

**Town of Moultonborough
Board of Selectmen
Meeting Agenda
Thursday, September 19, 2024
5:00 P.M.
6 Holland St.
Moultonborough, NH**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. REVIEW/APPROVAL OF MEETING MINUTES**
 - A. Dates: 9/5/2024 and Non-Public Minutes
- IV. CONSENT AGENDA**
 - A. Street Excavation Permit
 - i. 214 Wentworth Shores Rd; relocation of septic system across the street
 - B. Middle Neck Cemetery lot purchase #349 (\$1,600)
 - C. Personnel Action Form
- V. NEW BUSINESS**
 - A. Town Clerk
 - i. Acceptance of Unanticipated Funds from the NH Secretary of State's Grant Program: \$3,500)
 - B. Temporary Use Permit – Commercial Use
 - i. Castle Car Show; October 5th
- VI. OLD BUSINESS**
- VII. OTHER BUSINESS**
- VIII. CITIZEN INPUT**
- IX. NON-PUBLIC SESSION**
 - A. RSA 91-A; 3, II (a)
 - B. RSA 91-A; 3, II (b)
- X. ADJOURNMENT**

Any person with a disabling condition who would like to attend this public meeting and needs to be provided reasonable accommodations to participate please contact the Moultonborough Town Hall at 603-476-2347 so accommodations can be made.

**Town of Moultonborough
Board of Selectmen
September 5, 2024**

MEETING MINUTES

Present: Chairman of the Board Kevin D. Quinlan opened the meeting at 5:00 p.m. and members present were Selectmen Charles M. McGee, Karel A. Crawford, and James F. Gray, and Vice Chairman Jon W. Tolman was absent with prior notice. Department Heads present were Town Administrator Charles Smith.

I. CALL TO ORDER: Chairman of the Board Kevin D. Quinlan called the meeting to order at 5:00 p.m. at the Moultonborough Town Hall in the Ernest Davis meeting room.

II. PLEDGE OF ALLEGIANCE: The Board recited the Pledge of Allegiance.

III. APPROVAL OF MINUTES

Motion: Selectman Crawford

To approve the meeting minutes and nonpublic minutes from August 15, 2024.

Seconded: Selectman McGee

Vote: 4 – 0

Motion passed.

IV. CONSENT AGENDA: The Board signed and voted in the affirmative on the following consent agenda items.

A. Shannon Cemetery lot purchase; #337 (\$400) and #316 (\$1,600)

B. Disposal Agreement

i. 9 Shaker Jerry Road

C. New Hampshire Department of Revenue Administration forms

i. PA-29; Veteran's Tax Credit and Elderly Exemption forms

D. Personnel Action Form

Motion: Selectman Gray

To approve the consent agenda items.

Seconded: Selectman Crawford

Vote: 4 – 0

Motion passed.

V. NEW BUSINESS

A. Town Assessing

i. Correction on Abatement Credit Refund – MBLU #194-037; this was originally approved by the Board on August 1st, 2024 but the amount to be abated was incorrectly written. Error was \$27 lower than actual amount. Board revoted and approved the abatement.

Motion: Selectman McGee

To approve a \$1,463 tax abatement to Bonnie J. Barrett & Richard A. Barrett for 2023 taxes on MBLU #194-037 an improved parcel located at 18 Falcon Way. This approval is meant to be a corrective action to the original abatement approved on August 1, 2024. The abatement amount herein supersedes the abatement amount in the original application.

Seconded: Selectman Crawford

Vote: 4 – 0

Motion passed

B. Fishing Tournament Launch Request

- i. Tri-State Disable Veteran's Bass Trail – submitted a fishing tournament launch request and waiver of fee. Board approved application.

Motion: Selectman Gray

To approve Tri-State Disable Veteran's Bass Trail fishing tournament launch request for September 7, 2024 from Long Island and to waive the tournament fee.

Seconded: Selectman McGee

Vote: 4 – 0

Motion passed

VI. OTHER BUSINESS

A. 2024 Preliminary Assessed Values – Chairman Quinlan mentioned the values are posted on the town website.

B. Library Parking lot – the Board discussed an email they received from a citizen about the 'yellow rubber parking spacing bumpers' in front of the town library. Town Administrator to follow up with staff.

VII. CITIZEN INPUT

A. Kevin Poitras, 45 Stand Road, discussed with the Board the increase in the town's total assessment and the impact on increasing the school tax levy. Mr. Poitras also discussed the new school bond approved at town meeting.

B. Tom Howard – asked the Board for an update about selling tax deeded properties. Planning Board is still reviewing the list of tax deeded properties.

VIII. NON-PUBLIC SESSION

Motion: Selectman McGee

To entered nonpublic session pursuant to RSA 91-A: 3, II (a)(b) &(c).

Seconded: Selectman Crawford

Vote: 4 – 0

Motion passed.

IX. ADJOURNMENT – meeting adjourned at 6:07 p.m.

1
2 *Written on behalf of the Selectmen by Charles Smith, Town Administrator*
3
4
5

6
7 _____
8 Approved
Kevin D. Quinlan, Chairman

Date

DRAFT



Office of Selectmen
Town of Moultonborough
6 Holland Street - PO Box 139
Moultonborough, NH 03254
(603) 476-2347 * Fax (603) 476-5835

Board of Selectmen Agenda Report

Date: 9/12/24
To: Select Board
From: Julia Marchand, Town Clerk *JM*
Subject: Acceptance of Unanticipated Funds

Recommended motion: To accept a \$3,500 partial reimbursement from VotingWorks for the new ballot counting device purchased by the town in April 2024 due to the NH Secretary of State's grant program.

Background: In April 2024, Moultonborough purchased a new VotingWorks ballot counting device to replace our aging AccuVote which may not be supported after this election cycle. At the time, grant funds were not available to offset our purchase. HB 447 passed, effective July 2024, allowing for the NH Secretary of State to expend federal funds to assist municipalities in upgrading their election equipment. Moultonborough qualifies to receive a \$3,500 reimbursement for our purchase.

Issue: Grant funds were not available at the time of our equipment's purchase but are available now and we qualify for a partial reimbursement.

Fiscal Impact (If any): + \$3,500



Office of Selectmen
Town of Moultonborough
6 Holland Street - PO Box 139
Moultonborough, NH 03254
(603) 476-2347 * Fax (603) 476-5835

SEP 06 2024

Map/Lot 408/002/001
Fee Charged \$25.00

CK# 20782

TOWN OF MOULTONBOROUGH TEMPORARY USE PERMIT-COMMERCIAL USE

The undersigned hereby makes APPLICATION FOR TEMPORARY USE up to a maximum of three (3) consecutive days over a thirty day period for the following (describe commercial use): Castle Car Show
display of antique automobiles, sale of spectator admission tickets,
t-shirt sales, and food truck on the premises

Oct, 5 2024

Date(s) of Event

~300 cars, ~1500 visitors

Expected Number of Participants

This application must be submitted fourteen (14) days before date of event.

PROPERTY OWNER'S SIGNATURE: Charles Clark

MAILING ADDRESS: PO Box 687, Moultonborough, NH 03254 TEL. # (603)-476-5410

This is to certify that we have examined the within detailed statement and find the application to be in accordance with the provisions of the Moultonborough Zoning Ordinance Article XI-H-(2), relating to Temporary Use-Commercial and that the application has been approved with the listed requirements and entered in the records, this _____ day of _____, 20__.

Chairman-Board of Selectmen
Town of Moultonborough

REQUIREMENTS: _____

Location: Castle Field