund balance, to be deposited into the Municipal Building Mainte-  
29 nance Fund.  
30 xi. Municipal Building Maintenance Fund – Board approved a \$100K appro-  
31 priation, from tax levy.  
32 xii. Road Projects - \$1.9M request. CIPC recommended \$1.4M. Board recom-  
33 mended \$1.493M tax levy, \$250K from unassigned fund balance, and  
34 \$157K from Highway Block Grant.  
35 xiii. Rink Surface Sweeper – Board approved \$85K appropriation from tax levy.  
36 CIPC did not recommend request. Capital item relates to the installation of  
37 an ice rink roof, which Board and CIPC differ on the installation of roof.  
38 Board did not recommend installing ice rink roof this year.  
39 xiv. Skid Steer - \$90K recommended from tax levy.  
40 xv. Backhoe w/attachments - \$200K recommended from tax levy.  
41 xvi. 10 Wheel Dump Truck - \$350K recommended from tax levy.  
42 xvii. Mini Wheeled Excavator/Sweeper/Mower - \$137,270 request recom-  
mended with amount to be funded by prior estate donation.

- xviii. CRF Public Works Equipment - \$150K appropriation recommended by Select Board from tax levy and deposited into CRF.
- xix. Replace Fire Chief vehicle - \$65K from tax levy. Both public bodies recommended.
- xx. Fire Engine – both public bodies recommended the \$1,017,500 purchase of new fire engine. Board recommended \$550K from tax levy with remaining balance \$517,500 from unassigned. Town Administrator to follow up with Fire Chief about ordering the fire engine and when payment might be due. Estimated build and receipt of the truck is two years.
- xxi. CRF Fire Fighting Equipment – requested amount \$150K. Both public bodies agreed to the appropriation, however, the Board increased the amount to \$250K from tax levy, for the future capital need of purchasing fire department equipment.
- xxii. Replace 2016 Ford Interceptor (Police Cruiser) - \$80K appropriation from tax levy was approved.
- xxiii. Replace Sig Sauer 9MM Handguns – both approved request of \$22,250. Board preferred the amount be expended from remaining funds in Local Fiscal Recovery Funds (LFRF) instead of warrant article.
- xxiv. Establish New Police Cruiser CRF – Board agreed to having a warrant article to establish CRF for the purpose of purchasing new police cruisers, outfitting and maintenance expenses. Board recommended a \$50K appropriation for new account. CIPC did not recommend establishing new CRF.
- xxv. States Landing Phase 6 Playground Equipment - \$142,100 was approved by BOS and CIPC. Board recommends the expenditure be from CRF.
- xxvi. CRF Library Building - \$35K appropriation to be deposited into CRF was approved and recommended by BOS and CIPC.

B. Moultonborough Department of Public Works

- i. Board of Selectmen and Moultonborough Public Library Memorandum of Understanding (MOU) – the Board reviewed a recommended MOU from the Library which would establish duties and responsibilities with the Library building between the two parties. Before agreeing to the MOU, the Board requested a legal review.

**Motion:** Selectman Quinlan

*To have the Town Attorney review the Board/Library MOU.*

**Seconded:** Selectman Crawford

**Vote:** 5 – 0

**Motion passed.**

- ii. KV Partners, LLC – Director of Public Works, Chris Theriault, forwarded a recommendation to use KV Partners as the engineer consultant to complete the towns NHDES Groundwater Management Permit, a requirement for the former Moultonborough Landfill Site. KV Partners who completed the prior permit recommended a not to exceed \$8,000 budget to complete the new permit.

1                   **Motion:** Selectman Quinlan

2                   *To waive the Statement of Policy No. 23 Competitive Bidding Policy and accept*  
3                   *the Professional Services Agreement for the Groundwater Management Permit*  
4                   *from KV Partners dated March 6, 2024 and authorize the Town Administrator to*  
5                   *sign.*

6                   **Seconded:** Vice Chairman Colby

7                   **Vote:** 5 – 0

8                   **Motion passed.**  
9

- 10           C. Moultonborough Trustees of Trust Fund – the Board approved the appointment of a new  
11           alternate member.  
12

13                   **Motion:** Selectman Beadle

14                   *To have the appointment of Robert Watts as an Alternate Member to the Trustees*  
15                   *of the Trust fund for three-year term with an end date of Town Meeting in May*  
16                   *2027.*

17                   **Seconded:** Selectman Crawford

18                   **Vote:** 5 – 0

19                   **Motion passed.**  
20

- 21           D. Moultonborough Conservation Commission – the Board received three reappointment re-  
22           quests for Marie Samaha, Steve King and Anni Jakobsen. Board delayed reappointment  
23           until they received further information about staggered terms of the members as each re-  
24           appointment had the same term and end date.  
25

26                   **Motion:** Selectman Quinlan

27                   *To move Conservation Commission reappointments to next meeting.*

28                   **Seconded:** Selectman Crawford

29                   **Vote:** 5 – 0

30                   **Motion passed.**  
31

- 32           E. Fishing Tournament Launch Requests

- 33                   i. NH Junior Bassmaster's – the Board did not approve this request at this time as  
34                   the dates requested (7/13 & 8/24) fall on a Saturday. Board recommended the  
35                   applicant choose a weekday.  
36

37                   **Motion:** Selectman Quinlan

38                   *To deny the Fishing Tournament Launch Request for NH Junior Bassmaster's and*  
39                   *request applicant select another date(s).*

40                   **Seconded:** Selectman Crawford

41                   **Vote:** 5 – 0

42                   **Motion passed.**  
43

- 44                   ii. Aluminum Fishing Series: 7/19 from Lee's Mill & States Landing

45                   **Motion:** Selectman Quinlan

46                   *To approve Fishing Tournament Launch Request for Aluminum Fishing Series on*  
47                   *7/19/2024 from Lees Mill. Applicant must pay an additional \$150 fee if they want*

1 *to also launch from States Landing.*

2 **Seconded:** Selectman Crawford

3 **Vote:** 5 – 0

4 **Motion passed.**

5  
6 iii. Lakes Region Bass Chasers: 5/1 from Lee's Mill & States Landing

7  
8 **Motion:** Selectman Quinlan

9 *To approve Fishing Tournament Launch Request for Lakes Region Bass Chasers*  
10 *on 5/1/2024 from Lees Mill. Applicant must pay an additional \$150 fee if they*  
11 *want to also launch from States Landing.*

12 **Seconded:** Selectman Crawford

13 **Vote:** 5 – 0

14 **Motion passed.**

15  
16 iv. NH Bass Federation: 8/25 from Lee's Mill & States Landing; applicant paid \$300  
17 fee to launch from both sites.

18  
19 **Motion:** Vice Chairman Colby

20 *To approve Fishing Tournament Launch Request for Aluminum Fishing Series on*  
21 *8/25/2024 from Lees Mill and States Landing.*

22 **Seconded:** Selectman Beadle

23 **Vote:** 5 – 0

24 **Motion passed.**

25  
26 F. Use of Moultonborough Function Hall – the Board received a request from Town Moder-  
27 ator Paul Punturieri to use the function hall for a candidate's night event. Board approved  
28 request and waived the required fee.

29  
30 **Motion:** Selectman Beadle

31 *To approve use of the Moultonborough Function Hall for a candidate's night on*  
32 *May 5<sup>th</sup>, 2024 and to waive the required \$250 rental fee.*

33 **Seconded:** Selectman Crawford

34 **Vote:** 5 – 0

35 **Motion passed.**

36  
37 G. Town Treasurer – requested the approval of two Delegation of Deposit Authority (RSA  
38 41:29) for the Town Administrator and new Deputy Finance position. Board approved the  
39 Town Admin delegation but moved the Deputy approval to a future meeting as the Board  
40 needs to finalize the job duties and responsibilities of this new position.

41  
42 **Motion:** Selectman Quinlan

43 *To approve the Town Treasurer's Delegation of Deposit Authority for the Town*  
44 *Administrator.*

45 **Seconded:** Selectman Crawford

46 **Vote:** 5 – 0

**Motion passed.**

H. Shannon Cemetery – the Board approved the purchase of a Shannon Cemetery lot buy back #307.

**Motion:** Selectman Beadle

*To approve a Shannon Cemetery lot buy back #307 for \$400.*

**Seconded:** Selectman Crawford

**Vote:** 5 – 0

**Motion passed.**

**VI. OTHER BUSINESS**

**A. Announcements**

i. Chairman Tolman announced the passing of former Town Deputy Treasurer Judy Christensen.

ii. Town Clerk Office: establishing a new program “Dog of the Month and Dog of the Year Election” to encourage town dog owners to register their dogs. Drawing will be each month and owners can opt out of being selected.

B. Public Hearing: The Board of Selectmen scheduled their public hearing for the 2024 town warrant and SB2 petitioned warrant article for Tuesday, April 16<sup>th</sup> at 6:30 p.m. in Town Hall, Ernest Davis Room.

C. Vacant positions: Selectmen finalized members to be on the vacant positions interview panel. Chairman Tolman and Selectman Quinlan will join staff for interviewing Building Inspector candidates. Selectman Beadle and Quinlan will be part of the interview panel for the Finance Director position.

**VII. CITIZEN INPUT**

A. Joe Cormier, Moultonborough Neck Road, commented about the RSA’s referenced in the BOS/Library MOU. Board agreed to have counsel review before approval.

**VIII. NON-PUBLIC SESSION**

**Motion:** Selectman Quinlan

*To entered nonpublic session pursuant to RSA 91-A: 3, II (b).*

**Seconded:** Vice Chairman Colby

**Vote:** 5 – 0

**Motion passed.**

**Entered:** 7:17 p.m.

**Reconvened:** 7:50 p.m.

**IX. ADJOURNMENT – meeting adjourned at 7:50 p.m.**

*Written on behalf of the Selectmen by Charles Smith, Town Administrator*

\_\_\_\_\_  
Approved  
Jon Tolman, Chairman

\_\_\_\_\_  
Date



*Office of Selectmen*  
Town of Moultonborough  
6 Holland Street - PO Box 139  
Moultonborough, NH 03254  
(603) 476-2347 \* Fax (603) 476-5835

**Board of Selectmen Agenda Report**

**Date:** 3/26/24

**To:** Select Board

**From:** Julia Marchand, Town Clerk *jm*

**Subject:** VotingWorks Ballot Counting Device

**Recommended motion:** To vote on whether the Town of Moultonborough should purchase a VotingWorks ballot counting device to be used at future elections.

**Background:** The AccuVote ballot counting device that the town currently uses is becoming hard to source parts for due to its age. Service for this machine is likely to cease in the coming years as well. The VotingWorks device was successfully used by five NH towns this March and is available for purchase now.

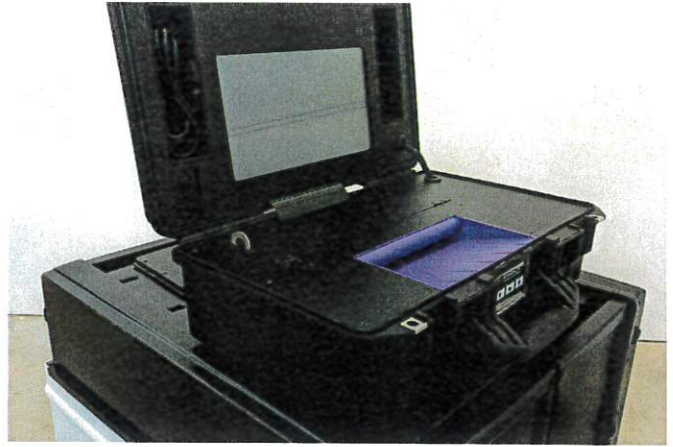
**Issue:** The AccuVote ballot counting device is likely to become obsolete within a year or two.

**Fiscal Impact (If any):** \$7,500 for the system plus consumables (paper, security seals, etc.).  
\$500 annually for service and support.

## Election technology you can trust

VotingWorks is a voting system that lives up to the high standards of election administrators:

- **Simplicity:** Election-day setup and polls-open in 10 minutes. Tally reports on 8.5x11 paper for easy posting and photocopying. Write-ins adjudicated on screen. Equipment transportable by one person in one car.
- **Security:** Strong data authentication secures USB drives from tampering. Penetration-tested & vulnerability-scanned. Digital seal ensures software integrity, checkable with a smartphone.
- **Transparency:** Source code, pricing, documentation, and company financials all publicly available at <https://voting.works>. No other vendor comes close.



## Tested to the latest federal standard

We're the first and only voting system tested by a federally accredited Voting Systems Testing Lab to the security and accuracy parts of the latest federal standard, the Voluntary Voting Systems Guidelines v2.0. We recently completed a second expanded round of testing with SLI Compliance to a subset of VVSG 2.0 requirements identified by the state of New Hampshire. These requirements included testing and/or review of:

- Cryptography, MFA, and FIPs compliance
- Risk Assessment documentation and vulnerability scans
- Functional testing, including several NH ballots styles and the VVSG 2.0 accuracy test.

We tested requirements of VVSG 2.0 that fall under the high level principles of high quality design, high quality implementation, voter privacy, auditable, ballot secrecy, access control, physical security, data protection, system integrity, and detection and monitoring. We intend to submit for full EAC certification to VVSG 2.0 in 2024.

We are currently certified for use in New Hampshire and have customers in New Hampshire and Mississippi.

## You wouldn't buy a car without an airbag, right?

You might drive a car without an airbag for a little bit, if that's all that's available to you. But if you're buying a new car meant for a decade of use, you're going to want that airbag.

Vendors other than VotingWorks are selling equipment for the 2024 elections built to a standard from 2005, years before the first iPhone. No vulnerability scanning, no penetration testing, no authenticated USB drives, no software integrity checks, because the standard they're certified to doesn't require a modern security architecture. If you're buying a new voting system today, that's just not good enough.

VotingWorks

+1 5108068333

billing@voting.works

https://voting.works



Quote 1018

ADDRESS	SHIP TO
Julia Marchand	Julia Marchand
Town of Moultonborough, NH	Town of Moultonborough, NH
6 Holland St	6 Holland St
Moultonborough, NH 03254	Moultonborough, NH 03254

DATE  
03/28/2024

TOTAL  
\$7,500.00

DATE		QTY	RATE	AMOUNT
	VxScan 3.1	1	6,000.00	6,000.00
	Precinct Scanner & Ballot Box			
	VxAdmin 3.0	1	1,000.00	1,000.00
	Local EMS			
	VxAdmin Printer 2.0	1	500.00	500.00
	Laser Printer (OPTIONAL)			

Price with printer is \$7,500

Price without printer is \$7,000

TOTAL	\$7,500.00
-------	------------

THANK YOU.

Accepted By

Accepted Date

VotingWorks

+1 5108068333  
billing@voting.works  
https://voting.works



Quote 1019

ADDRESS	SHIP TO
Julia Marchand	Julia Marchand
Town of Moultonborough, NH	Town of Moultonborough, NH
6 Holland St	6 Holland St
Moultonborough, NH 03254	Moultonborough, NH 03254

DATE  
03/28/2024

TOTAL  
\$500.00

DATE		QTY	RATE	AMOUNT
	TRUST	1	500.00	500.00
	Annual TRUST (Technology, Repair, Upgrade, Support, and Training) Services			

TOTAL	\$500.00
-------	----------

THANK YOU.

Accepted By

Accepted Date

**\*\* PLEASE REFER TO ORDINANCE #5 & POLICY #11 \*\***

## Office of Selectmen

Town of Moultonborough

6 Holland Street - PO Box 139 \* Moultonborough, NH 03254

(603) 476-2347 \* [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov)

### FISHING TOURNAMENT LAUNCH REQUEST

ORGANIZATION: Back Bay Trail NH CONTACT: Jason Faro  
ADDRESS: 23 Spaulding St Townsend, MA 01469 TEL #: 978-273-8528  
DATE REQUEST REC'D: \_\_\_\_\_ DATE(S) OF EVENTS: 4-27-24 Saturday  
START/END TIME: 7:00am - 3:00pm  
LAUNCH AREA(S) REQUESTED: Lees Mills  
NO. OF BOATS/TRAILERS: 10  
LIABILITY INSURANCE HOLDER & POLICY #: Jason Faro + Christopher Bolduc <sup>Policy #</sup>  
ADL  
ADDITIONAL REQUEST(S) & INFORMATION PROVIDED: \_\_\_\_\_ 535113-1

TOURNAMENT FEE (Per Day): \$150.00 CHECK #: 850 DATE REC'D: 4/1/24  
FEE RECEIVED: \$150

#### Town Department Response Only

MOULTONBOROUGH POLICE DEPT.: See attachment

MOULTONBOROUGH FIRE DEPT.: See attachment

DATE OF SELECTMEN'S MEETING: \_\_\_\_\_

STIPULATIONS: \_\_\_\_\_

THIS REQUEST IS: \_\_\_\_\_ DENIED \_\_\_\_\_ APPROVED

DATE OF APPROVAL/DENIAL SENT: \_\_\_\_\_

DATE NH FISH & GAME NOTIFIED: \_\_\_\_\_

**FISHING TOURNAMENT LAUNCH REQUEST  
POLICE/FIRE COMMENTS**

**Back Bay Trail NH  
April 27, 2024**

**Lees Mills**

**Moultonborough Police Department Comments:**

No issues, as long as participants comply with Town Parking Regulations and do not block any roads or driveways in the area.

Peter W. Beede Jr.  
Chief of Police

**Moultonborough Fire Department Comments:**

The Fire Department has no objections to this request. Standard provisions to allow for access to fire hydrant and fire boat at Lees Mills.

David Bengtson  
Fire Chief  
3/25/24



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/26/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> P.J. Ferguson Insurance Agency P.O. Box 15127  Worcester MA 01615	<b>CONTACT NAME:</b> Lisa Lermond <b>PHONE (A/C, No, Ext):</b> (978) 537-4730 <b>FAX (A/C, No):</b> (978) 537-5029 <b>E-MAIL ADDRESS:</b> llermond@braleywellingtongroup.com																					
<b>INSURED</b>  Jason Faro and Christopher Bolduc, DBA: Back Bay Trail- NH 23 Spaulding St  Townsend MA 01469	<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>Tri-State Ins Co of Minnesota</td><td></td></tr><tr><td>INSURER B:</td><td></td><td></td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Tri-State Ins Co of Minnesota		INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
INSURER(S) AFFORDING COVERAGE		NAIC #																				
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INSURER B:																						
INSURER C:																						
INSURER D:																						
INSURER E:																						
INSURER F:																						

**COVERAGES****CERTIFICATE NUMBER:** 2023-2024**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			ADL5351115-15	07/15/2023	07/15/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000 \$
	<input type="checkbox"/> <b>MOBILE LIABILITY</b> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<input type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The certificate holder is named as Additional Insured.

**CERTIFICATE HOLDER****CANCELLATION**

Town of Moultonborough  
6 Holland St, PO Box 139

Moultonborough

MA 03254

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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NH FISH AND GAME DEPARTMENT  
11 Hazen Drive  
Concord, NH 03301  
wildnh.com

Submit Form to NHFG

E-mail: fisheries@wildlife.nh.gov

Club ID: 526

Missing Reports: ☐ yes ☒ no  
Status Received #: 7/29

## APPLICATION FOR PERMIT TO CONDUCT A FISHING TOURNAMENT

Authorized under RSA 211:16-b, FIs 503.04 and FIs 1110.05, **PLEASE INCLUDE ALL INFORMATION**

Name of Sponsoring Organization: Back Bay Trail-NH  
Name of Applicant/TITLE: First Jason Last Faro Title: Director  
Street: 23 Spaulding St Town: Townsend State: MA Zip: 01469  
Telephone #: 978-302-1332 (alternate phone) 978-273-8528  
Email address: jfaro@braleywellingtongroup.com

Fish Species in Tournament: LMB SMB  
Inclusive dates of Tournament: 04/27/2024 to 04/27/2024 Maximum # of Boats: 15  
Waterbody: Lake Winnepesaukee Town(s): Moultonborough  
Launch Site (be specific): Lees Mills  
Weigh-In Site (be specific): Lees Mills  
Is this event open to the public? ☐ yes ☒ no

### FOR BASS TOURNAMENTS ONLY:

Bass tournament is a club level event in which members compete for club standings.

☒ yes ☐ no

Bass tournament operates under a format of catch, measure and immediate release.\*

☐ yes ☒ no

Sponsoring organization is located in New Hampshire.

☐ yes ☒ no

Majority of sponsoring organization's members live in New Hampshire.

☒ yes ☐ no

A New Hampshire Interscholastic Athletic Association event

☐ yes ☒ no

### FEES:

Fishing Tournament	<input type="checkbox"/> \$49.00 ea.	
Club level bass tournament with 15 or fewer boats	<input checked="" type="checkbox"/> \$10.00 ea.	
Bass tournament with 16 or more boats	<input type="checkbox"/> \$49.00 ea.	
Bass tournament where all fish are measured or weighted and immediately released at location of capture	<input type="checkbox"/> \$10.00 ea.	
NHIAA school tournament	<input type="checkbox"/> FREE	Total fee: \$ 10.00

- Application shall be submitted 30 days prior to any fishing tournament.
- **Incomplete applications will be returned.**

### FOR OFFICE USE ONLY

Check #: 849 Amount \$: 90.00 This is 1 of 4 Applications  
Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Reason: 2/27 Oct Sent  
Comments: BMS  
PERMIT #: 13175 DATE OF ISSUE: \_\_\_\_\_

nhbatishing@hotmail.com

Revised and approved by the Board of Selectmen 09/23/2021

\*\* PLEASE REFER TO ORDINANCE #5 & POLICY #11 \*\*

## Office of Selectmen

Town of Moultonborough

6 Holland Street - PO Box 139 \* Moultonborough, NH 03254

(603) 476-2347 \* www.moultonboroughnh.gov

### FISHING TOURNAMENT LAUNCH REQUEST

MAR 25 2024

Gave to Charlie  
3/25

ORGANIZATION: New Hampshire Bass Anglers (NHBA) CONTACT: Curt Riendeau

ADDRESS: 206 Poor Farm Rd. New Ipswich, NH 03051 TEL #: 603-732-7007

DATE REQUEST REC'D: \_\_\_\_\_ DATE(S) OF EVENTS: August 16, 2024

START/END TIME: 7AM - 3PM

LAUNCH AREA(S) REQUESTED: Lee's Mills Boat Ramp

NO. OF BOATS/TRAILERS: 15

LIABILITY INSURANCE HOLDER & POLICY #: Attached

ADDITIONAL REQUEST(S) & INFORMATION PROVIDED: \_\_\_\_\_

TOURNAMENT FEE (Per Day): \$150.00 CHECK #: 379 DATE REC'D: 3/25/24

FEE RECEIVED: \$150

#### Town Department Response Only

MOULTONBOROUGH POLICE DEPT.: See attachment

MOULTONBOROUGH FIRE DEPT.: See attachment

DATE OF SELECTMEN'S MEETING: \_\_\_\_\_

STIPULATIONS: \_\_\_\_\_

THIS REQUEST IS: \_\_\_\_\_ DENIE \_\_\_\_\_ APPROVED \_\_\_\_\_

DATE OF APPROVAL/DENIAL SENT: \_\_\_\_\_

DATE NH FISH & GAME NOTIFIED: \_\_\_\_\_

Friday

**ACORD**<sup>TM</sup>**CERTIFICATE OF LIABILITY INSURANCE**DATE (MM/DD/YYYY)  
3/21/24

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	K & K Insurance Group, Inc. P.O. Box 2338 Fort Wayne, In 46801	CONTACT NAME:	SPORTS	
		PHONE (A/C, No, Ext):	800-441-3994	FAX (A/C, No):
		E-MAIL ADDRESS:	KK.SPORTS@KANDKINSURANCE.COM	
		INSURER(S) AFFORDING COVERAGE	NAIC #	
		INSURER A:	GRANITE STATE INSURANCE COMPAN	23809
		INSURER B:	NAT'L UNION FIRE INS CO OF PIT	19445
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

**COVERAGES****CERTIFICATE NUMBER:**

2097255

**REVISION NUMBER:**

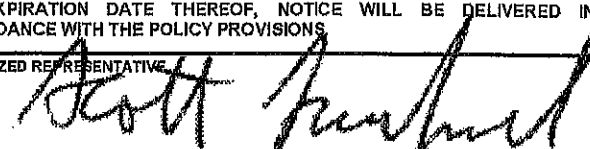
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <u>Owners &amp; Contractors</u> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: PER MEMBER	Y	N	AIP3450358900	12:01AM 1/27/24	12:01AM 1/27/25	EACH OCCURRENCE 1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) 300000 MED EXP (Any one person) 5000 PERSONAL & ADV INJURY 1000000 GENERAL AGGREGATE 3000000 PRODUCTS-COMP/OP AGG 1000000 Part Lgl Liab 1000000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea Accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER-STATUE OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT
B	Participant Accident			AID3450211001	12:01AM 1/27/24	12:01AM 1/27/25	AD&D 10000 Primary Medical NONE Excess Medical 25000 Weekly Indemnity NONE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS AN ADDT'L INSURED WITH RESPECT TO THE OPERATIONS OF THE NAMED INSURED. CLUB: NEW HAMPSHIRE BASS ANGLERS DATE: 8/16/2024  
 EVENT: LEE'S MILLS TOURNAMENT LOCATION: LAKE WINNIPESAUKEE

**CERTIFICATE HOLDER****CANCELLATION**

TOWN OF MOULTONBOROUGH 6 HOLLAND ST. PO BOX 139 MOULTONBOROUGH, NH 03254	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

## APPLICATION FOR PERMIT TO CONDUCT A FISHING TOURNAMENT

Authorized under RSA 211:16-b, Fis 503.04 and Fis 1110.05, PLEASE INCLUDE ALL INFORMATION

Name of Sponsoring Organization: New Hampshire Bass Anglers (NHBA)  
Name of Applicant/Title: First Curt Last Riendeau Title: Director  
Street: 206 Poor Farm RD. Town: New Ipswich State: NH Zip: 03071  
Telephone #: 603-732-7007 (alternate phone) \_\_\_\_\_  
Email address: nhbafishing@hotmail.com  
Fish Species in Tournament: LMB SMB  
Inclusive dates of Tournament: 08/16/2024 to 08/16/2024 Maximum # of Boats: 15  
Waterbody: Winnepesaukee Lake Town(s): Gilford, Meredith, Moultonborough  
Launch Site (be specific): Lee's Mills  
Weigh-in Site (be specific): Lee's Mills near steamboat parking (Designated Area)  
Is this event open to the public? ☐ yes ☒ no

### FOR BASS TOURNAMENTS ONLY:

☒ Bass tournament is a club level event in which members compete for club standings.

☒ yes ☐ no

☐ Bass tournament operates under a format of catch, measure and immediate release.\*

☐ yes ☒ no

☒ Sponsoring organization is located in New Hampshire.

☒ yes ☐ no

☒ Majority of sponsoring organization's members live in New Hampshire.

☒ yes ☐ no

☐ A New Hampshire Interscholastic Athletic Association event

☐ yes ☒ no

### FEES:

Fishing Tournament	<input type="checkbox"/> \$49.00 ea.	
Club level bass tournament with 15 or fewer boats	<input checked="" type="checkbox"/> \$10.00 ea.	
Bass tournament with 16 or more boats	<input type="checkbox"/> \$49.00 ea.	
Bass tournament where all fish are measured or weighted and immediately released at location of capture	<input type="checkbox"/> \$10.00 ea.	
NHIAA school tournament	<input type="checkbox"/> FREE	Total fee: \$ 10.00

- Application shall be submitted 30 days prior to any fishing tournament.
- Incomplete applications will be returned.

### FOR OFFICE USE ONLY

Check #: 375 Amount \$: 6000 This is 4 of 6 Applications  
Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Reason: not sent 2/24  
Comments: \_\_\_\_\_  
PERMIT #: 13375 DATE OF ISSUE: \_\_\_\_\_

**FISHING TOURNAMENT LAUNCH REQUEST  
POLICE/FIRE COMMENTS**

**NH Bass Anglers  
August 16, 2024**

**Lees Mills**

**Moultonborough Police Department Comments:**

No issues as long as attendees obey areas that are posted "No Parking" and do not block any driveways or roads in the area.

Peter W. Beede Jr.  
Chief of Police  
3/29/24

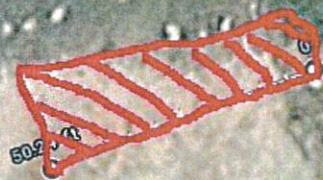
**Moultonborough Fire Department Comments:**

The Fire Department has no objections to this request. Standard provisions to allow for access to fire hydrant and fire boat at Lees Mills (See details on file).

David Bengtson  
Fire Chief  
3/25/24

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Lees Mill Rd



NO PARKING IN  
CROSS HATCHED AREA  
DO NOT BLOCK  
ACCESS FOR FIRE  
TRUCKS TO HYDRANT  
OR BOAT

x  
Measure distance  
Click on the map to add to your path  
Total distance: 50. ft