

**Town of Moultonborough
Board of Selectmen
Meeting Agenda
Tuesday, April 15, 2025
5:00 P.M.
6 Holland St. Moultonborough, NH**

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. REVIEW / APPROVAL OF MINUTES

- A. 4/01/25 + 4/01/25 NP

IV. CONSENT AGENDA

- A. PA-29 NH Department of Revenue Administration Form(s)
 - i. Elderly Exemptions – New & Approved of 2025 Tax Year (4)
 - ii. Solar Exemptions – New & Approved for 2025 Tax Year (2)
 - iii. All Veteran's Credit – New & Approved for 2025 Tax Year (1)
 - iv. Elderly Exemption – Renewed for 2025 Tax Year (3)
 - v. Charitable Exemptions – Approved for 2025 Tax Year (1)
 - vi. Religious Exemptions – Approved for 2025 Tax Year (1)
- B. Certification of Yield Taxes Assessed and Yield Tax Levy Forms
- C. 2025 Summer Season Beach Permit
- D. 2025 Spring Island Overnight Parking Pass (renewal)
- E. Cemetery Purchase: Middle Neck Cemetery #319A (\$1600)
- F. Lee's Mills Dock Lease Agreement #3-B

V. NEW BUSINESS

- A. Presentation Re: Q3 FY25 Financial Report
- B. Action Re: Advisory Budget Committee Full Member
- C. Action Re: Advisory Budget Committee Alternate Member
- D. Action Re: Reappoint – Christopher Theriault to LRPC TAC Alternate Member
- E. Action Re: Fishing Tournament Launch Request
 - i. NH Bass Anglers Fri. 8/15 Lee's Mills
- F. Action Re: Application for Permit to Conduct a Raffle
 - i. New Hampshire Boat Museum, drawing on June 20, 2025
- G. Action Re: Request for Fundraiser at the Transfer Station
 - i. Cub Scout Pack 369 Saturday, April 26th, 9:00 am – 1:00pm
- H. Action Re: Bid Award: Request for Proposals - States Landing Pavilion
- I. Action Re: Waiver of Competitive Bidding Policy
 - i. FY2026 Roadside Mowing Services
- J. Action Re: RFP Police Department Prosecutor Services
- K. Action Re: Police Department Job Description - Case Review Officer
- L. Action Re: Organization Chart

Any person with a disabling condition who would like to attend this public meeting and needs to be provided reasonable accommodations to participate please contact the Moultonborough Town Hall at 603-476-2347 so accommodations can be made. Interested parties may view this meeting by going to Town Hall Streams.

- VI. NEW BUSINESS**
- VII. OLD BUSINESS**
- VIII. CITIZEN INPUT**
- IX. NON-PUBLIC SESSION**
 - A. RSA 91-A: 3, II (b,c)
- X. ADJOURNMENT**

Any person with a disabling condition who would like to attend this public meeting and needs to be provided reasonable accommodations to participate please contact the Moultonborough Town Hall at 603-476-2347 so accommodations can be made. Interested parties may view this meeting by going to Town Hall Streams.

**Town of Moultonborough
Board of Selectmen
April 1, 2025**

MEETING MINUTES

Present: Chairman of the Board Kevin D. Quinlan and members present were Selectmen Jonathan W. Tolman, Selectman Karel A. Crawford, Selectman James F. Gray and Selectmen Charles M. McGee. Interim Town Administrator, Carter Terenzini, Executive Assistant, Alison Kepple.

- I. **CALL TO ORDER:** Chairman of the Board Kevin D. Quinlan called the meeting to order at 5:00 p.m. at the Moultonborough Town Hall in the Ernest Davis meeting room.
- II. **PLEDGE OF ALLEGIANCE:** The Board recited the Pledge of Allegiance.
- III. **REVIEW / APPROVAL MINUTES:**
 - A. 3/20/25 + 3/20/25 NP
Motion: Selectman Crawford
To approve the meeting minutes of March 20, 2025, , and the non-public March 20, 2025.
Seconded: Selectman McGee
Vote: 5-0
Motion passed.
- IV. **CONSENT AGENDA:**
 - A. NH Department of Revenue Administration (DRA)
 - i. Form PA-29; Veteran's Tax Credit (s)
 - ii. Form PA-29; Elderly Exemption
 - B. Personnel Acton Form(s)
 - i. Seasonal Recreation Rehires
 - C. Lees Mills Dock Lease Agreement(s)
 - i. Slip #1-B
 - ii. Slip #4-B
 - iii. Slip #5-A

Motion: Selectman Gray
To approve the consent agenda items.
Seconded: Selectman Tolman
Vote: 5-0
Motion passed.
- V. **NEW BUSINESS:**
 - A. **Action Re: ConCom Full Member (3/31/28)**
Motion: Selectman Tolman
To appoint Cynthia O'Connell as a ConCom Full Member for a 3-year term.
Seconded: Selectman McGee
Vote: 5-0
Motion passed.

B. Action Re: ConCom Alternate Member

Motion: Selectman Crawford

To appoint Bill Gassman as a ConCom Alternate Member for a 3-year term.

Seconded: Selectman McGee

Vote: 5-0

Motion passed.

C. Action Re: County Broadband Committee Full & Alternate Members

Motion: Selectman Tolman

To appoint Bill Gassman as Full Member and Jean Beadle as an Alternate Member on the County Broadband Committee

Seconded: Selectman Gray

Vote: 5-0

Motion passed.

D. Action Re: NH DOT Re: Pedestrian Improvements in WVOD

Chairman Quinlan stated that the NH DOT is looking for the Boards support on this. Town Planner, Dari Sassan stated that there is no commitment at this time they just want to talk.

Motion: Selectman Crawford

To allow the Town Planner, Dari Sassan to express the board's interest in moving forward with pursuing enhanced pedestrian infrastructure in Moultonborough's West Village Overlay District.

Seconded: Selectman McGee

Vote: 5-0

Motion passed.

E. Action Re: Building Inspection Report

Chairman Quinlan stated that there have been quite a few improvements over the past several years and stated that it's time to do it again. Chairman Quinlan stated that he appreciates all the work that the Facilities Team Leader, Mike Kepple put into the report and noted that there is one basic recommendation that could amount to some potential money for the Public Safety Building's Air Conditioning Units.

Facilities Team Leader, Mike Kepple gave a brief overview of his report with the recommendation to replace the Public Safety Buildings Air Conditioning Units in the next 3 – 5 years.

Chairman Quinlan asked about the Recreation Building Roof. Mr. Kepple stated that it still looks good, as does the Town Halls Roof. Chairman Quinlan said he's looking at it from a CIPC perspective where they could look at these and group them together and see what amount of money they would need to put away for these items.

There was a brief discussion about normal wear and tear items such as carpets and paint.

The Board thanked Mr. Kepple for his report and asked the Interim Town Administrator, Carter Terenzini, to forward the report to the CIPC.

F. Action Re: Staff Review CMA Transfer Station Report

Transfer Station Supervisor Ken Filpula reviewed the recommendations of the Feasibility Study at the Transfer Station. Chairman Quinlan asked which ones they think are the bigger needs. Mr. Filpula stated that Recommendation #1 & #6 go together. DPW Director, Chris Theriault, stated that they will be preparing for the CIPC meeting coming up to prepare these projects for the upcoming future. There was a brief discussion around item #14 and how the railing system would work.

Chairman Quinlan asked the Board if there were any questions. Interim Town Administrator Terenzini stated that he thinks they did a great job going through all this but in the future, he thinks it should be moved closer to the delivery of the report.

Chairman Quinlan reminded everyone at home watching that the Feasibility Study is located on the towns website at: [Moultonborough Transfer Station Feasibility Study | Moultonborough, NH](#)

G. Action Re: Additional Clause Re: 603 Propane/Oil Contract

Chairman Quinlan stated that this is a result of switching suppliers for propane over the years and not being able to prove that the town owned the tanks. This will clarify the situation once and for all.

Motion: Selectman Gray

To approve the draft motion to authorize the Town Administrator to include in the 603 Propane/Fuel Oil Contract the following clause: The Town shall have the right to purchase any and all tanks under the control of the Contractor at any time during the course of the contract, up to and including the final billing hereunder, the sum of Six Thousand Dollars and No Cents (\$6,000.00) provided that it shall be the obligation of the Contractor to "etch" each tank showing Town ownership (or other appropriate markings recognized by those in the business) and the Contractor provides the Town with an appropriate bill of sale to document the transaction.

Seconded: Selectman Tolman

Vote: 5-0

Motion passed.

VI. OLD BUSINESS:

Chairman Quinlan stated that he and the Interim Town Administrator, Terenzini sat in on the Statewide Property Tax meeting the other day. This is commonly known as SWEPT. Statewide Education Property Tax House Bill 739. Chairman Quinlan stated that this is a bill that reinstates donor communities with a potential financial impact to Moultonborough of \$5.1 – \$5.5 million dollars. This bill has passed the House by a roll call vote of 245 to 128 in favor of going back to Donor Towns with 24 representatives not voting. Chairman Quinlan stated that he is happy to say that all Moultonborough Representatives voted no. Selectmen Quinlan mentioned that there was a hearing today by the Senate Finance committee from 1:30 – 3:00pm. Selectmen Crawford stated that you can view the hearing by

going online to YouTube. All the dollars now raised through SWEPT are being retained by the community and used for educational purposes only. The bill if past is effective July 1, 2025, as it currently stands however it will be first applicable to the Fiscal Year 2027 Budget with the first remittance of the excess SWEPT due no later than March 15, 2027.

Selectman Crawford stated that she was curious about the Coalition Community – she has heard anything from the. Interim Town Administrator, Terenzini stated that he thinks that one of the biggest points of confusion is why the legislature is jumping in front of the Supreme Court. A brief discussion ensued.

VII. OTHER BUSINESS: None

VIII. CITIZEN INPUT:

Joe Cormier, Moultonboro Neck Road made a brief statement regarding SWEPT and the Coalition.

IX. NON-PUBLIC SESSION:

A. RSA 91-A: 3, II (b,c)

B. RSA 91-A: 3, II (d)

Motion: Selectman Crawford

To enter into non-public session at 5:31 p.m. coming out only to adjourn.

Seconded: Selectman McGee

Vote: 5-0

Motion passed.

X. ADJOURNMENT: meeting adjourned at 5:50 p.m.

Motion: Selectman McGee

To adjourn the meeting.

Seconded: Selectman Gray

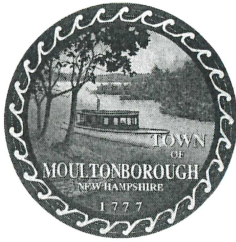
Vote: 5-0

Motion passed.

Written on behalf of the Selectmen by Alison Kepple, Executive Assistant.

Approved
Kevin D. Quinlan, Chairman

Date



OFFICE OF FINANCE

Town of Moultonborough

6 Holland Street • PO Box 139 • Moultonborough, NH 03254

PHONE 603.476.2347 FAX 603.476.5835

To: Board of Selectmen and the Advisory Budget Committee
From: Andrea Picard, Finance Director
Subject: 2024-2025 Q3 Financial Report

Please find attached two financial reports, listed as:

1. Expenditure Report
 - a. The overall Operating Budget is 75% of the total expended budget. Variances with explanation are listed below.
2. Revenue Report
 - a. Please see comments below

Expenditure Report Variances:

Executive Administration

Workers Compensation 400-4226 – Underbudgeted - Invoice was distributed according to budget in all departments with overage added to Executive Administration.

Binding & Restoration of Records 400-4406 – Invoice for record restoration which was not budgeted for in Administration.

Overall Department Budget is below 75% expended.

Finance Administration

Overall Department Budget is below 75% expended.

Assessing

Wages/FICA etc. – Misclassified Code Enforcement Officer. As said previously, I will the appropriate journal entries to wages etc. to Land Use at EOY. Payroll mapping will need to be changed at that time. **Please note when properly classified Assessing % expended = 62.53% and Planning = 67.78% - well below 75%**

I will be requesting approximately \$47K from Trustees from the Appraisal Trust Fund leaving approximately \$25K to be used in the 2026 fiscal year.

Expenditure Report Variances: (cont.)

Planning & Zoning

Other Charges and Expenses – 416-4552 – Under budgeted - no budget for copier.

Overall Department Budget (as shown above) is below 75% expended.

Building & Grounds

Overall Department Budget is below 75% expended.

Highway Department

Winter Salt – 436-4775 – Increased usage.

Vehicle Maintenance – 436-4966 – Increased repairs

I will be requesting approximately \$240K from the Trustees for the backhoe and skid steer purchases

Overall Department Budget is at 75% expended.

Emergency Lanes

I have included a report showing 5 hour payback for Emergency Lanes created by DPW

Transfer Station

Overall Department Budget is below 75% expended.

Fire Department

Holiday Overtime 445-4101 – At year end I will reclass to Overtime

Holiday Pay 445-4106 – At year end I will reclass to Wages

I will be requesting approximately \$60K from the Trustees for a fire vehicle purchase

Overall Department Budget is below 75% expended.

Expenditure Report Variances: (cont.)

Police Department

IT/Computer Services 450-4341 – Underbudgeted

I will be requesting \$50K from the Trustees for the police vehicle purchase.

Overall Department Budget is below 75% expended.

Parks and Rec Department

Overall Department Budget is just below 75% expended.

Revenue Report:

Overall the revenue collection are at or above budgeted numbers.

REVENUE DETAIL BY ACCOUNT

ALL FUNDS Periods: 2025-01 thru 2025-09 [75% of Year] Include: Revenues -

Account #	Account Title	Est. Revenue	PTD Rev.	YTD Rev.	Uncollected	% Coll.	Prior YTD Rev.
01 - GENERAL FUND							
301 - PROPERTY TAX							
01-301-3000	PROP TX - PROPERTY TAX - CURRENT	0.00	35,618,369.00	35,618,369.00	(35,618,369.00)	0.00	0.00
01-301-3005	PROP TX - PROPERTY TAX INTEREST - CURRENT	0.00	18,532.80	18,532.80	(18,532.80)	0.00	0.00
301 - PROPERTY TAX		0.00	35,636,901.80	35,636,901.80	(35,636,901.80)	0.00	0.00
302 - PT ABATEMENTS/REFUNDS							
01-302-3010	PROP TX - PT ABATEMENTS - CURRENT	0.00	(1,001.00)	(1,001.00)	1,001.00	0.00	0.00
01-302-3013	PROP TX - PT REFUNDS - CURRENT	0.00	10,681.38	10,681.38	(10,681.38)	0.00	0.00
01-302-3016	PROP TX - PT ABTMT/REFUND INTEREST - CURRENT	0.00	(79.70)	(79.70)	79.70	0.00	0.00
302 - PT ABATEMENTS/REFUNDS		0.00	9,600.68	9,600.68	(9,600.68)	0.00	0.00
309 - INTEREST & PENALTIES							
01-309-3030	INT/PLTY - TAX LIEN COSTS & INTEREST	0.00	8,488.57	8,488.57	(8,488.57)	0.00	0.00
01-309-3153	INT/PLTY - YIELD TAX INTEREST - CURRENT	40,000.00	0.00	0.00	40,000.00	0.00	0.00
309 - INTEREST & PENALTIES		40,000.00	8,488.57	8,488.57	31,511.43	21.22	0.00
311 - LAND USE CHANGE TAX							
01-311-3110	LUCT - LAND USE CHANGE TAX - CURRENT	10,000.00	16,000.00	16,000.00	(6,000.00)	160.00	0.00
311 - LAND USE CHANGE TAX		10,000.00	16,000.00	16,000.00	(6,000.00)	160.00	0.00
315 - INTEREST ON DEPOSITS							
01-315-3520	INVEST INT - INTEREST ON DEPOSITS-CHECKING	1,000.00	47.39	47.39	952.61	4.74	0.00
01-315-3521	INVEST INT - INTEREST ON DEPOSITS-SAVINGS	79,000.00	77,267.89	77,267.89	1,732.11	97.81	0.00
315 - INTEREST ON DEPOSITS		80,000.00	77,315.28	77,315.28	2,684.72	96.64	0.00
321 - LICENSES AND PERMITS							
01-321-3546	LIC/PRMTS - PERMITS - TEMPORARY	500.00	557.50	557.50	(57.50)	111.50	0.00
321 - LICENSES AND PERMITS		500.00	557.50	557.50	(57.50)	111.50	0.00
322 - MOTOR VEHICLE PERMIT FEES							
01-322-3300	MV FEES - MOTOR VEHICLE PERMITS	1,900,000.00	1,492,110.69	1,492,110.69	407,889.31	78.53	0.00
322 - MOTOR VEHICLE PERMIT FEES		1,900,000.00	1,492,110.69	1,492,110.69	407,889.31	78.53	0.00
323 - BUILDING PERMITS							
01-323-3375	BLDG PRMTS - BUILDING PERMITS - GENERAL	110,000.00	118,423.37	118,423.37	(8,423.37)	107.66	0.00
323 - BUILDING PERMITS		110,000.00	118,423.37	118,423.37	(8,423.37)	107.66	0.00
325 - YIELD TAX							
01-325-3150	YIELD TX - YIELD TAX - CURRENT	15,000.00	0.00	0.00	15,000.00	0.00	0.00
325 - YIELD TAX		15,000.00	0.00	0.00	15,000.00	0.00	0.00

REVENUE DETAIL BY ACCOUNT

ALL FUNDS Periods: 2025-01 thru 2025-09 [75% of Year] Include: Revenues -

Account #	Account Title	Est. Revenue	PTD Rev.	YTD Rev.	Uncollected	% Coll.	Prior YTD Rev.
326 - PAYMENTS IN LIEU OF TAXES							
01-326-3002	PILOT - PAYMENT IN LIEU OF TAXES - TOWN	30,000.00	39,934.17	39,934.17	(9,934.17)	133.11	0.00
326 - PAYMENTS IN LIEU OF TAXES		30,000.00	39,934.17	39,934.17	(9,934.17)	133.11	0.00
330 - PLANNING & ZONING REVENUES							
01-330-3462	PLAN&ZONE - PLANNING & ZONING REVENUES	15,000.00	15,875.20	15,875.20	(875.20)	105.83	0.00
330 - PLANNING & ZONING REVENUES		15,000.00	15,875.20	15,875.20	(875.20)	105.83	0.00
340 - DEPARTMENT REVENUES							
01-340-3465	DEPT REV - REVENUES - MISCELLANEOUS	50,000.00	4,765.71	4,765.71	45,234.29	9.53	0.00
340 - DEPARTMENT REVENUES		50,000.00	4,765.71	4,765.71	45,234.29	9.53	0.00
343 - CEMETERY REVENUES							
01-343-3416	CEM REV - CEMETERY LOT OPENINGS	3,500.00	3,790.00	3,790.00	(290.00)	108.29	0.00
01-343-3419	CEM REV - CEMETERY LOTS REVENUE	3,000.00	14,940.00	14,940.00	(11,940.00)	498.00	0.00
343 - CEMETERY REVENUES		6,500.00	18,730.00	18,730.00	(12,230.00)	288.15	0.00
344 - SOLID WASTE/RECYCLING REVENUES							
01-344-3623	SW REV - RECYCLING-DISPOSAL FEES	175,000.00	239,821.78	239,821.78	(64,821.78)	137.04	0.00
01-344-3624	SW REV - RECYCLING - MISCELLANEOUS	25,000.00	18,096.55	18,096.55	6,903.45	72.39	0.00
344 - SOLID WASTE/RECYCLING REVENUES		200,000.00	257,918.33	257,918.33	(57,918.33)	128.96	0.00
345 - DPW HIGHWAY REVENUES							
01-345-3425	HWY REV - DPW REVENUES	2,500.00	3,002.13	3,002.13	(502.13)	120.09	0.00
345 - DPW HIGHWAY REVENUES		2,500.00	3,002.13	3,002.13	(502.13)	120.09	0.00
352 - FOREST FIRE REVENUES							
01-352-3432	FIRE DEPT REVENUES	2,000.00	17,112.13	17,112.13	(15,112.13)	855.61	0.00
352 - FOREST FIRE REVENUES		2,000.00	17,112.13	17,112.13	(15,112.13)	855.61	0.00
354 - MUNICIPAL REVENUES							
01-354-3400	MUNI REV - BOAT REGISTRATION FEES	25,000.00	7,185.46	7,185.46	17,814.54	28.74	0.00
01-354-3485	MUNI REV - TOWN OFFICE REVENUES	2,000.00	1,223.50	1,223.50	776.50	61.18	0.00
01-354-3800	MUNI REV - TRANSFER & BEACH PASSES	60,000.00	5,370.00	5,370.00	54,630.00	8.95	0.00
354 - MUNICIPAL REVENUES		87,000.00	13,778.96	13,778.96	73,221.04	15.84	0.00
356 - PARKS & RECREATION REVENUES							
01-356-3802	P&R REV - BUILDING RENTALS	2,500.00	(275.00)	(275.00)	2,775.00	(11.00)	0.00
356 - PARKS & RECREATION REVENUES		2,500.00	(275.00)	(275.00)	2,775.00	(11.00)	0.00
360 - POLICE DEPARTMENT REVENUES							
01-360-3440	PD REV - POLICE DEPARTMENT REVENUES	10,000.00	555.00	555.00	9,445.00	5.55	0.00
01-360-3449	PD REV - POLICE - FINES	0.00	10,380.00	10,380.00	(10,380.00)	0.00	0.00

REVENUE DETAIL BY ACCOUNT

ALL FUNDS Periods: 2025-01 thru 2025-09 [75% of Year] Include: Revenues -

Account #	Account Title	Est. Revenue	PTD Rev.	YTD Rev.	Uncollected	% Coll.	Prior YTD Rev.
01-360-3451	PD REV - POLICE - PISTOL PERMITS	0.00	190.00	190.00	(190.00)	0.00	0.00
360 - POLICE DEPARTMENT REVENUES		10,000.00	11,125.00	11,125.00	(1,125.00)	111.25	0.00
366 - TOWN CLERK REVENUES							
01-366-3311	TWN CLRK REV - TOWN DOG LICENSES	9,000.00	1,317.50	1,317.50	7,682.50	14.64	0.00
01-366-3339	TWN CLRK REV - TOWN CLERK - MISCELLANEOUS REV.	5,000.00	11,166.21	11,166.21	(6,166.21)	223.32	0.00
01-366-3400	TWN CLRK REV - BOAT REGISTRATION FEES	25,000.00	10,495.46	10,495.46	14,504.54	41.98	0.00
366 - TOWN CLERK REVENUES		39,000.00	22,979.17	22,979.17	16,020.83	58.92	0.00
373 - REVENUES - PRIMEX							
01-373-3712	REIMB REV - REIMBURSEMENT - INSURANCES	0.00	(1,282.19)	(1,282.19)	1,282.19	0.00	0.00
373 - REVENUES - PRIMEX		0.00	(1,282.19)	(1,282.19)	1,282.19	0.00	0.00
380 - REVENUES - GRANTS							
01-380-3225	GRANT REV - MILFOL	40,000.00	18,028.00	18,028.00	21,972.00	45.07	0.00
380 - REVENUES - GRANTS		40,000.00	18,028.00	18,028.00	21,972.00	45.07	0.00
382 - REVENUES - EMPLOYEE							
01-382-3410	MISC REV - CABLE FRANCHISE FEE REVENUES	20,000.00	18,032.43	18,032.43	1,967.57	90.16	0.00
01-382-3525	MISC REV - LEASE REVENUE	15,000.00	900.00	900.00	14,100.00	6.00	0.00
01-382-3700	MISC REV - REIMBURSEMENT REVENUES	0.00	24.10	24.10	(24.10)	0.00	0.00
01-382-3712	MISC REV - REIMBURSEMENT - INSURANCES	0.00	15,185.68	15,185.68	(15,185.68)	0.00	0.00
01-382-3814	MISC REV - SPONSOR DONATIONS/REVENUES	0.00	10,000.00	10,000.00	(10,000.00)	0.00	0.00
382 - REVENUES - EMPLOYEE		35,000.00	44,142.21	44,142.21	(9,142.21)	126.12	0.00
383 - REVENUES - STATE							
01-383-3208	STATE REV - HIGHWAY & BRIDGES BLOCK GRANT	157,000.00	128,835.47	128,835.47	28,164.53	82.06	0.00
01-383-3211	STATE REV - MUNICIPAL AID	0.00	3,500.00	3,500.00	(3,500.00)	0.00	0.00
01-383-3214	STATE REV - ROOMS & MEALS TAX	425,000.00	487,221.57	487,221.57	(62,221.57)	114.64	0.00
383 - REVENUES - STATE		582,000.00	619,557.04	619,557.04	(37,557.04)	106.45	0.00
384 - REVENUES - INS STD							
01-384-3721	REIMBURSEMENT - INSURANCE STD	0.00	7,974.29	7,974.29	(7,974.29)	0.00	0.00
384 - REVENUES - INS STD		0.00	7,974.29	7,974.29	(7,974.29)	0.00	0.00
01 - GENERAL FUND		3,257,000.00	38,452,763.04	38,452,763.04	(35,195,763.04)	180.62	0.00
02 - RECREATION REVOLVING FUND							
356 - PARKS & RECREATION REVENUES							
02-356-3521	P&R REV - INTEREST ON DEPOSITS-SAVINGS	0.00	176.39	176.39	(176.39)	0.00	0.00
02-356-3810	P&R REV - PARKS & RECREATION REVENUES	0.00	73,441.58	73,441.58	(73,441.58)	0.00	0.00
02-356-3814	P&R REV - SPONSOR DONATIONS/REVENUES	0.00	21,308.01	21,308.01	(21,308.01)	0.00	0.00

REVENUE DETAIL BY ACCOUNT

ALL FUNDS Periods: 2025-01 thru 2025-09 [75% of Year] Include: Revenues -

Account #	Account Title	Est. Revenue	PTD Rev.	YTD Rev.	Uncollected	% Coll.	Prior YTD Rev.
356 - PARKS & RECREATION REVENUES		0.00	94,925.98	94,925.98	(94,925.98)	0.00	0.00
02 - RECREATION REVOLVING FUND		0.00	94,925.98	94,925.98	(94,925.98)	0.00	0.00
03 - CONSERVATION COMMISSION							
375 - REVOLVING FUND REVENUES							
03-375-3522	REVOLVE FND - INTEREST ON DEPOSITS-OTHER	0.00	1.83	1.83	(1.83)	0.00	0.00
375 - REVOLVING FUND REVENUES		0.00	1.83	1.83	(1.83)	0.00	0.00
03 - CONSERVATION COMMISSION		0.00	1.83	1.83	(1.83)	0.00	0.00
05 - HERITAGE COMMISSION							
375 - REVOLVING FUND REVENUES							
05-375-3522	REVOLVE FND - INTEREST ON DEPOSITS-OTHER	0.00	0.02	0.02	(0.02)	0.00	0.00
375 - REVOLVING FUND REVENUES		0.00	0.02	0.02	(0.02)	0.00	0.00
05 - HERITAGE COMMISSION		0.00	0.02	0.02	(0.02)	0.00	0.00
06 - DEVELOPMENT SERVICES							
375 - REVOLVING FUND REVENUES							
06-375-3465	REVOLVE FND - REVENUES - MISCELLANEOUS	0.00	8,750.00	8,750.00	(8,750.00)	0.00	0.00
375 - REVOLVING FUND REVENUES		0.00	8,750.00	8,750.00	(8,750.00)	0.00	0.00
06 - DEVELOPMENT SERVICES		0.00	8,750.00	8,750.00	(8,750.00)	0.00	0.00
08 - POLICE DEPT REVOLVING FUND							
360 - POLICE DEPARTMENT REVENUES							
08-360-3447	PD REV FND - DETAIL REVENUES	0.00	90,082.50	90,082.50	(90,082.50)	0.00	0.00
360 - POLICE DEPARTMENT REVENUES		0.00	90,082.50	90,082.50	(90,082.50)	0.00	0.00
08 - POLICE DEPT REVOLVING FUND		0.00	90,082.50	90,082.50	(90,082.50)	0.00	0.00
		3,257,000.00	38,646,523.37	38,646,523.37	(35,389,523.37)	186.57	0.00

EXPENDITURE DETAIL BY ACCOUNT

ALL FUNDS Periods: 2025-01 thru 2025-09 [75% of Year] Include: - Expenditures

Account #	Account Title	Total Budget	PTD Expended	YTD Expended	Encumbered	Available	% Exp.
01 - GENERAL FUND							
400 - EXECUTIVE ADMINISTRATION							
01-400-4100	EX ADM - REGULAR WAGES	292,818.00	184,484.80	184,484.80	0.00	108,333.20	63.00
01-400-4102	EX ADM - PART TIME WAGES	24,696.00	24,747.96	24,747.96	0.00	(51.96)	100.21
01-400-4103	EX ADM - OVERTIME PAY	1,000.00	1,080.00	1,080.00	0.00	(80.00)	108.00
01-400-4104	EX ADM - LONGEVITY	4,800.00	5,000.00	5,000.00	0.00	(200.00)	104.17
01-400-4124	EX ADM - ELECTED OFFICIALS - SELECTMEN	20,500.00	10,250.00	10,250.00	0.00	10,250.00	50.00
01-400-4200	EX ADM - EMPLOYEE BENEFITS - INSURANCES	76,508.00	40,714.67	40,714.67	0.00	35,793.33	53.22
01-400-4208	EX ADM - FICA	18,179.00	13,473.79	13,473.79	0.00	4,705.21	74.12
01-400-4209	EX ADM - MEDICARE	4,252.00	3,151.07	3,151.07	0.00	1,100.93	74.11
01-400-4211	EX ADM - RETIREMENT I	20,828.00	14,857.34	14,857.34	0.00	5,970.66	71.33
01-400-4226	EX ADM - WORKMENS' COMPENSATION	212.00	6,990.00	6,990.00	0.00	(6,778.00)	999.99
01-400-4235	EX ADM - EDUCATIONAL REIMBURSEMENT	1.00	1,690.00	1,690.00	0.00	(1,689.00)	999.99
01-400-4236	EX ADM - MEETINGS & TRAINING	5,000.00	2,707.14	2,707.14	0.00	2,292.86	54.14
01-400-4237	EX ADM - MILEAGE	700.00	381.82	381.82	0.00	318.18	54.55
01-400-4256	EX ADM - OTHER BENEFITS	2,500.00	1,234.50	1,234.50	0.00	1,265.50	49.38
01-400-4272	EX ADM - REIMBURSEMENTS	1.00	0.00	0.00	0.00	1.00	0.00
01-400-4327	EX ADM - FIREWORKS	10,000.00	0.00	0.00	0.00	10,000.00	0.00
01-400-4340	EX ADM - INTERNET/WEBSITE SERVICES	9,741.00	9,740.76	9,740.76	0.00	0.24	100.00
01-400-4350	EX ADM - LEGAL PROFESSIONAL SERVICES	70,000.00	43,978.14	43,978.14	0.00	26,021.86	62.83
01-400-4355	EX ADM - MANAGEMENT SERVICES	1.00	0.00	0.00	0.00	1.00	0.00
01-400-4360	EX ADM - NHMA ASSOCIATION	14,964.00	14,087.00	14,087.00	0.00	877.00	94.14
01-400-4362	EX ADM - OTHER SERVICES	0.00	270.00	270.00	0.00	(270.00)	0.00
01-400-4372	EX ADM - REGISTRY OF DEEDS	100.00	112.00	112.00	0.00	(12.00)	112.00
01-400-4400	EX ADM - ADVERTISING	4,000.00	729.81	729.81	0.00	3,270.19	18.25
01-400-4406	EX ADM - BINDING & RESTORATION OF RECORDS	1.00	1,890.50	1,890.50	0.00	(1,889.50)	999.99
01-400-4415	EX ADM - CELL PHONES	1.00	0.00	0.00	0.00	1.00	0.00
01-400-4440	EX ADM - MORTGAGE SEARCH	1.00	367.50	367.50	0.00	(366.50)	999.99
01-400-4446	EX ADM - PERAMBULATIONS	1.00	0.00	0.00	0.00	1.00	0.00
01-400-4473	EX ADM - TOWN REPORTS	5,000.00	5,840.54	5,840.54	0.00	(840.54)	116.81
01-400-4502	EX ADM - ASSOCIATION DUES/MEMBERSHIPS	1,075.00	802.00	802.00	0.00	273.00	74.60
01-400-4516	EX ADM - CONTINGENCY	5,000.00	0.00	0.00	0.00	5,000.00	0.00
01-400-4552	EX ADM - OTHER CHARGES & EXPENSES	4,600.00	3,314.98	3,314.98	0.00	1,285.02	72.06
01-400-4710	EX ADM - OFFICE SUPPLIES	500.00	2,527.84	2,527.84	0.00	(2,027.84)	505.57
01-400-4718	EX ADM - PRINTING	2,000.00	1,300.64	1,300.64	0.00	699.36	65.03
01-400-4745	EX ADM - SUPPLIES MISC	1.00	303.89	303.89	0.00	(302.89)	999.99
01-400-5015	EX ADM - COALITION COMMUNITIES	20,000.00	21,311.00	21,311.00	0.00	(1,311.00)	106.56
400 - EXECUTIVE ADMINISTRATION		618,981.00	417,339.69	417,339.69	0.00	201,641.31	67.42

EXPENDITURE DETAIL BY ACCOUNT

ALL FUNDS Periods: 2025-01 thru 2025-09 [75% of Year] Include: - Expenditures

Account #	Account Title	Total Budget	PTD Expended	YTD Expended	Encumbered	Available	% Exp.
405 - MUNICIPAL ADMINISTRATION							
01-405-4338	MUN ADM - INSURANCE PROPERTY/LIABILITY	108,446.00	108,446.00	108,446.00	0.00	0.00	100.00
405 - MUNICIPAL ADMINISTRATION		108,446.00	108,446.00	108,446.00	0.00	0.00	100.00
410 - FINANCIAL ADMINISTRATION							
01-410-4100	FIN ADM - REGULAR WAGES	158,130.00	103,308.40	103,308.40	0.00	54,821.60	65.33
01-410-4102	FIN ADM - PART-TIME WAGES	25,160.00	7,732.86	7,732.86	0.00	17,427.14	30.73
01-410-4103	FIN ADM - OVERTIME PAY	1.00	95.92	95.92	0.00	(94.92)	999.99
01-410-4125	FIN ADM - ELECTED OFFICIALS - TREASURER	4,500.00	2,625.00	2,625.00	0.00	1,875.00	58.33
01-410-4200	FIN ADM - EMPLOYEE BENEFITS - INSURANCES	37,817.00	26,403.56	26,403.56	0.00	11,413.44	69.82
01-410-4208	FIN ADM - FICA	11,643.00	6,698.51	6,698.51	0.00	4,944.49	57.53
01-410-4209	FIN ADM - MEDICARE	2,723.00	1,566.58	1,566.58	0.00	1,156.42	57.53
01-410-4211	FIN ADM - RETIREMENT I	21,395.00	12,207.42	12,207.42	0.00	9,187.58	57.06
01-410-4226	FIN ADM - WORKMENS' COMPENSATION	362.00	362.00	362.00	0.00	0.00	100.00
01-410-4236	FIN ADM - MEETINGS & TRAINING	500.00	325.00	325.00	0.00	175.00	65.00
01-410-4237	FIN ADM - MILEAGE	1.00	73.84	73.84	0.00	(72.84)	999.99
01-410-4304	FIN ADM - AUDITING SERVICES	24,250.00	24,250.00	24,250.00	0.00	0.00	100.00
01-410-4340	FIN ADM - INTERNET/WEBSITE SERVICES	3,040.00	2,069.84	2,069.84	0.00	970.16	68.09
01-410-4341	FIN ADM - IT/COMPUTER SERVICES	25,163.00	30,842.62	30,842.62	0.00	(5,679.62)	122.57
01-410-4362	FIN ADM - OTHER SERVICES	1,000.00	614.00	614.00	0.00	386.00	61.40
01-410-4452	FIN ADM - RENTALS & LEASES	8,550.00	6,287.83	6,287.83	0.00	2,262.17	73.54
01-410-4471	FIN ADM - TELEPHONE SERVICES	9,000.00	6,742.75	6,742.75	0.00	2,257.25	74.92
01-410-4630	FIN ADM - COMPUTER SOFTWARE	6,600.00	7,176.00	7,176.00	0.00	(576.00)	108.73
01-410-4710	FIN ADM - OFFICE SUPPLIES	10,000.00	7,874.00	7,874.00	0.00	2,126.00	78.74
01-410-4717	FIN ADM - POSTAGE	13,000.00	8,762.10	8,762.10	0.00	4,237.90	67.40
01-410-4745	FIN ADM - SUPPLIES - MISCELLANEOUS	2,000.00	2,325.00	2,325.00	0.00	(325.00)	116.25
410 - FINANCIAL ADMINISTRATION		364,835.00	258,343.23	258,343.23	0.00	106,491.77	70.81
412 - ASSESSOR'S OFFICE							
01-412-4100	ASSESSING - REGULAR WAGES	167,142.00	181,247.31	181,247.31	0.00	(14,105.31)	108.44
01-412-4103	ASSESSING - OVERTIME PAY	1,000.00	0.00	0.00	0.00	1,000.00	0.00
01-412-4200	ASSESSING - EMPLOYEE BENEFITS - INSURANCES	53,081.00	38,073.05	38,073.05	0.00	15,007.95	71.73
01-412-4208	ASSESSING - FICA	10,425.00	10,653.02	10,653.02	0.00	(228.02)	102.19
01-412-4209	ASSESSING - MEDICARE	2,438.00	2,491.42	2,491.42	0.00	(53.42)	102.19
01-412-4211	ASSESSING - RETIREMENT I	22,750.00	24,522.86	24,522.86	0.00	(1,772.86)	107.79
01-412-4226	ASSESSING - WORKMENS' COMPENSATION	1,817.00	1,817.00	1,817.00	0.00	0.00	100.00
01-412-4236	ASSESSING - MEETINGS & TRAINING	2,500.00	435.12	435.12	0.00	2,064.88	17.40
01-412-4237	ASSESSING - MILEAGE	1,200.00	367.68	367.68	0.00	832.32	30.64
01-412-4303	ASSESSING - ASSESSING SERVICES	25,000.00	12,350.00	12,350.00	0.00	12,650.00	49.40
01-412-4341	ASSESSING - IT/COMPUTER SERVICES	2,419.00	2,104.50	2,104.50	0.00	314.50	87.00
01-412-4368	ASSESSING - PROPERTY REVALUATION SERVICE	39,400.00	16,530.00	16,530.00	0.00	22,870.00	41.95

EXPENDITURE DETAIL BY ACCOUNT

ALL FUNDS Periods: 2025-01 thru 2025-09 [75% of Year] Include: - Expenditures

Account #	Account Title	Total Budget	PTD Expended	YTD Expended	Encumbered	Available	% Exp.
01-412-4502	ASSESSING - ASSOCIATION DUES/MEMBERSHIPS	1,462.00	1,086.10	1,086.10	0.00	375.90	74.29
01-412-4552	ASSESSING - OTHER CHARGES & EXPENSES	750.00	295.06	295.06	0.00	454.94	39.34
01-412-4717	ASSESSING - POSTAGE	5,355.00	5,763.20	5,763.20	0.00	(408.20)	107.62
01-412-4719	ASSESSING - PUBLICATIONS	1,155.00	0.00	0.00	0.00	1,155.00	0.00
01-412-4902	ASSESSING - MAPPING MAINTENANCE	32,155.00	26,857.00	26,857.00	0.00	5,298.00	83.52
01-412-4950	ASSESSING - SOFTWARE MAINTENANCE	7,285.00	6,188.00	6,188.00	0.00	1,097.00	84.94
412 - ASSESSOR'S OFFICE		377,334.00	330,781.32	330,781.32	0.00	46,552.68	87.66
416 - PLANNING & ZONING							
01-416-4100	P&Z - REGULAR WAGES	302,211.00	153,299.49	153,299.49	0.00	148,911.51	50.73
01-416-4102	P&Z - PART-TIME WAGES	57,880.00	31,326.12	31,326.12	0.00	26,553.88	54.12
01-416-4103	P&Z - OVERTIME PAY	500.00	34.44	34.44	0.00	465.56	6.89
01-416-4200	P&Z - EMPLOYEE BENEFITS - INSURANCES	51,421.00	21,240.77	21,240.77	0.00	30,180.23	41.31
01-416-4208	P&Z - FICA	22,357.00	11,619.98	11,619.98	0.00	10,737.02	51.97
01-416-4209	P&Z - MEDICARE	5,229.00	2,717.59	2,717.59	0.00	2,511.41	51.97
01-416-4211	P&Z - RETIREMENT I	40,957.00	20,583.28	20,583.28	0.00	20,373.72	50.26
01-416-4226	P&Z - WORKMENS' COMPENSATION	2,862.00	2,862.00	2,862.00	0.00	0.00	100.00
01-416-4236	P&Z - MEETINGS & TRAINING	3,350.00	1,103.00	1,103.00	0.00	2,247.00	32.93
01-416-4237	P&Z - MILEAGE	1,125.00	1,316.28	1,316.28	0.00	(191.28)	117.00
01-416-4272	P&Z - REIMBURSEMENTS	0.00	58.35	58.35	0.00	(58.35)	0.00
01-416-4315	P&Z - CONSULTANTS	4,000.00	2,922.00	2,922.00	0.00	1,078.00	73.05
01-416-4341	P&Z - IT/COMPUTER SERVICES	2,352.00	2,323.70	2,323.70	0.00	28.30	98.80
01-416-4400	P&Z - ADVERTISING	2,500.00	3,167.00	3,167.00	0.00	(667.00)	126.68
01-416-4415	P&Z - CELL PHONES	700.00	206.91	206.91	0.00	493.09	29.56
01-416-4437	P&Z - LICENSES	1,950.00	0.00	0.00	0.00	1,950.00	0.00
01-416-4447	P&Z - PRINTING SERVICES	200.00	260.00	260.00	0.00	(60.00)	130.00
01-416-4502	P&Z - ASSOCIATION DUES/MEMBERSHIPS	16,032.00	1,310.00	1,310.00	0.00	14,722.00	8.17
01-416-4552	P&Z - OTHER CHARGES & EXPENSES	500.00	3,976.24	3,976.24	0.00	(3,476.24)	795.25
01-416-4586	P&Z - CONSERVATION COM	2,200.00	892.00	892.00	0.00	1,308.00	40.55
01-416-4588	P&Z - HERITAGE COM. EXPENSES	500.00	73.00	73.00	0.00	427.00	14.60
01-416-4589	P&Z - HERITAGE COMM/MATCH GRANT/CONSULT SERVICE	5,000.00	0.00	0.00	0.00	5,000.00	0.00
01-416-4718	P&Z - PRINTING	1,000.00	303.69	303.69	0.00	696.31	30.37
01-416-4745	P&Z - SUPPLIES - MISCELLANEOUS	0.00	77.80	77.80	0.00	(77.80)	0.00
01-416-4885	P&Z - MASTER PLAN UPDATE	1.00	0.00	0.00	0.00	1.00	0.00
01-416-4950	P&Z - SOFTWARE MAINTENANCE	10,000.00	5,981.55	5,981.55	0.00	4,018.45	59.82
416 - PLANNING & ZONING		534,827.00	267,655.19	267,655.19	0.00	267,171.81	50.05
420 - GENERAL ASSISTANCE/WEFWARE							
01-420-4100	GA/HUMAN SERVICES - REGULAR WAGES	1.00	0.00	0.00	0.00	1.00	0.00
01-420-4236	GA/HUMAN SERVICES - MEETINGS & TRAINING	1.00	0.00	0.00	0.00	1.00	0.00
01-420-4237	GA/HUMAN SERVICES - MILEAGE	1.00	0.00	0.00	0.00	1.00	0.00

EXPENDITURE DETAIL BY ACCOUNT

ALL FUNDS Periods: 2025-01 thru 2025-09 [75% of Year] Include: - Expenditures

Account #	Account Title	Total Budget	PTD Expended	YTD Expended	Encumbered	Available	% Exp.
01-420-4272	GA/HUMAN SERVICES - REIMBURSEMENTS	1.00	0.00	0.00	0.00	1.00	0.00
01-420-4363	GA/HUMAN SERVICES - PROFESSIONAL & TECHNICAL ST	1.00	0.00	0.00	0.00	1.00	0.00
01-420-4535	GA/HUMAN SERVICES - GENERAL ASSISTANCE/HUMAN R	10,000.00	7,563.06	7,563.06	0.00	2,436.94	75.63
01-420-4552	GA/HUMAN SERVICES - OTHER CHARGES & EXPENSES	1.00	0.00	0.00	0.00	1.00	0.00
420 - GENERAL ASSISTANCE/WELFARE		10,006.00	7,563.06	7,563.06	0.00	2,442.94	75.59
430 - BUILDINGS & GROUNDS							
01-430-4345	B&G - JANITORIAL SERVICES	64,650.00	31,374.00	31,374.00	0.00	33,276.00	48.53
01-430-4425	B&G - ELECTRICITY	57,648.00	46,453.07	46,453.07	0.00	11,194.93	80.58
01-430-4430	B&G - HEATING OIL	9,100.00	6,367.36	6,367.36	0.00	2,732.64	69.97
01-430-4448	B&G - PROPANE	31,500.00	22,529.00	22,529.00	0.00	8,971.00	71.52
01-430-4450	B&G - PROPERTY SERVICES	26,188.00	12,534.89	12,534.89	0.00	13,653.11	47.87
01-430-4670	B&G - CONSUMABLE PAPER PRODUCTS	4,500.00	3,699.88	3,699.88	0.00	800.12	82.22
01-430-4807	B&G - BUILDING MAINTENANCE	36,500.00	36,796.54	36,796.54	0.00	(296.54)	100.81
01-430-4855	B&G - GROUNDS MAINTENANCE	28,400.00	7,523.06	7,523.06	0.00	20,876.94	26.49
01-430-4874	B&G - FUNCTION HALL	26,457.00	22,257.71	22,257.71	0.00	4,199.29	84.13
01-430-4875	B&G - FUNCTION HALL ADA BATHROOMS	70,543.00	38,503.50	38,503.50	0.00	32,039.50	54.58
01-430-4957	B&G - TOWN DOCKS	3,600.00	1,800.00	1,800.00	0.00	1,800.00	50.00
01-430-4976	B&G - DRINKING WATER TESTS	350.00	192.00	192.00	0.00	158.00	54.86
430 - BUILDINGS & GROUNDS		359,436.00	230,031.01	230,031.01	0.00	129,404.99	64.00
432 - CEMETERIES							
01-432-4102	CEM - PART-TIME WAGES	32,469.00	16,932.24	16,932.24	0.00	15,536.76	52.15
01-432-4208	CEM - FICA	2,013.00	1,049.80	1,049.80	0.00	963.20	52.15
01-432-4209	CEM - MEDICARE	471.00	245.56	245.56	0.00	225.44	52.14
01-432-4226	CEM - WORKMENS' COMPENSATION	471.00	471.00	471.00	0.00	0.00	100.00
01-432-4624	CEM - CEMETERY SUPPLIES	4,250.00	139.99	139.99	0.00	4,110.01	3.29
01-432-4813	CEM - CEMETERY MAINTENANCE	5,800.00	1,751.56	1,751.56	0.00	4,048.44	30.20
432 - CEMETERIES		45,474.00	20,590.15	20,590.15	0.00	24,883.85	45.28
436 - DPW - HIGHWAY DEPARTMENT							
01-436-4100	DPW HWY - REGULAR WAGES	686,252.00	494,051.28	494,051.28	0.00	192,200.72	71.99
01-436-4102	DPW HWY - PART-TIME WAGES	77,562.00	34,990.66	34,990.66	0.00	42,571.34	45.11
01-436-4103	DPW HWY - OVERTIME PAY	87,253.00	76,196.53	76,196.53	0.00	11,056.47	87.33
01-436-4130	DPW-HWY - ON-CALL HOURS	37,800.00	30,200.00	30,200.00	0.00	7,600.00	79.89
01-436-4200	DPW HWY - EMPLOYEE BENEFITS - INSURANCES	263,270.00	137,149.73	137,149.73	0.00	126,120.27	52.09
01-436-4208	DPW HWY - FICA	55,757.00	39,212.03	39,212.03	0.00	16,544.97	70.33
01-436-4209	DPW HWY - MEDICARE	13,040.00	9,170.51	9,170.51	0.00	3,869.49	70.33
01-436-4211	DPW HWY - RETIREMENT I	104,655.00	81,601.19	81,601.19	0.00	23,053.81	77.97
01-436-4226	DPW HWY - WORKMENS' COMPENSATION	18,603.00	18,603.00	18,603.00	0.00	0.00	100.00
01-436-4236	DPW HWY - MEETINGS & TRAINING	1,200.00	289.88	289.88	0.00	910.12	24.16

EXPENDITURE DETAIL BY ACCOUNT

ALL FUNDS Periods: 2025-01 thru 2025-09 [75% of Year] Include: - Expenditures

Account #	Account Title	Total Budget	PTD Expended	YTD Expended	Encumbered	Available	% Exp.
01-436-4237	DPW HWY - MILEAGE	0.00	78.40	78.40	0.00	(78.40)	0.00
01-436-4340	DPW HWY - INTERNET/WEBSITE SERVICES	2,880.00	2,766.73	2,766.73	0.00	113.27	96.07
01-436-4341	DPW HWY - IT/COMPUTER SERVICES	17,742.00	12,415.43	12,415.43	0.00	5,326.57	69.98
01-436-4442	DPW HWY - MOWING ROADS SERVICES	36,000.00	33,337.76	33,337.76	0.00	2,662.24	92.60
01-436-4476	DPW HWY - TREE REMOVAL SERVICE	14,000.00	9,000.00	9,000.00	0.00	5,000.00	64.29
01-436-4511	DPW HWY - CELL PHONE STIPEND	4,320.00	4,740.00	4,740.00	0.00	(420.00)	109.72
01-436-4552	DPW HWY - OTHER CHARGES & EXPENSES	3,047.00	3,516.18	3,516.18	0.00	(469.18)	115.40
01-436-4635	DPW HWY - DIESEL FUEL	76,270.00	62,413.79	62,413.79	0.00	13,856.21	81.83
01-436-4637	DPW HWY - DPW MAINTENANCE SUPPLIES	7,000.00	2,845.68	2,845.68	0.00	4,154.32	40.65
01-436-4655	DPW HWY - FLEET MAINTENANCE SUPPLIES	52,975.00	47,922.82	47,922.82	0.00	5,052.18	90.46
01-436-4710	DPW HWY - OFFICE SUPPLIES	600.00	1,010.36	1,010.36	0.00	(410.36)	168.39
01-436-4735	DPW HWY - TEMP TRAFFIC CONTROL	1,000.00	0.00	0.00	0.00	1,000.00	0.00
01-436-4737	DPW HWY - SIGNS	2,000.00	994.24	994.24	0.00	1,005.76	49.71
01-436-4760	DPW HWY - UNIFORMS	11,000.00	8,839.92	8,839.92	0.00	2,160.08	80.36
01-436-4762	DPW HWY - UNLEADED GAS	0.00	86.00	86.00	0.00	(86.00)	0.00
01-436-4775	DPW HWY - WINTER SALT	191,610.00	211,122.28	211,122.28	0.00	(19,512.28)	110.18
01-436-4780	DPW HWY - WINTER SAND	26,250.00	9,577.53	9,577.53	0.00	16,672.47	36.49
01-436-4906	DPW HWY - MISCELLANEOUS MAINTENANCE & REPAIRS	18,000.00	9,862.50	9,862.50	0.00	8,137.50	54.79
01-436-4937	DPW HWY - ROAD MAINTENANCE	103,768.00	78,167.85	78,167.85	0.00	25,600.15	75.33
01-436-4966	DPW HWY - VEHICLE MAINTENANCE	86,761.00	92,595.70	92,595.70	0.00	(5,834.70)	106.73
436 - DPW - HIGHWAY DEPARTMENT		2,000,615.00	1,512,757.98	1,512,757.98	0.00	487,857.02	75.61
437 - DPW - EMERGENCY LANES							
01-437-4595	DPW EMERGENCY LNS - PROPERTY SERVICES	5,600.00	6,181.98	6,181.98	0.00	(581.98)	110.39
01-437-4596	DPW EMERGENCY LNS - OTHER SERVICES	197,348.00	211,840.28	211,840.28	0.00	(14,492.28)	107.34
01-437-4597	DPW EMERGENCY LNS - SUPPLIES	77,525.00	23,847.82	23,847.82	0.00	53,677.18	30.76
437 - DPW - EMERGENCY LANES		280,473.00	241,870.08	241,870.08	0.00	38,602.92	86.24
438 - DPW - ROAD PROJECTS							
01-438-4938	DPW RD PROJ - ROAD PROJECTS	1,743,000.00	1,300,321.73	1,300,321.73	0.00	442,678.27	74.60
438 - DPW - ROAD PROJECTS		1,743,000.00	1,300,321.73	1,300,321.73	0.00	442,678.27	74.60
439 - DPW - STREET LIGHTING							
01-439-4468	DPW - STREET LIGHTS	18,600.00	12,727.82	12,727.82	0.00	5,872.18	68.43
439 - DPW - STREET LIGHTING		18,600.00	12,727.82	12,727.82	0.00	5,872.18	68.43
442 - SOLID WASTE/RECYCLING FACILITY							
01-442-4100	SW - REGULAR WAGES	212,729.00	129,176.46	129,176.46	0.00	83,552.54	60.72
01-442-4102	SW - PART-TIME WAGES	42,680.00	31,852.48	31,852.48	0.00	10,827.52	74.63
01-442-4103	SW - OVERTIME PAY	10,636.00	5,259.82	5,259.82	0.00	5,376.18	49.45
01-442-4200	SW - EMPLOYEE BENEFITS - INSURANCES	95,399.00	58,355.98	58,355.98	0.00	37,043.02	61.17
01-442-4208	SW - FICA	16,495.00	10,320.81	10,320.81	0.00	6,174.19	62.57

EXPENDITURE DETAIL BY ACCOUNT

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Account #	Account Title	Total Budget	PTD Expended	YTD Expended	Encumbered	Available	% Exp.
01-442-4209	SW - MEDICARE	3,858.00	2,413.77	2,413.77	0.00	1,444.23	62.57
01-442-4211	SW - RETIREMENT I	30,221.00	17,229.69	17,229.69	0.00	12,991.31	57.01
01-442-4226	SW - WORKMENS' COMPENSATION	4,659.00	4,659.00	4,659.00	0.00	0.00	100.00
01-442-4236	SW - MEETINGS & TRAINING	625.00	0.00	0.00	0.00	625.00	0.00
01-442-4237	SW - MILEAGE	0.00	126.00	126.00	0.00	(126.00)	0.00
01-442-4330	SW - HAZARDOUS WASTE COLLECTION	12,425.00	771.78	771.78	0.00	11,653.22	6.21
01-442-4340	SW - INTERNET/WEBSITE SERVICES	1,032.00	1,766.23	1,766.23	0.00	(734.23)	171.15
01-442-4341	SW - IT/COMPUTER SERVICES	1,061.00	796.05	796.05	0.00	264.95	75.03
01-442-4358	SW - MONITORING/TESTING SERVICES	700.00	2,841.20	2,841.20	0.00	(2,141.20)	405.89
01-442-4378	SW - REFUSE DISPOSAL SERVICE	442,400.00	326,614.92	326,614.92	0.00	115,785.08	73.83
01-442-4452	SW - RENTALS & LEASES	7,000.00	9,725.00	9,725.00	0.00	(2,725.00)	138.93
01-442-4471	SW - TELEPHONE	0.00	6.67	6.67	0.00	(6.67)	0.00
01-442-4552	SW - OTHER CHARGES & EXPENSES	1,680.00	1,483.50	1,483.50	0.00	196.50	88.30
01-442-4655	SW - FLEET MAINTENANCE SUPPLIES	16,000.00	12,776.91	12,776.91	0.00	3,223.09	79.86
01-442-4710	SW - OFFICE SUPPLIES	960.00	1,135.23	1,135.23	0.00	(175.23)	118.25
01-442-4745	SW - SUPPLIES - MISCELLANEOUS	4,000.00	3,542.53	3,542.53	0.00	457.47	88.56
01-442-4760	SW - UNIFORMS	5,000.00	5,574.65	5,574.65	0.00	(574.65)	111.49
01-442-4906	SW - MISCELLANEOUS MAINTENANCE & REPAIRS	1,000.00	0.00	0.00	0.00	1,000.00	0.00
442 - SOLID WASTE/RECYCLING FACILITY		910,560.00	626,428.68	626,428.68	0.00	284,131.32	68.80
445 - FIRE DEPARTMENT							
01-445-4100	FD - REGULAR WAGES	653,333.00	442,020.51	442,020.51	0.00	211,312.49	67.66
01-445-4101	FD - HOLIDAY OVERTIME	0.00	12,484.56	12,484.56	0.00	(12,484.56)	0.00
01-445-4102	FD - PART-TIME WAGES	123,255.00	32,906.57	32,906.57	0.00	90,348.43	26.70
01-445-4103	FD - OVERTIME PAY	79,146.00	84,403.05	84,403.05	0.00	(5,257.05)	106.64
01-445-4106	FD - HOLIDAY PAY	0.00	21,040.66	21,040.66	0.00	(21,040.66)	0.00
01-445-4200	FD - EMPLOYEE BENEFITS - INSURANCES	237,449.00	123,585.53	123,585.53	0.00	113,863.47	52.05
01-445-4206	FD - FD - DISABILITY INSURANCE	7,703.00	7,064.00	7,064.00	0.00	639.00	91.70
01-445-4208	FD - FICA	11,209.00	6,906.50	6,906.50	0.00	4,302.50	61.62
01-445-4209	FD - MEDICARE	12,408.00	8,364.31	8,364.31	0.00	4,043.69	67.41
01-445-4211	FD - RETIREMENT I	7,785.00	5,544.81	5,544.81	0.00	2,240.19	71.22
01-445-4213	FD - RETIREMENT III	219,818.00	156,988.74	156,988.74	0.00	62,829.26	71.42
01-445-4226	FD - WORKMENS' COMPENSATION	17,961.00	17,961.00	17,961.00	0.00	0.00	100.00
01-445-4228	FD - BACKGROUND CHECKS	350.00	601.50	601.50	0.00	(251.50)	171.86
01-445-4229	FD - PHYSICALS - DEPARTMENT REQUIRED	11,672.00	4,502.28	4,502.28	0.00	7,169.72	38.57
01-445-4236	FD - MEETINGS & TRAINING	27,239.00	4,629.48	4,629.48	0.00	22,609.52	17.00
01-445-4237	FD - MILEAGE	665.00	0.00	0.00	0.00	665.00	0.00
01-445-4272	FD - REIMBURSEMENTS	500.00	0.00	0.00	0.00	500.00	0.00
01-445-4300	FD - AMBULANCE SERVICE	204,252.00	153,189.00	153,189.00	0.00	51,063.00	75.00
01-445-4340	FD - INTERNET/WEBSITE SERVICES	13,415.00	17,364.77	17,364.77	0.00	(3,949.77)	129.44

EXPENDITURE DETAIL BY ACCOUNT

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Account #	Account Title	Total Budget	PTD Expended	YTD Expended	Encumbered	Available	% Exp.
01-445-4341	FD - IT/COMPUTER SERVICES	9,893.00	7,465.55	7,465.55	0.00	2,427.45	75.46
01-445-4362	FD - OTHER SERVICES	5,336.00	950.65	950.65	0.00	4,385.35	17.82
01-445-4400	FD - ADVERTISING	1.00	0.00	0.00	0.00	1.00	0.00
01-445-4452	FD - RENTS & LEASES	2,390.00	3,142.61	3,142.61	0.00	(752.61)	131.49
01-445-4471	FD - TELEPHONE SERVICES	4,612.00	3,097.15	3,097.15	0.00	1,514.85	67.15
01-445-4502	FD - ASSOCIATION DUES/MEMBERSHIPS	3,379.00	1,992.69	1,992.69	0.00	1,386.31	58.97
01-445-4511	FD - CELL PHONE STIPEND	1,992.00	1,466.58	1,466.58	0.00	525.42	73.62
01-445-4551	FD - NREMT RE-CERT FEES	1,470.00	0.00	0.00	0.00	1,470.00	0.00
01-445-4635	FD - DIESEL FUEL	22,375.00	15,078.73	15,078.73	0.00	7,296.27	67.39
01-445-4644	FD - EMS SUPPLIES	27,033.00	16,172.59	16,172.59	0.00	10,860.41	59.83
01-445-4652	FD - FIRE PREVENTION MATERIALS	840.00	1,100.00	1,100.00	0.00	(260.00)	130.95
01-445-4710	FD - OFFICE SUPPLIES	1,000.00	303.19	303.19	0.00	696.81	30.32
01-445-4716	FD - PERSONAL PROTECTIVE CLOTHING	27,802.00	27,736.10	27,736.10	0.00	65.90	99.76
01-445-4717	FD - POSTAGE	250.00	0.00	0.00	0.00	250.00	0.00
01-445-4718	FD - PRINTING	150.00	0.00	0.00	0.00	150.00	0.00
01-445-4719	FD - PUBLICATIONS	120.00	0.00	0.00	0.00	120.00	0.00
01-445-4745	FD - SUPPLIES - MISCELLANEOUS	500.00	316.16	316.16	0.00	183.84	63.23
01-445-4760	FD - UNIFORMS	13,704.00	8,583.11	8,583.11	0.00	5,120.89	62.63
01-445-4831	FD - EQUIPMENT MAINTENANCE	8,496.00	3,733.70	3,733.70	0.00	4,762.30	43.95
01-445-4966	FD - VEHICLE MAINTENANCE	19,032.00	30,012.98	30,012.98	0.00	(10,980.98)	157.70
01-445-5030	FD - LAKES REGION MUTUAL AID	127,658.00	127,915.95	127,915.95	0.00	(257.95)	100.20
01-445-5045	FD - PARTNERSHIP FOR PUBLIC HEALTH	6,000.00	0.00	0.00	0.00	6,000.00	0.00
445 - FIRE DEPARTMENT		1,912,193.00	1,348,625.01	1,348,625.01	0.00	563,567.99	70.53
450 - POLICE DEPARTMENT							
01-450-4100	PD - REGULAR WAGES	915,811.00	578,292.67	578,292.67	0.00	337,518.33	63.15
01-450-4102	PD - PART-TIME WAGES	113,498.00	69,884.15	69,884.15	0.00	43,613.85	61.57
01-450-4103	PD - OVERTIME PAY	150,000.00	138,407.95	138,407.95	0.00	11,592.05	92.27
01-450-4106	PD - HOLIDAY PAY	38,292.00	0.00	0.00	0.00	38,292.00	0.00
01-450-4111	PD - PD - DETAIL	0.00	1,100.00	1,100.00	0.00	(1,100.00)	0.00
01-450-4200	PD - EMPLOYEE BENEFITS - INSURANCES	354,426.00	157,501.80	157,501.80	0.00	196,924.20	44.44
01-450-4208	PD - FICA	13,826.00	9,148.40	9,148.40	0.00	4,677.60	66.17
01-450-4209	PD - MEDICARE	17,696.00	11,708.17	11,708.17	0.00	5,987.83	66.16
01-450-4211	PD - RETIREMENT I	13,066.00	7,712.28	7,712.28	0.00	5,353.72	59.03
01-450-4212	PD - RETIREMENT II	312,002.00	207,141.28	207,141.28	0.00	104,860.72	66.39
01-450-4226	PD - WORKMENS' COMPENSATION	15,733.00	15,733.00	15,733.00	0.00	0.00	100.00
01-450-4237	PD - MILEAGE	4,000.00	936.27	936.27	0.00	3,063.73	23.41
01-450-4242	PD - MEETINGS & TRAINING	19,000.00	3,358.19	3,358.19	0.00	15,641.81	17.67
01-450-4272	PD - REIMBURSEMENTS	1,000.00	249.49	249.49	0.00	750.51	24.95
01-450-4340	PD - INTERNET/WEBSITE SERVICES	4,900.00	2,860.69	2,860.69	0.00	2,039.31	58.38

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01-450-4341	PD - IT/COMPUTER SERVICES	59,790.00	70,312.17	70,312.17	0.00	(10,522.17)	117.60
01-450-4362	PD - OTHER SERVICES	8,550.00	4,846.85	4,846.85	0.00	3,703.15	56.69
01-450-4363	PD - PROFESSIONAL & TECHNICAL SERVICES	3,000.00	1,189.88	1,189.88	0.00	1,810.12	39.66
01-450-4383	PD - TRANSCRIPTION SERVICES	1,000.00	0.00	0.00	0.00	1,000.00	0.00
01-450-4400	PD - ADVERTISING	1,001.00	0.00	0.00	0.00	1,001.00	0.00
01-450-4452	PD - RENTALS & LEASES	11,800.00	11,696.02	11,696.02	0.00	103.98	99.12
01-450-4471	PD - TELEPHONE SERVICES	11,405.00	8,867.60	8,867.60	0.00	2,537.40	77.75
01-450-4502	PD - ASSOCIATION DUES/MEMBERSHIPS	2,120.00	220.00	220.00	0.00	1,900.00	10.38
01-450-4511	PD - CELL PHONE STIPEND	3,200.00	0.00	0.00	0.00	3,200.00	0.00
01-450-4552	PD - OTHER CHARGES & EXPENSES	0.00	112.67	112.67	0.00	(112.67)	0.00
01-450-4606	PD - AMMUNITION	9,000.00	4,262.07	4,262.07	0.00	4,737.93	47.36
01-450-4688	PD - MINOR EQUIPMENT	6,200.00	4,834.97	4,834.97	0.00	1,365.03	77.98
01-450-4710	PD - OFFICE SUPPLIES	11,650.00	4,039.30	4,039.30	0.00	7,610.70	34.67
01-450-4717	PD - POSTAGE	500.00	30.36	30.36	0.00	469.64	6.07
01-450-4718	PD - PRINTING	400.00	245.00	245.00	0.00	155.00	61.25
01-450-4719	PD - PUBLICATIONS	400.00	1,061.81	1,061.81	0.00	(661.81)	265.45
01-450-4760	PD - UNIFORMS	34,500.00	14,090.03	14,090.03	0.00	20,409.97	40.84
01-450-4762	PD - UNLEADED GAS	30,000.00	23,588.99	23,588.99	0.00	6,411.01	78.63
01-450-4887	PD - STATE POLICE COMMUNICATIONS	1,200.00	0.00	0.00	0.00	1,200.00	0.00
01-450-4906	PD - MISCELLANEOUS MAINTENANCE & REPAIRS	5,600.00	562.50	562.50	0.00	5,037.50	10.04
01-450-4935	PD - RADAR MAINTENANCE	750.00	675.00	675.00	0.00	75.00	90.00
01-450-4936	PD - RADIO MAINTENANCE	2,500.00	693.20	693.20	0.00	1,806.80	27.73
01-450-4966	PD - VEHICLE MAINTENANCE	11,000.00	14,599.88	14,599.88	0.00	(3,599.88)	132.73
450 - POLICE DEPARTMENT		2,188,816.00	1,369,962.64	1,369,962.64	0.00	818,853.36	62.59
454 - OUTSIDE AGENCIES							
01-454-5020	OUTSIDE AG - HISTORICAL SOCIETY	4,700.00	4,700.00	4,700.00	0.00	0.00	100.00
01-454-5021	OUTSIDE AG - INTERLAKES COMMUNITY CAREGIVERS	3,000.00	3,000.00	3,000.00	0.00	0.00	100.00
01-454-5023	OUTSIDE AG - INTERLAKES DAYCARE	2,025.00	2,025.00	2,025.00	0.00	0.00	100.00
01-454-5025	OUTSIDE AG - LAKES REGION FOOD PANTRY	10,000.00	10,000.00	10,000.00	0.00	0.00	100.00
01-454-5029	OUTSIDE AG - LAKES REGION VISITING NURSE ASSOCIA	8,000.00	8,000.00	8,000.00	0.00	0.00	100.00
01-454-5034	OUTSIDE AG - MEALS ON WHEELS	46,000.00	46,000.00	46,000.00	0.00	0.00	100.00
01-454-5036	OUTSIDE AG - LAKE WINNIPESAUKEE ASSOCIATION	25,000.00	25,000.00	25,000.00	0.00	0.00	100.00
01-454-5050	OUTSIDE AG - SANDWICH CHILDREN'S CENTER	5,000.00	5,000.00	5,000.00	0.00	0.00	100.00
01-454-5055	OUTSIDE AG - STARTING POINT	5,744.00	5,744.00	5,744.00	0.00	0.00	100.00
01-454-5060	OUTSIDE AG - TRI-COUNTY CAP	11,066.00	11,066.00	11,066.00	0.00	0.00	100.00
01-454-5061	OUTSIDE AG - WINNIPESAUKEE WELLNESS CENTER	10,000.00	10,000.00	10,000.00	0.00	0.00	100.00
454 - OUTSIDE AGENCIES		130,535.00	130,535.00	130,535.00	0.00	0.00	100.00
456 - PARKS & RECREATION							
01-456-4100	P&R - REGULAR WAGES	142,795.00	102,185.80	102,185.80	0.00	40,609.20	71.56

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01-456-4102	P&R - PART-TIME WAGES	51,172.00	50,576.14	50,576.14	0.00	595.86	98.84
01-456-4103	P&R - OVERTIME PAY	2,000.00	471.46	471.46	0.00	1,528.54	23.57
01-456-4200	P&R - EMPLOYEE BENEFITS - INSURANCES	72,859.00	39,613.36	39,613.36	0.00	33,245.64	54.37
01-456-4208	P&R - FICA	11,880.00	9,149.02	9,149.02	0.00	2,730.98	77.01
01-456-4209	P&R - MEDICARE	2,778.00	2,139.65	2,139.65	0.00	638.35	77.02
01-456-4211	P&R - RETIREMENT I	17,990.00	14,352.88	14,352.88	0.00	3,637.12	79.78
01-456-4226	P&R - WORKMENS' COMPENSATION	4,666.00	4,666.00	4,666.00	0.00	0.00	100.00
01-456-4236	P&R - MEETINGS & TRAINING	4,620.00	863.41	863.41	0.00	3,756.59	18.69
01-456-4237	P&R - MILEAGE	1,000.00	255.07	255.07	0.00	744.93	25.51
01-456-4340	P&R - INTERNET/WEBSITE SERVICES	1,560.00	1,169.92	1,169.92	0.00	390.08	74.99
01-456-4341	P&R - IT/COMPUTER SERVICES	6,170.00	7,909.05	7,909.05	0.00	(1,739.05)	128.19
01-456-4400	P&R - ADVERTISING	150.00	232.50	232.50	0.00	(82.50)	155.00
01-456-4416	P&R - CHEMICAL TOILETS	9,775.00	9,275.00	9,275.00	0.00	500.00	94.88
01-456-4452	P&R - RENTALS & LEASES	2,196.00	1,319.43	1,319.43	0.00	876.57	60.08
01-456-4471	P&R - TELEPHONE SERVICES	2,244.00	1,465.38	1,465.38	0.00	778.62	65.30
01-456-4485	P&R - WATER TESTS	168.00	0.00	0.00	0.00	168.00	0.00
01-456-4502	P&R - ASSOCIATION DUES/MEMBERSHIPS	885.00	720.00	720.00	0.00	165.00	81.36
01-456-4511	P&R - CELL PHONE STIPEND	1,263.00	756.00	756.00	0.00	507.00	59.86
01-456-4515	P&R - COMMUNITY EVENTS	6,475.00	3,297.73	3,297.73	0.00	3,177.27	50.93
01-456-4646	P&R - EQUIPMENT MAINTENANCE SUPPLIES	348.00	875.56	875.56	0.00	(527.56)	251.60
01-456-4710	P&R - OFFICE SUPPLIES	950.00	502.17	502.17	0.00	447.83	52.86
01-456-4715	P&R - PARKS & RECREATION SUPPLIES	300.00	79.41	79.41	0.00	220.59	26.47
01-456-4717	P&R - POSTAGE	72.00	0.00	0.00	0.00	72.00	0.00
01-456-4742	P&R - SUPPLIES - BEACH	500.00	90.79	90.79	0.00	409.21	18.16
01-456-4760	P&R - UNIFORMS	1,600.00	603.90	603.90	0.00	996.10	37.74
01-456-4762	P&R - UNLEADED GAS	500.00	176.83	176.83	0.00	323.17	35.37
456 - PARKS & RECREATION		346,916.00	252,746.46	252,746.46	0.00	94,169.54	72.86
460 - PUBLIC LIBRARY							
01-460-4100	PUB LIB - REGULAR WAGES	316,118.00	238,315.72	238,315.72	0.00	77,802.28	75.39
01-460-4102	PUB LIB - PART-TIME WAGES	50,076.00	28,960.73	28,960.73	0.00	21,115.27	57.83
01-460-4200	PUB LIB - EMPLOYEE BENEFITS - INSURANCES	120,130.00	65,595.27	65,595.27	0.00	54,534.73	54.60
01-460-4208	PUB LIB - FICA	22,518.00	15,954.15	15,954.15	0.00	6,563.85	70.85
01-460-4209	PUB LIB - MEDICARE	5,266.00	3,731.23	3,731.23	0.00	1,534.77	70.86
01-460-4211	PUB LIB - RETIREMENT I	42,365.00	31,297.13	31,297.13	0.00	11,067.87	73.87
01-460-4226	PUB LIB - WORKMENS' COMPENSATION	600.00	600.00	600.00	0.00	0.00	100.00
01-460-8010	PUB LIB - PUBLIC LIBRARY APPROPRIATION	132,750.00	132,750.00	132,750.00	0.00	0.00	100.00
460 - PUBLIC LIBRARY		689,823.00	517,204.23	517,204.23	0.00	172,618.77	74.98
464 - TAX COLLECTOR							
01-464-4100	TX COLL - REGULAR WAGES	70,693.00	53,010.20	53,010.20	0.00	17,682.80	74.99

EXPENDITURE DETAIL BY ACCOUNT

ALL FUNDS Periods: 2025-01 thru 2025-09 [75% of Year] Include: - Expenditures

Account #	Account Title	Total Budget	PTD Expended	YTD Expended	Encumbered	Available	% Exp.
01-464-4102	TX COLL - PART-TIME WAGES	59,667.00	25,390.20	25,390.20	0.00	34,276.80	42.55
01-464-4200	TX COLL - EMPLOYEE BENEFITS - INSURANCES	38,467.00	21,605.33	21,605.33	0.00	16,861.67	56.17
01-464-4208	TX COLL - FICA	8,082.00	4,565.73	4,565.73	0.00	3,516.27	56.49
01-464-4209	TX COLL - MEDICARE	1,890.00	1,067.85	1,067.85	0.00	822.15	56.50
01-464-4211	TX COLL - RETIREMENT I	9,565.00	6,806.32	6,806.32	0.00	2,758.68	71.16
01-464-4226	TX COLL - WORKMENS' COMPENSATION	164.00	164.00	164.00	0.00	0.00	100.00
01-464-4236	TX COLL - MEETINGS & TRAINING	1,150.00	793.02	793.02	0.00	356.98	68.96
01-464-4237	TX COLL - MILEAGE	200.00	40.47	40.47	0.00	159.53	20.24
01-464-4341	TX COLL - IT/COMPUTER SERVICES	9,208.00	10,047.65	10,047.65	0.00	(839.65)	109.12
01-464-4372	TX COLL - RECORDING FEES	650.00	394.68	394.68	0.00	255.32	60.72
01-464-4552	TX COLL - OTHER CHARGES & EXPENSES	200.00	195.00	195.00	0.00	5.00	97.50
01-464-4710	TX COLL - OFFICE SUPPLIES	800.00	487.00	487.00	0.00	313.00	60.88
01-464-4717	TX COLL - POSTAGE	8,500.00	4,259.00	4,259.00	0.00	4,241.00	50.11
01-464-4718	TX COLL - PRINTING	4,200.00	1,509.99	1,509.99	0.00	2,690.01	35.95
01-464-4745	TX COLL - SUPPLIES - MISCELLANEOUS	100.00	0.00	0.00	0.00	100.00	0.00
464 - TAX COLLECTOR		213,536.00	130,336.44	130,336.44	0.00	83,199.56	61.04
466 - TOWN CLERK							
01-466-4100	TWN CLRK - REGULAR WAGES	155,836.00	110,810.32	110,810.32	0.00	45,025.68	71.11
01-466-4102	TWN CLRK - PART-TIME WAGES	29,610.00	19,464.49	19,464.49	0.00	10,145.51	65.74
01-466-4103	TWN CLRK - OVERTIME PAY	1,000.00	1,125.78	1,125.78	0.00	(125.78)	112.58
01-466-4200	TWN CLRK - EMPLOYEE BENEFITS - INSURANCES	88,958.00	50,148.83	50,148.83	0.00	38,809.17	56.37
01-466-4208	TWN CLRK - FICA	11,560.00	7,524.05	7,524.05	0.00	4,035.95	65.09
01-466-4209	TWN CLRK - MEDICARE	2,703.00	1,759.77	1,759.77	0.00	943.23	65.10
01-466-4211	TWN CLRK - RETIREMENT I	21,220.00	15,167.23	15,167.23	0.00	6,052.77	71.48
01-466-4226	TWN CLRK - WORKMENS' COMPENSATION	260.00	260.00	260.00	0.00	0.00	100.00
01-466-4236	TWN CLRK - MEETINGS & TRAINING	2,380.00	1,771.04	1,771.04	0.00	608.96	74.41
01-466-4237	TWN CLRK - MILEAGE	755.00	361.80	361.80	0.00	393.20	47.92
01-466-4272	TWN CLRK - REIMBURSEMENTS	100.00	0.00	0.00	0.00	100.00	0.00
01-466-4341	TWN CLRK - IT/COMPUTER SERVICES	13,095.00	11,261.80	11,261.80	0.00	1,833.20	86.00
01-466-4400	TWN CLRK - ADVERTISING	300.00	0.00	0.00	0.00	300.00	0.00
01-466-4552	TWN CLRK - OTHER CHARGES & EXPENSES	10,750.00	3,334.00	3,334.00	0.00	7,416.00	31.01
01-466-4710	TWN CLRK - OFFICE SUPPLIES	2,000.00	1,113.57	1,113.57	0.00	886.43	55.68
01-466-4718	TWN CLRK - PRINTING	4,110.00	0.00	0.00	0.00	4,110.00	0.00
01-466-4745	TWN CLRK - SUPPLIES - MISCELLANEOUS	1,474.00	1,054.55	1,054.55	0.00	419.45	71.54
466 - TOWN CLERK		346,111.00	225,157.23	225,157.23	0.00	120,953.77	65.05
467 - ELECTIONS							
01-467-4102	ELECT/CKLIST - PART-TIME WAGES	18,996.00	15,495.38	15,495.38	0.00	3,500.62	81.57
01-467-4208	ELECT/CKLIST - FICA	1,178.00	549.94	549.94	0.00	628.06	46.68
01-467-4209	ELECT/CKLIST - MEDICARE	275.00	129.02	129.02	0.00	145.98	46.92

EXPENDITURE DETAIL BY ACCOUNT

ALL FUNDS Periods: 2025-01 thru 2025-09 [75% of Year] Include: - Expenditures

Account #	Account Title	Total Budget	PTD Expended	YTD Expended	Encumbered	Available	% Exp.
01-467-4226	ELECT/CKLIST - WORKMENS' COMPENSATION	1.00	1.00	1.00	0.00	0.00	100.00
01-467-4236	ELECT/CKLIST - MEETINGS & TRAINING	298.00	0.00	0.00	0.00	298.00	0.00
01-467-4237	ELECT/CKLIST - MILEAGE	674.00	127.57	127.57	0.00	546.43	18.93
01-467-4400	ELECT/CKLIST - ADVERTISING	310.00	258.00	258.00	0.00	52.00	83.23
01-467-4530	ELECT/CKLIST - ELECTION DAY EXPENDITURES	4,300.00	2,671.81	2,671.81	0.00	1,628.19	62.14
01-467-4552	ELECT/CKLIST - OTHER CHARGES & EXPENSES	8,547.00	8,246.20	8,246.20	0.00	300.80	96.48
01-467-4718	ELECT/CKLIST - PRINTING	2,365.00	88.03	88.03	0.00	2,276.97	3.72
01-467-4745	ELECT/CKLIST - SUPPLIES - MISCELLANEOUS	600.00	90.50	90.50	0.00	509.50	15.08
01-467-4970	ELECT/CKLIST - VOTING MACHINE MAINTENANCE	10,310.00	8,450.00	8,450.00	0.00	1,860.00	81.96
467 - ELECTIONS		47,854.00	36,107.45	36,107.45	0.00	11,746.55	75.45
488 - CAPITAL OUTLAY							
01-488-9015	CAPITAL - BACKHOE	200,000.00	155,258.25	155,258.25	0.00	44,741.75	77.63
01-488-9033	CAPITAL - CYCLICAL UPGRADE	0.00	30,480.00	30,480.00	0.00	(30,480.00)	0.00
01-488-9053	CAPITAL - VEHICLES - FIRE	65,000.00	59,631.26	59,631.26	0.00	5,368.74	91.74
01-488-9055	CAPITAL - FEASIBILITY STUDY	0.00	2,708.96	2,708.96	0.00	(2,708.96)	0.00
01-488-9056	CAPITAL - FIRE ENGINE	1,017,500.00	0.00	0.00	0.00	1,017,500.00	0.00
01-488-9102	CAPITAL - LEE'S MILL RETAINING WALL REPLACEMENT	0.00	156,150.00	156,150.00	0.00	(156,150.00)	0.00
01-488-9146	CAPITAL - DPW SKID STEER	90,000.00	84,900.00	84,900.00	0.00	5,100.00	94.33
01-488-9153	MUNICIPAL SEWER EXPANSION STUDY	30,000.00	0.00	0.00	0.00	30,000.00	0.00
01-488-9159	CAPITAL - TRANSFER STATION EQUIPMENT	40,000.00	0.00	0.00	0.00	40,000.00	0.00
01-488-9167	CAPITAL - TRUCK - 10 WHEEL DUMP	350,000.00	0.00	0.00	0.00	350,000.00	0.00
01-488-9181	CAPITAL - VEHICLES - POLICE	80,000.00	123,225.53	123,225.53	0.00	(43,225.53)	154.03
488 - CAPITAL OUTLAY		1,872,500.00	612,354.00	612,354.00	0.00	1,260,146.00	32.70
681 - LFRF GRANT EXPENDITURES							
01-681-6000	LFRF GRANT EXPENDITURES	0.00	89,334.76	89,334.76	0.00	(89,334.76)	0.00
681 - LFRF GRANT EXPENDITURES		0.00	89,334.76	89,334.76	0.00	(89,334.76)	0.00
800 - SCHOOL DISTRICT APPROPRIATION							
01-800-8000	SD APPR - SCHOOL DISTRICT APPROPRIATION - LOCAL	0.00	7,554,742.40	7,554,742.40	0.00	(7,554,742.40)	0.00
01-800-8002	SD APPR - SCHOOL DISTRICT APPROPRIATION - STATE	0.00	5,138,489.60	5,138,489.60	0.00	(5,138,489.60)	0.00
800 - SCHOOL DISTRICT APPROPRIATION		0.00	12,693,232.00	12,693,232.00	0.00	(12,693,232.00)	0.00
802 - COUNTY APPROPRIATION							
01-802-8005	CNTY APPR - COUNTY APPROPRIATION	0.00	4,868,176.00	4,868,176.00	0.00	(4,868,176.00)	0.00
802 - COUNTY APPROPRIATION		0.00	4,868,176.00	4,868,176.00	0.00	(4,868,176.00)	0.00
900 - CAPITAL RESERVE FUND APPROPRIATION							
01-900-4368	CAP RES FND - PROPERTY REVALUATION SERVICE	49,500.00	49,500.00	49,500.00	0.00	0.00	100.00
01-900-9090	CAP RES FND - IT HARDWARE & SOFTWARE	22,000.00	22,000.00	22,000.00	0.00	0.00	100.00
01-900-9105	CAP RES FND - LIBRARY BUILDING MAINTENANCE	35,000.00	35,000.00	35,000.00	0.00	0.00	100.00

EXPENDITURE DETAIL BY ACCOUNT

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Account #	Account Title	Total Budget	PTD Expended	YTD Expended	Encumbered	Available	% Exp.
01-900-9115	CAP RES FND - MUNICIPAL BUILDINGS	400,000.00	400,000.00	400,000.00	0.00	0.00	100.00
01-900-9123	CAP RES FND - FIREFIGHTING EQUIPMENT	250,000.00	250,000.00	250,000.00	0.00	0.00	100.00
01-900-9124	CAP RES FND - POLICE CRUISER	50,000.00	50,000.00	50,000.00	0.00	0.00	100.00
01-900-9132	CAP RES FND - PUBLIC WORKS EQUIPMENT	150,000.00	150,000.00	150,000.00	0.00	0.00	100.00
900 - CAPITAL RESERVE FUND APPROPRIATION		956,500.00	956,500.00	956,500.00	0.00	0.00	100.00
902 - MAINTENANCE TRUST FUND APPROPRIATION							
01-902-9080	MAINT TR FND - HISTORICAL BLDGS.	25,000.00	25,000.00	25,000.00	0.00	0.00	100.00
01-902-9112	MAINT TR FND - MILFOIL	150,000.00	150,000.00	150,000.00	0.00	0.00	100.00
902 - MAINTENANCE TRUST FUND APPROPRIATION		175,000.00	175,000.00	175,000.00	0.00	0.00	100.00
907 - CRF & MT EXPENDITURES							
01-907-9036	CR & MT EXP -DR RICHARD AMES MEMORIAL TRUST (TF	0.00	14,430.50	14,430.50	0.00	(14,430.50)	0.00
01-907-9112	CRF & MT EXP. - MILFOIL	0.00	32,105.00	32,105.00	0.00	(32,105.00)	0.00
907 - CRF & MT EXPENDITURES		0.00	46,535.50	46,535.50	0.00	(46,535.50)	0.00
950 - ENCUMBRANCES							
01-950-9499	2024 CARRYOVER ENCUMBRANCES	230,591.00	2,640.94	2,640.94	0.00	227,950.06	1.15
950 - ENCUMBRANCES		230,591.00	2,640.94	2,640.94	0.00	227,950.06	1.15
01 - GENERAL FUND		16,482,962.00	28,789,303.60	28,789,303.60	0.00	(12,306,341.60)	174.66
02 - RECREATION REVOLVING FUND							
457 - P&R REVOLVING FUND							
02-457-4102	P&R REV FND - PART-TIME WAGES	0.00	50,633.02	50,633.02	0.00	(50,633.02)	0.00
02-457-4208	P&R REV FND - FICA	0.00	3,139.23	3,139.23	0.00	(3,139.23)	0.00
02-457-4209	P&R REV FND - MEDICARE	0.00	734.15	734.15	0.00	(734.15)	0.00
02-457-4236	P&R REV FND - MEETINGS & TRAINING	0.00	594.73	594.73	0.00	(594.73)	0.00
02-457-4363	P&R REV FND - PROFESSIONAL & TECHNICAL SERVICES	0.00	5,179.80	5,179.80	0.00	(5,179.80)	0.00
02-457-4400	P&R REV FND - ADVERTISING	0.00	185.00	185.00	0.00	(185.00)	0.00
02-457-4471	P&R REV FND - TELEPHONE SERVICES	0.00	68.52	68.52	0.00	(68.52)	0.00
02-457-4515	P&R REV FND - PROGRAM EVENT EXPENSES	0.00	17,234.43	17,234.43	0.00	(17,234.43)	0.00
02-457-4552	P&R REV FND - OTHER CHARGES & EXPENSES	0.00	6,379.74	6,379.74	0.00	(6,379.74)	0.00
02-457-4646	P&R REV FND EQUIPMENT MAINTENANCE SUPPLIES	0.00	2,615.10	2,615.10	0.00	(2,615.10)	0.00
02-457-4760	P&R REV FND - UNIFORMS	0.00	9,913.57	9,913.57	0.00	(9,913.57)	0.00
457 - P&R REVOLVING FUND		0.00	96,677.29	96,677.29	0.00	(96,677.29)	0.00
02 - RECREATION REVOLVING FUND		0.00	96,677.29	96,677.29	0.00	(96,677.29)	0.00
06 - DEVELOPMENT SERVICES							
575 - DEVELOPMENT SERVICES BOARD							
06-575-4552	DEV SERVICES - OTHER CHARGES & EXPENSES	0.00	6,159.50	6,159.50	0.00	(6,159.50)	0.00

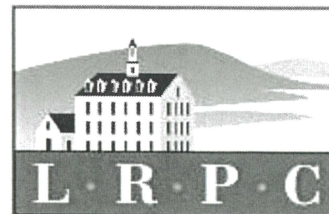
EXPENDITURE DETAIL BY ACCOUNT

ALL FUNDS Periods: 2025-01 thru 2025-09 [75% of Year] Include: - Expenditures

Account #	Account Title	Total Budget	PTD Expended	YTD Expended	Encumbered	Available	% Exp.
575 - DEVELOPMENT SERVICES BOARD		0.00	6,159.50	6,159.50	0.00	(6,159.50)	0.00
06 - DEVELOPMENT SERVICES		0.00	6,159.50	6,159.50	0.00	(6,159.50)	0.00
07 - FIRE DEPT REVOLVING FUND							
450 - POLICE DEPARTMENT							
07-450-4108	FD REV FND - OUTSIDE DETAIL	0.00	(390.00)	(390.00)	0.00	390.00	0.00
450 - POLICE DEPARTMENT		0.00	(390.00)	(390.00)	0.00	390.00	0.00
07 - FIRE DEPT REVOLVING FUND		0.00	(390.00)	(390.00)	0.00	390.00	0.00
08 - POLICE DEPT REVOLVING FUND							
451 - PD REVOLVING FUND							
08-451-4111	PD REV FND - OUTSIDE DETAIL	0.00	38,967.50	38,967.50	0.00	(38,967.50)	0.00
08-451-4209	PD REV FND - MEDICARE	0.00	163.49	163.49	0.00	(163.49)	0.00
451 - PD REVOLVING FUND		0.00	39,130.99	39,130.99	0.00	(39,130.99)	0.00
08 - POLICE DEPT REVOLVING FUND		0.00	39,130.99	39,130.99	0.00	(39,130.99)	0.00
		16,482,962.00	28,930,881.38	28,930,881.38	0.00	(12,447,919.38)	175.52

LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3
Meredith, NH 03253
Tel 603.279.8171
www.lakesrpc.nh.gov



April 4, 2025

SENT VIA EMAIL TO: kquinlan@moultonboroughnh.gov
and VIA U.S. MAIL

Kevin Quinlan, Chair
Moultonborough Board of Selectmen
PO Box 139
Moultonborough, NH 03254

RE: Chris Theriault, Alternate TAC Member
Term Expiration: February 2, 2025

Dear Chair Quinlan,

In reviewing our files, we noticed that Chris Theriault's term as *alternate* member of the TAC expired on February 2, 2025. As of this writing, we have not received a letter reappointing him for another term, nor have we received a letter regarding a new appointee.

Membership of the TAC usually includes individuals who have technical expertise in transportation, e.g., public works directors, town planners, administrators, etc. However, anyone in your community that has technical expertise in transportation, or an interest in transportation, is also appropriate. The decision is yours.

TAC terms are for two (2) years. Much of the success and integrity of the Planning Commission's long-range transportation program is due to the involvement of TAC members.

If it is Mr. Theriault's intention to remain an alternate member of the TAC, please send a letter of reappointment at your earliest convenience to cover the term of **February 2, 2025 to February 2, 2027**. If you have any questions, feel free to call me at 603-279-5334.

Sincerely,

Linda Waldron

Linda Waldron
Executive Administrative Assistant

c: Moultonborough Planning Board Chair (via email only: smackaykelly@gmail.com)
Lloyd Wood, Chair, TAC (via email only: lloydwood@gmail.com)
Chris Theriault, TAC Member (via email only: ctheriault@moultonboroughnh.gov)

**** PLEASE REFER TO ORDINANCE #5 & POLICY #11 ****

RECEIVED
APR 07 2025
By CK #422

Office of Selectmen

Town of Moultonborough

6 Holland Street - PO Box 139 * Moultonborough, NH 03254

(603) 476-2347 * www.moultonboroughnh.gov

FISHING TOURNAMENT LAUNCH REQUEST

Tournaments are not permitted on Holidays or Weekends between Memorial Day Weekend and Labor Day.

ORGANIZATION: New Hampshire Bass Anglers
"NHBA" CONTACT: Curt Riendeau

ADDRESS: 206 Poor Farm Rd. New Ipswich, NH 03071 TEL #: 603-732-7067

DATE REQUEST REC'D: 4/7/2025 DATE(S) OF EVENTS: 8/15/2025 Friday

START/END TIME: 7AM - 3PM

LAUNCH AREA(S) REQUESTED: Lee's mills Boat Ramp

NO. OF BOATS/TRAILERS: 14

LIABILITY INSURANCE HOLDER & POLICY #: The Bass Federation # AXIS: 37273
Growth State: 23809

ADDITIONAL REQUEST(S) & INFORMATION PROVIDED:_____

TOURNAMENT FEE (Per Day): \$150.00 CHECK #: 422 DATE REC'D: 4/7/25

FEE RECEIVED: \$150

Town Department Response Only

MOULTONBOROUGH POLICE DEPT.: See attached

MOULTONBOROUGH FIRE DEPT.: See attached

DATE OF SELECTMEN'S MEETING: April 15, 2025

STIPULATIONS:

THIS REQUEST IS: DENIED APPROVED

DATE OF APPROVAL/DENIAL SENT:

DATE NH FISH & GAME NOTIFIED: _____

**FISHING TOURNAMENT LAUNCH REQUEST
POLICE/FIRE COMMENTS**

**NH Bass Casters
Friday, August 15, 2025**

**Lee's Mills
14 Boats**

Moultonborough Police Department Comments:

The Police Department has no issues as long as participants obey applicable parking signage.

4/11/25
Peter Beede, Jr.
Police Chief

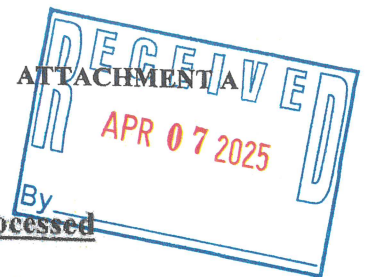
Moultonborough Fire Department Comments:

The Fire Department has no objections to this request. Standard provisions to allow for access to fire hydrant and fire boat at Lees Mills (See details on file).

4/10/25
David Bengtson
Fire Chief



TOWN OF MOULTONBOROUGH
APPLICATION FOR A PERMIT
TO CONDUCT A RAFFLE



NOTICE: Application Must be Filled Out Completely to be Processed

1. Name and address of the organization: New Hampshire Boat Museum
2. Name, address and capacity of the person requesting the permit: New Hampshire Boat Museum
130 Whittier Highway, Moultonborough NH 03254 / Anne Lennon
3. The organization is organized under the laws of the State of New Hampshire as a non-profit organization: Yes ☒ No ☐
4. Date of organization: 1992
5. The organization is registered to do business within the State of New Hampshire as a non-profit organization: Yes ☒ No ☐
6. The organization was registered on 9/1994
7. The organization's IRS non-profit Federal ID number: NH Business: 405481 / Federal: 020464218
8. Names and address of the organization's principal officers:
Stephanie Inglis 56 Wampanbeck Rd, Wolfeboro NH 03894 - Co-Chair
Jaime Laurent 4 Old Follett Rd Meredith NH 03253
Mary Simpson 69 Camp School Rd Wolfeboro NH 03894 - Treasurer
Kerry Lynch 6 Prospect Hill Rd Tuftonboro NH 03816
9. Location, date and time where the raffle is to be conducted:
New Hampshire Boat Museum - 130 Whittier Highway - Moultonboro NH
Friday June 20, 2025
10. Name and address of the owner of the property where the raffle is to be conducted:
same as above
12. A sample of the raffle ticket must be submitted for review. Yes ☒ No ☐
13. List the last time a permit was issued to the applicant for a raffle within the Town of Moultonborough:
n/a

The applicant hereby swears and takes oath that the information contained in this application is true and accurate and acknowledges having received and read a copy of the rules and regulations of the Town of Moultonborough and agrees to abide by the provisions thereof in all respects.

Dated: 4-2-2025 Applicant's Name: Anne Lennon

Date Received: 4-7-2025

Date Processed: _____

Approved _____ Denied _____

Town Administrator or Designee

cc: Board of Selectmen
Chief of Police

NEW HAMPSHIRE BOAT MUSEUM

Night At The Museum Raffle

1st Prize: Freedom Boat Club Membership + 3 months dues

Value: \$9,000 Donated by Freedom Boat Club Of The Lakes Region

2nd Prize: Old Town Sportsman AutoPilot Kayak

Value: \$4,350 Donated by Irwin Marine

3rd Prize: Mission Reef Splash Mat w/ pump & backpack

Value: \$1,599 Donated by Goodhue Boat Company

Drawing at New Hampshire Boat Museum

130 Whittier Highway, Moultonborough, NH

June 20, 2025

Winner need not be present to win

Donation: \$100 per ticket

Thank you for your Generous Support!

No. 0123

Phone

Address

Name

No. 0123

From: Paul O'Neil <pastorpaul0202@gmail.com>
Date: April 7, 2025 at 2:34:01 PM EDT
To: Kevin Quinlan <kquinlan@moultonboroughnh.gov>
Subject: Board of Selectman

You don't often get email from pastorpaul0202@gmail.com [Learn why this is important](#)

Mr. Quinlan,

My name is Paul O'Neil and I am the Unit Commissioner for Cub Scout Pack 369. I would like to be on the agenda for the April 2025 Board of Selectmen Meeting to request that the Cub Scouts be able to have a fundraiser at the Recycling Center on Saturday April 26 from 9-1. I will be present at the meeting to answer any questions.

Sincerely,
Paul O'Neil

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



**Town of Moultonborough
Public Works**

P.O. Box 139, 68 Highway Garage Rd
Moultonborough, NH 03254
603-253-7445- Office
e-mail: ctheriault@moultonboroughnh.gov

**Chris Theriault
Director of Public Works**

April 7, 2025

RE: FY2026 Roadside Mowing Services

Background: As part of the DPW budget, the Highway Department contracts Roadside Mowing Services.

Issue: The highway department contracts the roadside mowing services to perform approximately 59 miles worth of roadside mowing within the Town's R.O.W.

Discussion: Randolph Frye has been providing roadside mowing services for the Town since 2019. DPW has approached Mr. Frye to extend his contract an additional year for the Summer 2025 mowing season.

Fiscal Impact: The Public Works FY2026 DPW HWY-Mowing Roads Services budget has a line item for Roadside Mowing (\$39,600).

Recommendation: The Board of Selectmen approve the request as follows: "Motion to waive the bidding requirements and extend the Roadside Mowing Services Contract for one year (2025) in the amount of \$39,600 with Randolph Frye of Moultonborough, NH."

Prepared by: Christopher Theriault, Director of Public Works.



**TOWN OF MOULTONBOROUGH, NH
PUBLIC WORKS DEPARTMENT**

**ROADSIDE MOWING SERVICES CONTRACT
SUMMER 2025**

The Town of Moultonborough, acting by and through its Public Works Director/Highway Agent, herewith enters into an agreement for Roadside Mowing Services during the summer of 2025 to perform approximately 59 miles worth of roadside mowing within the Town's R.O.W.

Randolf Frye, the owner, shall provide the equipment and operator(s) to perform the roadside mowing services as identified herein.

Terms defined:

"Town," shall hereafter mean the Town of Moultonborough, corporate body politic, acting by and through its Public Works Director/Highway Agent.

"Contractor," shall hereafter mean the firm or individual owner of the equipment.

Conditions:

1. Contractor and Town agree that any physical damage to Contractor's equipment is the responsibility of the Contractor.
2. Contractor Invoicing shall be submitted bi-weekly according to the Town of Moultonborough billing cycle. Payment will be made on a cost/mile basis determined by total miles completed during each billing cycle. Cost per mile shall be determined by taking the not to exceed dollar amount for each year divided by 59 (total mile). In addition, any mileage not mowed during each season (i.e. less than 59 miles) shall result in work not performed and shall not be subject to final billing up to the not to exceed dollar amount or an encumbrance to complete the work in the following year.
3. Mowing shall commence no earlier than July 1st and shall be completed by September 30th of each year.
4. Shoulder mowing cuts will include a 15-foot cut on all roads immediately adjacent to the driving surface on both sides of the roadway with a minimum of 8 feet in those areas that do not allow a full cut.
5. Quality Control Targets: All vegetation including up to 1" in diameter must be mowed to a maximum of 5" in height.
6. The Contractor shall ensure that all equipment and operators are lawfully registered and licensed, and comport to all NHDMV rules and regulations relative to the operation of commercial vehicle operations, i.e. CDL licensing, Medical Cards. Failure to comply will result in immediate termination of said contract.
7. The Contractor shall mobilize its Roadside mowing equipment within seventy-two (72) hours of being notified to do so. Said equipment shall remain in continuous operation, suitable to the working conditions, with due diligence until the Town notifies the Contractor to cease operations.

8. This agreement may be terminated by (a) mutual agreement of the parties, (b) the Town for a failure of the Contractor to mobilize as directed or (c) either party for a breach of the contract by the other. The party seeking to terminate the contract under section (c) must provide notice to the other party of the alleged breach and their intent to terminate and must allow a reasonable period of time to cure the breach. In the event that a party breaches and cures the contract on three occasions, to the continuing detriment of the other, the party in breach may be given a final notice termination notice by the other party.

Special Agreements relating to rates, transportation, work delays, etc.:

Total Value of Contract is payable according to the following schedule:

Payment Schedule for 2025: Not to Exceed Value of \$39,600 payable as noted herein.

On proper signature, the preceding contract agreement shall be valid for a period of one (1) year or until terminated in accordance with the terms of this agreement

All notices required or permitted under this Agreement shall be in writing and considered properly served if they are delivered by hand or certified mail with return receipt requested to the Contractor or to the Public Works Director/Highway Agent in the case of the Town to the address listed herein or such other address as shall from time to time be established in writing by one party to the other as its new address. Notices shall be considered received upon the day of hand delivery or, in the instance of mail delivery, upon three business days having expired after the date of mailing.

Executed for Owner or Contractor:

by: Randolph FRYE
(name)

its: OWNER
(title)

Mail Address: P.O. BOX 631
Moultonboro, N.H. 03254

date: 4/4/25

Executed for Town of Moultonborough, NH:

by: _____
Carter Terenzini

its: Interim Town Administrator

Mail Address: P.O. Box 139
Moultonborough, NH 03254

date: _____

(town seal)



Moultonborough Police Department



Dispatch: (603) 476-2305

Chief of Police
Peter W. Beede, Jr.
pbeede@moultonboroughnh.gov

Office: (603) 476-2400

P.O. Box 121, 1035 Whittier Highway - Moultonborough, NH 03254

Fax: (603) 476-2657

MPD RFP 2025-01

Prosecution Services

ISSUE DATE: TBD

DUE DATE: TBD

ISSUED BY:

Moultonborough Police Department
P.O. Box 121
1035 Whittier Highway
Moultonborough, NH 03254

Goal of this procurement/Business needs:

The Moultonborough Police Department is requesting proposals from interested Attorneys and/or Law Firm(s) to prosecute violation and misdemeanor cases in the 3rd Circuit-District Division-Ossipee and the 3rd Circuit-Family Division-Ossipee Courts, as well as prosecute administrative cases through the Department of Safety Bureau of Hearings.

Scope of Service:

The contract attorney(s) shall provide the following:

- Appearing on behalf of the Moultonborough Police Department in all aspects of prosecution for all violations, non-domestic violence misdemeanors, ALS hearings, and juvenile delinquent hearings,
- Providing legal advice to the Moultonborough Police Department, including answering legal questions, reviewing search/arrest warrants, and assisting with/making charging decisions,
- Preparing officers for trial testimony,
- Coordinating with and preparing witnesses for trial testimony,
- Providing legal advice in the review of any personnel files as it may relate to the NH Attorney General's Exculpatory Evidence Schedule,
- Providing support services to victims of cases not handled by the Carroll County Attorney's Office, including case status updates, answering case specific questions, obtaining input for offers, testimony preparation, and referring to outside victim services.

The contract attorney(s) shall possess the following minimum qualifications:

- Juris Doctor of Law from Accredited University,
- Member of the New Hampshire Bar Association,
- Ten years of experience as a practicing Attorney in the field of Law with emphasis on prosecution in the District and Family Courts, as well as the New Hampshire Department of Safety Bureau of Hearings,
- Ability to meet any requirements under the Criminal Justice Information System (CJIS) guidelines needed to view or operate the State Police On-Line Telecommunication System (SPOTS).

Designated Contact Person:

All communications concerning this RFP or the RFP process shall be directed to:

Chief Peter W. Beede, Jr.
Moultonborough Police Department
603-476-2400
pbeede@moultonboroughnh.gov

Proposals must be submitted to and be received by, mail or hand delivery to:

Robin Reade
Human Resource Director
6 Holland Street
PO Box 139
Moultonborough, NH 03254

by **TBD EST** on **TBD**.

Town of Moultonborough, NH

POSITION: Case Review Officer
FLSA STATUS: Non-Exempt

DEPARTMENT: Police Department
REPORTS TO: Police Chief

GENERAL SUMMARY

Performs a variety of administrative tasks in support of the Chief of Police and/or Contract Prosecutor, making independent judgments in prioritizing work and selecting the most appropriate course of action within established operating procedures, guidelines, and priorities.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Reviews Accident, Arrest, and Incident Reports for accuracy, content, format, spelling, etc. Upon review of said reports, coordinates with appropriate police personnel for the correction of reports or forwards reports to appropriate supervisors for final review and approval.
- Authors court complaints and files said complaints with District Court.
- Acts as Court Officer and assists Contract Prosecutor with District Court arraignments and other hearings as needed.
- Enters court dispositions into IMC Records System.
- Assists in the professional development of police personnel in the areas of report writing and court related activities.
- Coordinate with the Administrative Assistant to the Chief of Police by forwarding arrest reports to the Carroll County Attorney's Office in domestic violence and felony cases.
- Assist police personnel with the preparation of arrest warrants and search warrants.
- Authors and serves subpoenas as needed.
- Make arrests and issue summonses, restraining orders, etc. as needed.
- Testify in District Court hearings as needed.

OTHER DUTIES AND RESPONSIBILITIES

Performs other related duties as requested.

REQUIRED MINIMUM QUALIFICATIONS

Education and Experience

Experience related to criminal justice, administration, management, or related field. Ten years of experience in a criminal justice environment or any equivalent combination of education, training and experience which demonstrates possession of the required knowledge, skills, and ability. Preference is given to those with experience.

NH Full-Time Police Officer Certification required at time of hire or if previously certified as a NH Full-Time Police Officer, the ability to acquire police certification within the parameters set by the New Hampshire Police Standards & Training Council.

NH State Police On-Line Telecommunications System (SPOTS) Certification required at time of hire or the ability to acquire SPOTS Certification within a year of employment if lapsed.

Knowledge, Skills, and Abilities

- Knowledge of proper radio and telephone communications procedures.
- Knowledge of the Town's Street system and geography.

- Knowledge of departmental rules and regulations; knowledge of applicable Federal, State, and Town laws and ordinances.
- Excellent written and spoken communications skills.
- Skilled in the use of computers and applicable software packages or the ability to learn these skills is essential.
- Ability to develop within a reasonable period of time, skill, speed, accuracy, and efficiency in the operation of computer equipment and departmental practices and procedures.
- Ability to listen carefully and speak clearly and concisely; the ability to think and act quickly, calmly, accurately, discretely, and effectively in emergency situations.
- Ability to take accurate notes.
- Ability to handle multiple projects simultaneously.
- Ability to work in emotionally stressful situations.
- Ability to prioritize and organize; the ability to understand and follow complex oral and written instructions.
- Ability to maintain the utmost confidentiality of departmental activities and information protected under State and Federal laws is critical and an absolute requirement.
- Knowledge of modern office procedures, practices, methods, and computerized systems.
- Skilled in modern office and police function software.
- Strong communication and interpersonal skills along with the ability to deal with confidential information are essential. Attention to detail and accuracy are essential.
- Ability to compose memoranda and letters.
- Ability to understand and follow oral and written instructions independently, to establish and maintain effective working relationships and to understand and adhere to department policies, procedures, and safety guidelines in the performance of job duties is required.
- Knowledge of NH Criminal, Juvenile and Motor Vehicle law and the ability to apply in review and writing of police reports and court complaints.
- Ability to qualify twice annually with issued firearm.
- Ability to drive police vehicles as needed.
- Ability to make arrests and issue summonses, restraining orders, subpoenas, etc. if need arises.
- Ability to testify in District Court hearings if need arises.
- Ability to maintain the minimum training requirements as established by New Hampshire Police Standards & Training Council.

SUPERVISION EXERCISED

None

LICENSING AND CERTIFICATION

NH Full-Time Police Officer Certification

NH State Police On-Line Telecommunications System Certification (SPOTS)

NH Police Prosecutor (Preferred)

TOOLS AND EQUIPMENT USED

Handgun, Taser, OC Spray, handcuffs, police vehicles, cameras, breath test equipment, SPOTS computer, IMC records management system, radios, various telephone systems, security cameras, monitors, fire alarm system, copier, fax, shredder, and other office equipment.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to sit for long periods of time; to use hands to finger, handle, or feel; reach with hands and arms; talk, see and hear. The employee must occasionally lift and/or move up to 25 pounds.

WORK ENVIRONMENT

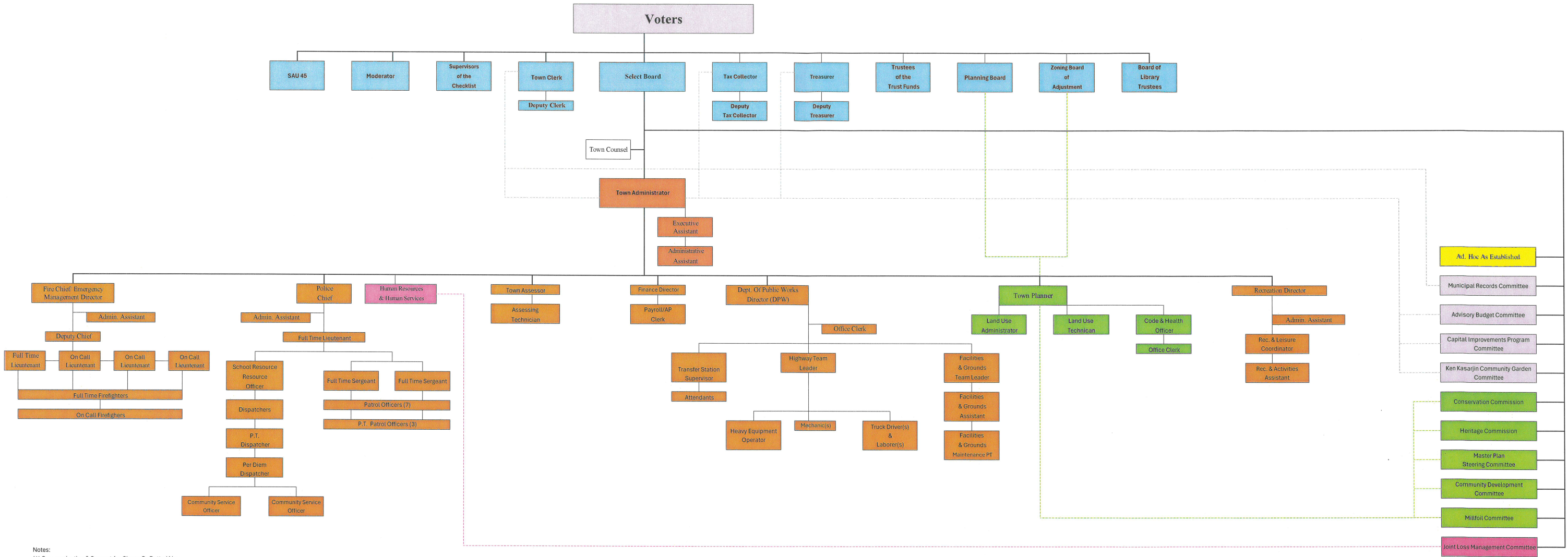
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to mental stress and frequently to emotionally upsetting situations and individuals and must maintain composure and control under adverse conditions while performing a variety of activities to assist citizens. The noise level in the work environment may be very loud.

External and internal applicants, as well as position incumbents who become disabled as defined under the Americans with Disabilities Act, must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case-by-case basis.

The job description does not constitute an employment agreement or contract between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Town of Moultonborough
Organizational Chart



Notes:
(1) Communication & Support Are Shown By Dotted Line
(2) S/I is Seasonal/Intermittent
(3) RSA 33-A Town Clerk, Town Treasurer, Tax Collector, Assessor, Select Board Appointee
(4) RSA 264-A:64 Equal Management & Employee (Union) Appointees
(5) All F.T. unless noted otherwise