

**Town of Moultonborough
Board of Selectmen
Meeting Agenda
Tuesday, July 1, 2025
5:00 P.M.
6 Holland St. Moultonborough, NH**

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. REVIEW / APPROVAL OF MINUTES

- A. 6/17/25 + 6/17/25 NP

IV. CONSENT AGENDA

- A. Abatement Credit Refund(s):
 MBLU 117-016 MBLU 117-016-004 MBLU 408-002-001
 MBLU 052-013 MBLU 202-006
B. Charitable Exemption MBLU 141-003
C. Solar Exemption MBLU 146-028
D. Solar Exemption MBLU 167-003
E. Shannon Cemetery Lot Purchase #307

V. NEW BUSINESS

- A. Introduction of New Staff:
 i. Abbi Gillis Promotion to Master Patrol Officers
 ii. Pamela Heath - Case Review Officer P/T
B. Action Re: Lakes Region Planning Commission TAC Member (2-year term)
C. Action Re: Tax Deeding – A. Pouliot
D. Action Re: 81 Whittier Highway (Crucon)
E. Action Re: Meals Program Re: MSC/OCC
F. Action Re: FY26 Replacement of Truck #11. One-Ton 4x4 Platform w/Dump Body, Plow, and Sander

VI. OLD BUSINESS

VII. OTHER BUSINESS

VIII. CITIZEN INPUT

IX. NON-PUBLIC SESSION

- A. RSA 91-A: 3, II (b,c)

X. ADJOURNMENT

Any person with a disabling condition who would like to attend this public meeting and needs to be provided reasonable accommodations to participate please contact the Moultonborough Town Hall at 603-476-2347 so accommodations can be made. Interested parties may view this meeting by going to Town Hall Streams.

**Town of Moultonborough
Board of Selectmen
June 17, 2025**

MEETING MINUTES

Present: Chairman of the Board Kevin D. Quinlan and members present were Selectman Jonathan W. Tolman, Selectman Karel A. Crawford, Selectman James F. Gray, Selectman Charles M. McGee. Interim Town Administrator, Carter Terenzini, Executive Assistant, Alison Kepple.

NON-PUBLIC MEETING

I. CALL TO ORDER: Chairman of the Board called the meeting to order at 4:45 p.m.

II. NON-PUBLIC SESSION:

A. Per RSA 91-A:3, II (b) Hiring

Motion: Selectman Tolman

To enter into Non-Public Session for RSA 91-A:3, II (b) Hiring at 4:45pm and to come out to resume our regular meeting at 5:00 p.m.

Motion: Selectman Crawford

Vote: 5-0

Motion passed.

III. ADJOURNMENT:

Motion: Selectman Tolman

To adjourn the Non-Public Session at 5:00 p.m. and proceed to their regular meeting.

Motion: Selectman Crawford

Vote: 5-0

Motion passed.

REGULAR MEETING

I. CALL TO ORDER: Chairman of the Board called the meeting to order at 5:01 p.m.

II. PLEDGE OF ALLEGIANCE: The Board recited the Pledge of Allegiance.

II. REVIEW APPROVAL OF MINUTES:

A. 6/3/25 + 5/21/25, 5/23/25, 5/28/25, 6/3/25 NP

Motion: Selectman Gray

To approve the minutes of 6/3/25 and 5/21/25, 5/23/25, 5/28/25, 6/3/25 NP

Seconded: Selectman Crawford

Vote: 5-0

Motion passed.

IV. CONSENT AGENDA:

- A. Cemetery Purchase: Middle Neck Cemetery Lots #193A & 193B
- B. Cemetery Purchase: Middle Neck Cemetery Lot #319B
- C. Cemetery Purchase: Shannon Cemetery Lot #221

Motion: Selectman McGee
To approve the consent agenda items.
Seconded: Selectman Tolman
Vote: 5-0
Motion passed.

V. NEW BUSINESS:

- A. Action Re: Appointment of Select Board Members to the Hazard Mitigation Committee: (1) Member & (1) Alternate Member [& others as needed]

Motion: Selectman McGee
To appoint Selectman Tolman as a Full Member to the Hazard Mitigation Committee
Seconded: Selectman Crawford
Vote: 5-0
Motion passed.

Motion: Selectman McGee
To appoint Selectman Gray as an Alternate Member to the Hazard Mitigation Committee
Seconded: Selectman Crawford
Vote: 5-0
Motion passed.

- B. Discussion Re: SWEPT Update (K. Quinlan)

Chairman Quinlan stated that in the agenda packet, available on line tonight, is a copy of the NH Supreme Court ruling on our (Coalition of Communities) appeal of the Superior Court decision in the Steven Rand & a. vs The State of NH. Rockingham Case No. 2024-0138 Rand v. State 2025 N.H. 27. Opinion issued June 10th, 2025, as well as a press release from the Chair of the Coalition of Communities and newspaper articles.

Chairman Quinlan stated it's a complex, 15-page decision where they "Affirmed in part, Reversed in part, Vacated in part and Remanded.

Chairman Quinlan stated that he would paraphrase from an email received from Mark Decoteau, Chair, Education Coalition Communities 2.0 on June 10th.

The Supreme Court decided in our favor on the use of 'excess SWEPT' by our communities. We are very grateful to our legal team at Sheehan Phinney Bass & Green PA, and, specifically, to our lead counsel, John-Mark Turner, for their excellent work on this case as well as Mark Decoteau, Chair, Education Coalition Communities 2.0 and the Coalition membership that supported this appeal.

This decision was what we were seeking as we can continue to retain, and use, State Wide Education Property Tax (SWEPT) funding for our own community's education purposes.

This is a big win for Moultonborough and the other communities faced with returning excess SWEPT funds to the State. (MB's cost estimated \$5.1m)

Thank you all for your support during this legal process. We could not have prevailed without the cooperation and hard work of many people.

The Senate defeated the donor/receiver model in committee and passed a budget with no funding from 'excess SWEPT.' The SC decision should not change their position. If you feel contacting your Legislators to let them know how positive we think the SC decision is and reiterating our position on the harm that would be caused by the donor/receiver funding model would keep them from bringing it up again, then I would talk to them.

- C. Action Re: Moultonborough Town Clerk
 - i. Warrant for Unlicensed Dogs

Motion: Selectman Tolman

To sign and issue the 2025 Unlicensed Dog Warrant to Moultonborough PD.

Seconded: Selectman Gray

Vote: 5-0

Motion passed.

- D. Action Re: Application for a Permit to Conduct a Raffle
 - i. Loon Preservation Committee, drawing on November 29, 2025 @ 2pm

Motion: Selectman Crawford

To approve the Loon Preservation Committees Application for a Permit to Conduct a Raffle

Seconded: Selectman McGee

Vote: 5-0

Motion passed.

E. Action Re: Function Hall Policy

Mary Bengtson stated that there are essentially two things that they are seeking approval for: (1) separate the Application and Building Use/Temporary Use License Agreement; and the Rules and Conditions for Use into two separate documents. (2) to potentially turn this facility into a dry facility for. There was a brief discussion about both documents.

Motion: Selectman McGee

To approve the update to the Moultonborough Function Hall Application and Building Use/Temporary License Agreement into two separate documents. On being the application (contract) and the other being the Rules and Conditions for Use.

Seconded: Selectman Crawford

Vote: 5-0

Motion passed.

F. Action Re: Report of Police Chief Re: Recruitment

Chief Beede stated that he was tasked with putting together a document stating the challenges that the PD is having with filling their last 3 full-time positions. Chief Beede stated the advantages and the disadvantages that the PD has to offer and there was a brief discussion about them. The Interim Town Administrator stated that the purpose of this memorandum from the Chief was not for immediate action, we will advertise these positions within the next week or so and hope to get a group of suitable applicants. He also stated that we should think about what if we are not able to fill those spots? There was a brief discussion about the weekly statistics that the Chief submits for the T.A. Weekly Report. The board thanked the Chief for all the hard work he's put in and the reposting of the jobs again would be done as quickly as possible.

G. Action Re: FY'26 Position Classification Schedule

Chairman Quinlan stated that this is a position classification schedule, and this is where we try to fit all other employees into a position with a step and grade classification. Human Resource Director, Robin Read stated that this document goes with the step scale. This was updated this year to reflect all the positions that we have. We had a couple that were missing, and we also updated it with all the unclassified positions, which I did not have on the original one. Ms. Read stated that she's looking for the board to approve this.

Motion: Selectman Crawford

To approve the FY26 Position Classification Schedule.

Seconded: Selectman Gray

Vote: 5-0

Motion passed.

H. Action Re: Town Administrator Update

The Board of Selectmen announced the appointment of Ms. Angela A. Bovill as the next Town Administrator. Ms. Bovill brings nearly 27 years of experience in municipal management with a strong commitment to public service. Mr. Kevin Quinlan, Chair of the Select Board, said "Throughout our process, Ms. Bovill was able to demonstrate a comprehensive understanding of the duties and responsibilities of a Chief Administrative Officer, having previously served communities in the Towns of Gilford, and Moultonborough and in Belknap County government."

As a resident of Moultonborough for the past 30 years, Ms. Bovill has a deep connection with the town and a profound appreciation for its unique needs. She is eager to apply her expertise in municipal management to serve Moultonborough's residents and collaborate with the Board of Selectmen.

Ms. Bovill said that she is excited for the opportunities that lie ahead and would like to thank the Select Board for the opportunity to serve as their Town Administrator." She continued on to say that she feels fortunate to have pre-established relationships with Town employees and the Board having worked with many of them previously. She looks forward to serving the Town in a positive way and fostering a culture of open communication, transparency, and professionalism. The Town has a great team, and she is pleased to be a part of it."

Ms. Bovill will officially begin her duties on July 21, 2025.

I. Action Re: Contract Modification Re: Interim Town Administrator Update

The Interim Town Administrator stated that with the new Town Administrator coming in on July 21st that they should reclassify him as an intermittent employee as of July 21st. He stated that he has started a transition memo and will begin sharing documents with Ms. Bovill to help get her up to speed and then as an intermittent employee for a short period of time he will be available to her after August 1 should she believe it's useful to her.

VI. OLD BUSINESS: None

VII. OTHER BUSINESS:

Chairman Quinlan read the announcement for this year's Fourth of July Parade on July 4th at 11:00 a.m. This year's theme is the Spirit of America. They're seeking entries in the following categories: formations, floats, cars and trucks, bicycles. The parade will line up at 10:15 on Blake Road and will kick off at 11 a.m. on Friday, July 4th. The parade route travels Route 25 and concludes at Moultonborough Function Hall 139 Old Route 109, with a free community barbecue and trophy

presentation. The free barbecue is hosted by the Moultonborough Lions Club and sponsored by the town of Moultonborough. If you would like to be a part of the parade, please reach out to Kathy Gary at kathygarry76@gmail.com.

VIII. CITIZEN INPUT: None

IX. NON-PUBLIC SESSION: None

X. ADJOURNMENT: Meeting Adjourned at 5:40 p.m.

Motion: Selectman Tolman

To adjourn the meeting.

Seconded: Selectman Crawford

Vote: 5-0

Motion passed.

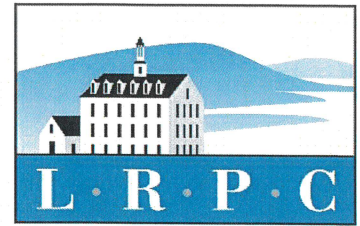
Written on behalf of the Selectmen by Alison Kepple, Executive Assistant.

Approved
Kevin D. Quinlan, Chairman

Date

LAKES REGION PLANNING COMMISSION

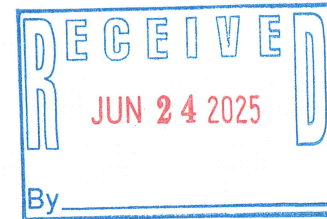
103 Main Street, Suite #3
Meredith, NH 03253
Tel 603.279.8171
www.lakesrpc.nh.gov



June 18, 2025

SENT VIA EMAIL TO: kquinlan@moultonboroughnh.gov
and VIA U.S. MAIL

Kevin Quinlan, Chair
Moultonborough Board of Selectmen
PO Box 139
Moultonborough, NH 03254



RE: Dariush Sassan, TAC Member
Term Expiration: August 19, 2025

Dear Chair Quinlan,

In reviewing our records, we see that the term of appointment for Dari Sassan as Moultonborough's representative to the Transportation Advisory Committee (TAC) will expire on August 19, 2025. Please let us know if Mr. Sassan will be reappointed for another term or if you plan to appoint a new representative. Mr. Sassan was appointed on August 19, 2023 for the standard two (2) year term and currently serves as the committee's Vice Chair.

Membership of the TAC usually includes individuals who have technical expertise in transportation, e.g., public works directors, town planners, administrators, etc. However, anyone in your community that has technical expertise in transportation, or an interest in transportation, is also appropriate. The decision is yours.

Much of the success and integrity of the Planning Commission's long-range transportation program is due to the involvement of TAC members. We believe that it is important for all Lakes Region communities to be represented on the TAC, and encourage you to maintain an **active** representative and an alternate to represent Moultonborough.

As we look forward to your continued involvement, please send a letter of reappointment (or new appointment) once this process has been completed to cover the term of August 19, 2025 to August 19, 2027. If you have any questions, feel free to call me at 603-279-5334.

Sincerely,

Linda Waldron

Linda Waldron
Executive Administrative Assistant

c: Lloyd Wood, Chair, TAC (via email only: lloydwood@gmail.com)
Dariush Sassan, TAC Member (via email only: dsassan@moultonboroughnh.gov)

Alison Kepple

From: Carter Terenzini
Sent: Wednesday, June 18, 2025 1:28 PM
To: Dari Sassan; Alison Kepple
Cc: Kevin Quinlan; Chris Theriault
Subject: RE: LRPC TAC Member Term Expiration

We will put it on the 07/01 Agenda

From: Dari Sassan <dsassan@moultonboroughnh.gov>
Sent: Wednesday, June 18, 2025 1:14 PM
To: Carter Terenzini <cterenzini@moultonboroughnh.gov>; Alison Kepple <aKepple@moultonboroughnh.gov>
Cc: Kevin Quinlan <kquinlan@moultonboroughnh.gov>; Chris Theriault <ctheriault@moultonboroughnh.gov>
Subject: FW: LRPC TAC Member Term Expiration

Good afternoon:

Chairman Quinlan received the attached letter from LRPC regarding my potential reappointment to TAC.

I am currently the vice-chairman of the TAC, and I would like to retain my membership.

Best regards,

Dari Sassan
Town Planner
Town of Moultonborough
6 Holland Street
P.O. Box 139
Moultonborough, NH 03254-0139
603 476-2347
dsassan@moultonboroughnh.gov
www.moultonboroughnh.gov

From: Executive Administrative Assistant <execadmin@lakesrpc.nh.gov>
Sent: Wednesday, June 18, 2025 12:39 PM
To: Kevin Quinlan <kquinlan@moultonboroughnh.gov>
Cc: Lloyd Wood <lloydwood@gmail.com>; Dari Sassan <dsassan@moultonboroughnh.gov>
Subject: LRPC TAC Member Term Expiration

Please see attached correspondence.

Linda Waldron, Executive Administrative Assistant
Lakes Region Planning Commission
Humiston Building

Office of Tax Collector
P.O. Box 152
Moultonborough, NH 03254

Office: 603-476-2347

Fax: 603-476-5835

E-mail: taxcollector@moultonboroughnh.gov

Office Hours: M-F 9-4

Date: July 1, 2025

RE: Tax Deeding Levy 2020 & Levy 2022

Draft Motion: I move that the Board of Selectmen approve the process of the tax deeding process for the four parcels that are eligible for tax deeding for outstanding 2020 taxes, and, without reasonable cause, give the tax collector authority to begin the process of tax deeding for outstanding 2022 taxes in a timeline she shall so determine as reasonable.

Background: Given the success we had with our recent sale of Tax Deeded Properties, I would like to visit the upcoming Tax Deeding cycle(s).

Discussion: We currently have thirteen parcels that are delinquent for unpaid 2022 taxes. We are able to begin the tax deeding process immediately. I would begin with the four parcels who have delinquent taxes going back to the levy of 2020.

While the other 9 parcels have been delinquent since 2022, I remain hopeful, for a variety of reasons, they would bring their taxes current once they see we continue to move forward with our tax deeding process.

Fiscal Impact: These properties are currently not gaining revenue from real estate taxes. Through the process of tax deeding, they will potentially be sold at bid in the future, and recoup back taxes and be back on the tax rolls.

MEMORANDUM – OFFICE OF THE TOWN ADMINISTRATOR

TO: Select Board

FROM: Carter Terenzini, Interim Town Administrator

RE: 81 Whittier Highway – aka “CruCon”

DATE: June 27, 2025

CC: file

Carter



I have been approached directly by the realtor for the so-called CruCon building to determine if the Town has interest in purchasing it given it is “... looking to build a new Town Hall...”. While I did explain to him that we were not actively engaged in any such effort I did accept his packet of information on this 28,000 s.f. building (in your read folder).

While the asking price is currently \$4.950M, the realtor has presented that the owner has suggested it would sell the property to the Town at a “substantial discount” (*my term*). There having been a number of previous times when it was suggested that the Town buy the building for a variety of purposes, I was advised by the Chair and others that it was time to put the issue before the Board in public session to either put the issue to rest or to proceed in some exploratory manner to give it further consideration.

MEMORANDUM – OFFICE OF THE TOWN ADMINISTRATOR

TO: Select Board

FROM: Carter Terenzini, Interim Town Administrator *Carter*

RE: Meals Program & Ossipee Concerned Citizens

DATE: June 27, 2025

CC: file



You have been presented with a request from the members of the Moultonborough Meals Site Council (MMSC) to accept certain personal property items. Having received this request to accept a donation - and now having the authority to act upon the request - there is a need for SB action. In an effort to deal with this, and to address certain coordination issues arising out of the use of the facility by the Ossipee Concerned Citizens (OCC) and others, I held a meeting with representatives of OCC on May 16th (Notes Attached). I subsequently met with a representative of the MMSC on June 17th and obtained supplemental information from them where I was able to learn the evolution of the program through their eyes.

However, as you can see from the email exchanges, there is clearly a gulf between the two main parties and a resolution will not be easy. Clearly the SB can only accept gifts it believes it has the lawful right to accept and ownership of these items is just as clearly in dispute. Frankly, I have found Ms. Staber calm and thoughtful while firm and Ms. Ryder firm and resolute but prickly at best and vitriolic at worst and challenging to schedule a follow-up discussion.

In addition to the instant matter of the meals program itself, the OCC has been presenting additional events. While likely to be of benefit to the community, I can tell you that the enumeration of them came as a surprise to those managing the building, exceeds the understanding of the purposes for which the building had been made available, and – in some instances – may be competitive with Town/Library programming.

In my view, the Town of Moultonborough has been most supportive of the Meals Program over the years both in terms of facilities and financial support. Over 100 years ago Robert Frost wrote that ‘Good fences make good neighbors.’ While I write not of fences but of understandings and agreements, that thought remains the same.

Therefore, I ask that you kindly consider endorsing the attached letter to the OCC in an attempt to move this matter forward.



Office of Select Board
Town of Moultonborough
6 Holland Street - PO Box 139
Moultonborough, NH 03254
(603) 476-2347 * Fax (603) 476-5835
www.moultonboroughnh.gov

July 1, 2025

Ms. Misty Ryder, Director
Ossipee Concerned Citizens
3 Dore Street - P.O. Box 426
Center Ossipee, NH 03864-0426

Re: Moultonborough Meals Program

Dear Ms. Ryder:

As you know, we have been presented with a request from the members of the Moultonborough Meals Site Council (MMSC) to accept the donation of certain personal property items they assert are their legal property. Up until our acceptance of statute at the 2025 Annual Town Meeting we did not have the authority to do so.

Having received this request to accept a donation - and now having the authority to act upon the request - there is a need for us to take action. As you can imagine, we can only accept gifts we believe we have the lawful right to accept and - notwithstanding statements to the contrary of the OCC - ownership of these items is just as clearly in dispute. Also, in addition to the instant matter of the proposed donation program itself, we have come to learn that the OCC has been presenting additional events at the Function Hall. While highly likely to be of benefit to the community, the enumeration of them came as a surprise to those managing the building and exceeded the understanding of the purposes for which the building had been made available.

We believe that the Town of Moultonborough both in terms of facilities and financial support (be it under the title of the Lions Club or the Function Hall) has been most supportive of the Meals Program over the years both in terms of facilities and financial support. In furtherance of that partnership, and in an attempt to move these several matters forward to resolution, we ask that you continue in the collaborative talks our Town Administrator has asked for on our behalf.

Sincerely yours,

Kevin A. Quinlan, Chair
As Duly Authorized By a Vote of the Select Board

CC: OCC Chair, Town Administrator; file

From: Carter Terenzini

Sent: Friday, June 27, 2025 11:27 AM

To: Misty Ryder OCC <ossipeeconcernedcitizens@gmail.com>;
<mbengtson@moultonboroughnh.gov>

Cc: Amanda White <a_white_clc@yahoo.com>; Andrea Cadenas Murga
<acadenasocc@gmail.com>; Donna Lanteigne <donmlant14@gmail.com>; Bob Morin
<bobossipee@aol.com>; Roland J Millette <MILSCARJM@gmail.com>; June Mueller
<junem04@gmail.com>

Subject: RE: Follow-Up and Program Support

Good Day:

I want to try to reduce this to its simplest terms. We have been presented with a request to accept the donation of certain personal property items related to the meals program that the donor asserts are their legal property. Having received this request to accept a donation there is a need for the SelectBoard to take action. As you can imagine, it can only accept gifts it believes it has the lawful right to accept and - notwithstanding statements to the contrary of the OCC - ownership of these items is just as clearly in dispute based upon evidence presented to this office at this point in time. It is my responsibility to do the research and report on this matter as a part of the Board's consideration of this donation offer.

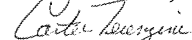
As to whether or not "... the requested follow-up meeting has been formally approved or directed by the Select Board." I have to say that in my many years of public service I have never been questioned before as to whether or not I am operating within the functions of my position. That said, I've placed this matter upon their upcoming Board agenda for them to have the discussion in public to reassure you that I am not "off the reservation".

We have always considered the Town to be a good partner with the OCC both in terms of the facilities and financial support it provides. I'm not questioning your motivations to "... protect the integrity of OCC's legal structure, nonprofit status, and contracts—none of which authorize the Site Council to operate under our name or manage our affairs." However, it does seem to me to all have missed a beat as to the role of the Site Council when the structure of the prior program administered by the North Country Senior Meals Program was transitioned to the OCC and then internally when there was a changing of the guard at the OCC. Clearly there are strong passions on both sides of this issue yet it seems to me that there are oft agreeable ways to put such issues to rest forevermore. However, that takes conversation and creative thinking between the parties and while you may feel it settled on your side of the divide I'm not sure others would agree (though it does seem to me they wish it to be so that they can go on to advocacy of other matters of interest to them).

As to your question as to who are the concerned citizen and the number thereof, as a general rule, whenever I am dealing with citizen inquires and complaints I do not tend to get into any great discussion of names and numbers as people oft tend to fixate on that and it can – at times – have a negative or outsized impact upon the discussion. I will simply say that it is sufficient enough that there is an obligation on our part to pay some attention to this matter.

I will advise after the Select Board meeting of their vote.

Best Wishes,



Carter Terenzini

Interim Town Administrator

The contents of this email is a public record under NH RSA 91-A and may be made available to the public upon our receipt of a public records request.

From: Misty Ryder OCC <ossipeeconcernedcitizens@gmail.com>

Sent: Monday, June 23, 2025 2:09 PM

To: Carter Terenzini <cterenzini@moultonboroughnh.gov>; Mary Bengtson <mbengtson@moultonboroughnh.gov>

Cc: Amanda White <a_white_clc@yahoo.com>; Andrea Cadenas Murga <acadenasocc@gmail.com>; Donna Lanteigne <donmlant14@gmail.com>; Bob Morin <bobossipee@aol.com>; Roland J Millette <MILSCARJM@gmail.com>; June Mueller <junem04@gmail.com>

Subject: Re: Follow-Up and Program Support

Hi Carter and Mary,

Thank you for your follow-up and for keeping me informed of the upcoming transition in town leadership. I wish the incoming Town Administrator a smooth and successful start. I also appreciate your continued efforts to bring closure to this matter before your departure.

I've taken some time to sit with this before responding, to ensure I'm addressing it respectfully, lawfully, and in the best interest of all involved.

That said, I would like some transparency regarding the "number of local citizens" who have expressed concerns. Based on timing and context, I can only assume this relates to the Moultonborough Sandwich Senior Meals Site Council and the letter OCC recently sent to formally disassociate our organization from their name, activities, and representation. As outlined in that letter, these steps were necessary to protect the integrity of OCC's legal structure, nonprofit status, and contracts—none of which authorize the Site Council to operate under our name or manage our affairs.

Additionally, I would like to clarify whether the requested follow-up meeting has been formally approved or directed by the Select Board. From OCC's perspective, this matter has already been reviewed and addressed through the appropriate channels, including law enforcement, which found no concerns. I also understand that the Site Council engaged legal counsel and chose not to proceed after reviewing the facts.

OCC is a fully governed nonprofit organization solely responsible for the program's funding, operations, equipment, and compliance. While I understand the Site Council may be disappointed by that reality, it does not justify continued meetings or the use of town resources—including legal costs—on a matter that has already been resolved.

Our focus remains on serving Moultonborough residents through our Meals on Wheels and Congregate Dining Program. In addition to providing daily meals and wellness checks, we are actively expanding programming that enriches the lives of local older adults. Recent and upcoming offerings at the Moultonborough site include:

- Guest speakers from local organizations such as the Loon Preservation Committee and Medicare Navigators

- “Who Are the People in Your Neighborhood” series to introduce residents to local leaders and services
- Resource Days for elder service access and Medicare support
- Cooking with Joy (NH Cooperative Extension)
- “Finding Quality Care” educational sessions
- Reiki clinics and blood pressure screenings
- “The Landscape of Aging” safety series
- Chair exercise and walking groups
- ... and more.

We are proud of the trust we’ve built in the community and the services we continue to provide and evolve based on the needs of those we serve. That relationship remains our top priority. Regarding your question about the grant cycle: we are currently closing out the fiscal year. While our program is not under immediate threat, like all providers in the Meals on Wheels network across New Hampshire, we are closely monitoring potential impacts from proposed federal (DOGE) budget cuts for the next fiscal year. Should advocacy become necessary, I will gladly reach out with coordinated guidance on how the town can best support us. Your willingness to assist in that effort is sincerely appreciated.

That said, my schedule remains fully committed through the end of June due to program oversight, staffing, and major summer event planning. I am not available for further meetings unless there is a formal directive from the Select Board and a clearly defined agenda involving new or unresolved matters.

If the Town still feels a meeting is necessary, I respectfully request the following:

- A written outline of the meeting’s purpose
- Presence of the town attorney
- That the meeting be recorded for transparency and documentation

Otherwise, I believe both town resources and OCC’s efforts are best spent on forward-thinking, community-centered solutions that directly benefit the residents we are all here to serve.

Kind Regards

Misty Ryder

Please Update to My New Email ExecutiveDirector@OCCNH.ORG

Executive Director

Ossipee-Effingham-Freedom-Wakefield-Moultonboro-Sandwich-Tamworth

Nutritional Meals Program

Home Delivered and Congregate Meals

For 60+ and approved Disabled over 18

(603) 539-3064

(603) 539-2878 (fax)

(603) 539-6851 (Main)

May 16 meeting regarding Moultonborough Women’s Club usage of the Function Hall for their monthly meetings and other matters.

Present:

Carter Terenzini, TA Town of Moultonborough
Mary Bengtson, Administrative Assistant, Mboro Recreation
Misty Ryder, Ossipee Concerned Citizens
Amanda White, Ossipee Concerned Citizens
Libby Reichlen, Mboro Women's Club
Jayne Savage, Mboro Women's Club
Wendy Monbouquette, Mboro Women's Club

Libby Reichlen provided a bullet point list of topics to discuss. The following were agreed to:

MWC will have access to the function hall for their monthly meetings on the first Monday of each month, from October through May.

One or two MWC members will enter through the stage-side doors at approximately 12:20 p.m. to begin setting up the coffee service. Their activities will be limited to the stage end of the room. At around 12:30 p.m., one to two additional MWC members will arrive to continue setup, also remaining at the stage end of the hall. All members arriving early for setup or bringing in items will use the side door.

Setup on the kitchen side of the room may begin at 1:00 p.m. only if all Meals Program patrons and staff have finished their tasks and vacated that side of the hall.

A discussion followed regarding whether to leave the side door unlocked and the potential installation of a keybox for easier access. Mary will follow up with Facilities to explore:

- The feasibility of installing a keybox for the side door.
- Whether the front and side doors are keyed alike.
- The condition of the side door, in light of Wendy's report that the doors shift even when thought to be locked.

MWC members with mobility concerns are encouraged to arrive closer to 1:30 p.m. This allows patrons of the Meals Program with mobility issues to utilize nearby parking spaces before the meal, with MWC members using those spots afterward.

Mary will contact DPW Director Chris Theriault to:

- Request the addition of more hard-surface parking to the FY27 capital plan.
- Ask that snow be plowed away from the sides of the function hall driveway to improve parking access along the edges.

Mary Bengtson and representatives from both MWC and OCC have agreed to meet approximately every three months during the meeting season to check in and address any emerging issues or concerns.

Carter spoke to the submission to the SB of the proposed gift of personal property by the Meals Site Council to which Ms. Ryder and Ms. White said they had needed to make changes as there had been violations of regulations and the MSC had used – illegally – the tax id # of the OCC to raise the money so the equipment was theirs. Carter spoke to various means to put the matter to rest thru a lease or other arrangement but the OCC representatives could be described as – at best – unmoved.

CT/McB 5/16/25

From: Betsy Staber <betsystaber@outlook.com>
Sent: Tuesday, June 17, 2025 5:15 PM
To: Carter Terenzini <cterenzini@moultonboroughnh.gov>
Subject: RE: Moultonborough Sandwich Sr. Meals Site Council

Hello Carter,

Thank you again for your time and attention today.

Per your request, I attached a copy of our old MVSB Account Agreement indicating our old "TIN" # (prior to our current 501 c 3 status). In searching what records we do have, neither I nor our Treasurer could find any instance where we operated under another's Fed ID #. Every individual and/or entity in our country is assigned a tax ID #. Clearly, the Site Council was assigned and operated under its own distinct federal ID number; for OCC to claim or even imply that the Site Council operated under OCC's Fed ID# is inconsistent with those facts.

Also attached is a copy of the 2004 By-Laws. These were in effect after the meals program transitioned from North Country Senior Meals in Berlin to Ossipee Concerned Citizens. At that time, Donna Sargent (now deceased) was a very cooperative executive director at OCC, and as I understand, was in complete agreement with this arrangement between OCC and the local Site Council. I don't have anything older in my files.

I believe its current contract with the State extends through June 30, 2025. We have no evidence nor suggestion that OCC will not or has not already renewed its contract which I believe would obligate it for another two year term. As I mentioned, OCC is not contractually permitted to simply cease serving its program participants.

As Donna Grow's Affidavit verifies, OCC has no ownership interest in the listed Site Council property, and therefor has no legal standing to dispute the disposition of Site Council assets. Our Site Council does not wish to grant the assets to OCC, but rather keep the ownership in Moultonborough for the irrevocable charitable use of its residents.

OCC should bear in mind: upon acceptance of the Grant by the Town, *nothing* at all would change for OCC; it will and can continue to run the program in the exact same fashion as it has in the past.

In your next meeting with OCC, I think if you directly speak with Dean Robertson, OCC Board president, you will find him more reasonable and less obstructive and he can confirm contract renewal with the State; again to put your concerns of withdrawal to rest.

I appreciate that you will keep me informed, as our sincerest wish is to consummate our Asset Grant to the Town.

Sincerely,
Betsy Staber
Chair, Moultonboro Sandwich Senior Meals Site Council

ACCOUNT AGREEMENT

Meredith Village Savings Bank
Moultonborough Office
991 State Route 25
PO Box 810
Moultonborough, NH 03254-0000

Agreement Date: 2/15/2022 By: BTaggett

☒ EXISTING Account - This agreement replaces previous agreement(s).

Account Description: Proprietor Checking

☒ Checking ☐ Savings ☐ NOW ☐

Initial Deposit \$ _____ Source: _____

Ownership of Account - PERSONAL Purpose

- ☐ Individual ☐ _____
☐ Joint - With Survivorship (and not as tenants in common)
☐ Joint - No Survivorship (as tenants in common)
☐ Trust - Separate Agreement:

☐ Pay-on-Death Designation as Defined in this Agreement
(Name and Address of Beneficiaries):

Ownership of Account - BUSINESS Purpose

- ☐ Sole Proprietorship ☐ Single-Member LLC ☐ Partnership
☐ LLC (LLC tax classification: ☐ C Corp ☐ S Corp ☐ Partnership)
☐ C Corporation ☐ S Corporation ☐ Non-Profit
☒ Organization/Association/Fund

Business: Moultonboro/Sandwich Senior Site

Backup Withholding Certifications (Non-"U.S. Persons" - Use separate Form W-9)

☒ By signing at right, I, Moultonboro/Sandwich Senior,
certify under penalties of perjury that the statements made in this section are true.

☒ TIN: 76-0760750 The Taxpayer Identification
Number (TIN) shown is my correct taxpayer identification number.

☒ Not Subject to Backup Withholding. I am NOT subject to backup
withholding either because I have not been notified that I am subject to backup
withholding as a result of a failure to report all interest or dividends, or the Internal
Revenue Service has notified me that I am no longer subject to backup withholding.

☐ Exempt Recipient. I am an exempt recipient under the Internal Revenue
Service Regulations. Exempt payee code (if any): _____

FATCA Code. The FATCA code entered on this form (if any) indicating that I am
exempt from FATCA reporting is correct.

U.S. Person. I am a U.S. citizen or other U.S. person (as defined
in the instructions).

Account Number: 23738932

Account Owner(s) Name & Address

Moultonboro/Sandwich Senior Site
DBA Moultonboro Meals on Wheels
PO Box 354
Moultonborough, NH 03254-0354

Additional Information:

Signature(s). The undersigned certifies the accuracy of the information he/she has
provided and acknowledges receipt of a completed copy of this form. The undersigned
authorizes the financial institution to verify credit and employment history and/or have
a credit reporting agency prepare a credit report on the undersigned, as individuals.
The undersigned also acknowledge the receipt of a copy and agree to the terms of the
following agreement(s) and/or disclosure(s):

- ☒ Terms & Conditions ☐ Truth in Savings ☒ Funds Availability
☐ Electronic Fund Transfers ☒ Privacy ☐ Substitute Checks
☐ Common Features ☐

The Internal Revenue Service does not require your consent to any
provision of this document other than the certifications required to
avoid backup withholding.

(1): ☒ Nancy McCue
Nancy Jean McCue
I.D. # 002-50-1515 D.O.B. 6/04/1960

(2): ☒ Lori B Borrin
Lori B Borrin
I.D. # 008-70-3135 D.O.B. 6/22/1973

(3): ☒ Kathleen Powell Knight
Kathleen Powell Knight
I.D. # 451-82-7395 D.O.B. 12/21/1949

(4): ☒ Elizabeth Staber
Elizabeth Staber
I.D. # 040-52-0244 D.O.B. 10/19/1956

☐ Authorized Signer (Individual Accounts Only)

☒

I.D. # _____ D.O.B. _____

2004

MOULTONBORO-SANDWICH SENIOR SITE COUNCIL BY-LAWS

ARTICLE 1: Name

The name of this organization shall be the Moultonboro/Sandwich Senior Site Council.

ARTICLE 2: Sponsoring Agency

The Sponsoring Agency, Ossipee Concerned Citizens (OCC) shall have ultimate responsibility for this program and shall conduct the program in compliance with all federal and state requirements and guidelines.

ARTICLE 3: Statement of Purpose

The purpose of the Site Council is to advise the project administrators of Ossipee Concerned Citizens (OCC) and the Site Manager on matters relating to the delivery of nutrition and supportive social services throughout the project area, to assist in establishing project objectives and to approve project decisions as specified. The Site Council allows for more participant involvement and can provide the diversified representation and help needed to make the project more effective.

General Roles: The Site Council shall function in the following capacities:

- a. As a policy-making body for specified decisions
- b. As an advisory board in broad areas related to the delivery of nutrition and supportive social services
- c. As an organized group to give support to and assist with the development of the project's programs.
- d. As a group representing and speaking for all service participants
- e. As a liaison between the project and the communities which it serves

Approval Authority: The Site Council shall have approval authority over the following decisions related to operation of the program:

- a. Setting of suggested donation schedules
- b. Approval of the general types of menus that meet required nutritional standards.
- c. Days and hours of project and meal site operations.
- d. Decor and furnishings of the meal sites.
- e. Disposition of money collected by means other than donations for meals.
- f. Entertainment activities for clients.
- g. Plan fund raising activities

Advisory Authority: The Site Council shall advise the project administrators (OCC) in all other matters related to the delivery of nutrition (and supportive social services) by the project including:

- a. Selection of paid staff and volunteers
- b. Preparation of the project's operating budget
- c. Evaluation of the project's effectiveness and achievement of objectives
- d. Existing and proposed services offered by the project
- e. New congregate and meals on wheels site selection
- f. New transportation site selection

- g. Disposition of clients' suggestions and/or grievances.

ARTICLE 4: Composition and Selection of the Site Council

1. Site Council membership should include:

- a. No fewer than 7 members
- b. More than one-half of the Site Council membership shall be nutrition project participants
- c. The remainder of the membership should broadly represent major public and private organizations related to the aged in the site area, local government officials, and any other persons who are knowledgeable or skilled in the special needs of the elderly
- d. Site Council members will be elected or appointed in June of each year for a term of one year, beginning on July 1st.

2. Selection of Site Council

- a. Each congregate meal site is encouraged to suggest representatives to the Site Council. The Nominating Committee will submit these names along with the proposed Slate of Officers at the May Site Council meeting.
- b. Elections shall take place in June of each year. The Site Council shall present a slate of nominees to the meal clients at least two weeks prior to the annual election on a date announced in advance. Additional nominations may be submitted from the floor.
- c. Maximum publicity and notices of all elections shall be posted two weeks in advance of the election.
- d. All members shall take office the first meeting following elections.
- e. Members of the Site Council, other than elected site participants, are to be selected or appointed to the Site Council by OCC or its authorized representative. These appointed members to the Site Council have the same rights and responsibilities as elected members.
- f. OCC Board of Directors Executive Committee may serve as *ex-officio* members at meetings of the Site Council.
- g. Should a vacancy occur, the officers of the Site Council may nominate an individual(s) to complete that person's term. Such nominees must be able to fulfill adequately the duties of the person vacating the seat. Appointees will be confirmed by a two-thirds vote of the Site Council members in attendance.
- h. Any member who is absent for three consecutive meetings without adequate reason and proper notification may be asked to resign from the Site Council. Should such a member decline to submit her/his resignation, may be terminated by vote of the Site Council.

ARTICLE 5 Site Council Meetings

The Site Council shall meet regularly once each month, if necessary, but at least ten times each year, at times and locations determined by the Site Council. A majority of the members, or a minimum of four (4) members, shall constitute a quorum..

ARTICLE 6 Site Council Officers

The Site Council shall have the following officers: Chair, Vice-Chair, Recording Secretary, Corresponding Secretary, and Treasure, serving a term of one year.

- a. The Chair of the Site Council shall preside at all meetings of the Site Council. The Chair shall call special meetings of the Site Council, with prior notice given, when necessary. The Chair of the Site Council shall appoint all committee chairs with the approval of the Site Council and shall serve as an *ex-officio* member of all Site Council committees.
- b. The Vice Chair shall preside and perform the duties of the Chair in case of absence and will perform all other duties which may be assigned by the Chair. In the case of resignation or death of the Chair, the Vice Chair shall serve out the balance of the term as Chair.
- c. The Recording Secretary shall keep the minutes of the Site Council meetings and shall distribute copies of the minutes to all Site Council members. The Recording Secretary will maintain a file of minutes and other documents pertinent to the decisions of the Site Council.
- d. The Corresponding Secretary will be responsible for communicating the actions of the Site Council to the media and other recipients; will acknowledge donations; and, from time to time, will manage other correspondence as determined by the Site Council.
- e. The Treasurer will maintain the Site Council's checking account; will pay all bills incurred by the Site Council, and will submit monthly and annual reports on the status of the Site Council's account. The Site Council's account will be audited annually by independent auditor(s) selected by the Site Council.
- f. In case of resignation or death of an officer other than the Chair, the Site Council will appoint a person to fill the office on a temporary basis until the next annual election.

ARTICLE 7: Sub-committees

Sub-committees will be appointed by the Site Council on an as needed basis. A Nominating Committee of three members will be convened in May of each year.

ARTICLE 8: Suggestions and/or Grievances

All grievances and/or suggestions of meal clients shall be referred to the Site Council for discussion and disposition. These grievances are to be aired at open meetings except when the aggrieved party requests a closed meeting. Any grievance or suggestion involving a major problem or change shall be referred to OCC.

ARTICLE 9: Financial Policies

Two fund-raisers will be held each year. Funds, received by donation or from other sources will be deposited for the use of this site, unless designated in advance for other purposes.

ARTICLE 10: Non-Discrimination

There shall be no policy or action allowed which abridges the constitutional or civil rights of any individual associated with this program.

ARTICLE 11: Amendments

Amendment to these By-Laws shall be submitted to the Site Council in writing and shall have the first reading at the next meeting or at a special Site Council meeting. The second reading of the proposed by-law amendments will be held at the following Site Council meeting, at which time adoption of the amendment shall require a majority vote of Site Council members in attendance. Amendments to the By-Laws shall be approved by the OCC.

ARTICLE 12: Revisions

These By-laws will be reviewed semi-annually by a committee designated by the Site Council. Revisions of the By-laws require a two-thirds vote of the Site Council members in attendance.

Revised 11-15-04

Alison Kepple

From: Chris Theriault
Sent: Thursday, June 26, 2025 8:44 AM
To: Carter Terenzini; Alison Kepple
Subject: Staff Report: FY2026 CIP 3500 DRW Platform Dump w/Plow & Sander
Attachments: FY26 1-Ton Truck Bid Opening Results.pdf; Staff Report -FY2026 DPW3500 Truck 20260625.pdf; DOC062425-06242025114550.pdf

Carter,
Attached is the Staff Report for our FY2026 replacement of Truck #11 for review and approval to purchase by the BOS.
Let me know if you have any questions.

Chris Theriault
Director of Public Works
Town of Moultonborough
P.O. Box 139
Moultonborough, NH 03254
Ph: 603-253-7445
ctheriault@moultonboroughnh.gov

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**Town of Moultonborough
Public Works**

P.O. Box 139, 68 Highway Garage Rd
Moultonborough, NH 03254
603-253-7445- Office
e-mail: ctheriault@moultonboroughnh.gov

**Chris Theriault
Director of Public Works**

June 25, 2025

RE: FY2026 CIP: 3500 Platform Dump w/Plow & Sander (Trk#11)

Background: As part of the FY2026 Capital Improvements Program, the Public Works Department is scheduled to replace Truck #11, a 3500 DRW Platform Dump with Plow & Sander.

Discussion: As part of the purchasing process, we issued an Invitation for Bids dated May 20, 2025, to provide the town with a One-Ton 4x4 Truck w/Dump Body, Plow and Sander. On the due date of June 10, 2025, only one bid was received (body only), and no bids were received for the truck chassis.

We reached out to our vendor list to provide reasoning for the lack of bids. Three of them returned our call of which one subsequently has sent in a bid for the build, and two have indicated they were no longer interested in bidding municipal bids.

On June 11th I spoke with Hight Chrysler Dodge Jeep, and they indicated that pricing for the new models had not been released yet and they were not able to get the bid in on time however, they would be able to get the truck ordered. We have been working with them over the past two weeks to get quotes for the build of our truck.

Hight Chrysler Dodge Jeep:

Truck #1: Ram 3500 DRW with plow and sander

Total upfitted truck price: \$ 76,547

Extended warranty options 7 year/75,000-mile FlexCare Vehicle Protection \$ 4,855

Messer Truck and Van

TruckCraft Flatbed Dump Body with Tunnel Box \$19,699

OME Electronics upfitting: \$2,500

TOTAL: \$103,601

Trade-In:

Hight CDJ - Trade-In Truck #11: (\$ 8,000)

TOTAL: \$95,601

Fiscal Impact: Approved as part of the 2025 Town Meeting Warrant Article 14: Funding the FY'26 Capital Improvements Program (\$110,000), partially funded by CR102 (\$75k).

Recommendation: The Board of Selectmen approve the request as follows: "Motion to purchase the One-Ton 4x4 Platform Dump Body Truck, as specified, from Hight Chrysler Dodge Jeep, and body from Messer Truck and Van, including extended warranties, emergency lights, radio, and other upfitting requirements in the amount of \$103,601, and authorize the Town Administrator to sign all related documents."

TOWN OF MOULTONBOROUGH

Invitation for Bids: FY2026 One-Ton 4x4 Truck w/Dump Body, Plow, and Sander

Bid Opening: Tuesday, June 10, 2025 @ 2:00 PM

		BIDDER 1	BIDDER 2	BIDDER 3
Acknowledges Addenda#		N/A	N/A	N/A
<p>If I am notified my proposal is accepted within forty-five (45) days of the bids having been opened, I will execute a contract within (14) days thereafter.</p>				
<p>I propose to provide the following items for the following unit pricing:</p>				
A.	Truck #1: Current Model Year 14,000 GVW 4X4 DRW 3500 Cab & Chassis:	N/A		
B.	Truck #1: Aluminum Flatbed Dump Body, Plow, and Sander:	31,630 ⁰⁰ No Plow		
C.	Total of A through B Above:	31,630 ⁰⁰		
D.	Trade-In Allowance (DPW Vehicle #11, 2016 Ford F350):	N/A		
E.	Truck #1 Total Amount (C) Less Trade-In (D):	N/A		
Time for delivery: The equipment will be delivered with ___ days of the Town's placement of the order.		120		

HIGHT

Chrysler • Dodge • Jeep



June 22, 2025

Town of Moultonborough
P.O. Box 139
Moultonborough, NH 03254
Attn: Chris Theriault

Dear Chris;

I have attached all the bid specification paperwork you asked for concerning the 2026 Ram 3500 4x4. One big note to make is this price DOES NOT include the body as we have discussed. All other equipment with the plow and sander are figured in. The unit will have to be ordered with an estimate of early fall for delivery also we have discussed. Please review the specs I have forwarded via email. I believe everything is all set.

If you have any questions or concerns please give me a call at 207-474-7171

Thanks again,

Toby Hight
Hight Chrysler Dodge Jeep Inc.

507 Lakewood Road • Madison, Maine 04950
Mailing: P.O. Box 1080 • Skowhegan, Maine 04976
PH: 207-474-7171 • Fax: 207-474-6367 • 800-649-7173

Town of Moultonborough

FY2026 One-Ton 4x4 Truck w/Dump Body, Plow, and Sander

Bid Form
(Please Print or Type)

Name of Bidder: Hight Chrysler Dodge Jeep Inc.
Address: 507 Lakewood Rd.
Madison, ME 04950
Contact Person: 207-474-7171 207-474-6367
Telephone Fax
Email hightdodge@yahoo.com

ATTENTION:

Mr. Carter Terenzini, Interim Town Administrator
Board of Selectmen
PO Box 139
Moultonborough, NH 03254

Dear Mr. Terenzini:

Having examined the documentation provided with the subject Invitation for Bids the undersigned proposes to furnish all materials as requested in accordance with the subject documents.

The undersigned acknowledges Addenda # _____
(If none, write none)

If I am notified my proposal is accepted within forty-five (45) days of the bids having been opened, I will execute a contract for the work within fourteen (14) days thereafter.

I propose to provide the following Items for the following unit pricing: _____

Important Note: If you are not bidding on one of the items write the words "No Bid" In each of the appropriate blank spaces.

A. Truck #1: Current Model Year 14,000 GVW 4X4 DRW 3500 Cab & Chassis:

A. As specified \$ 60,847.00
(In Figures)

Sixty thousand eight hundred forty seven Dollars and zero Cents
(In Words)

B. Truck #1: ~~Aluminum Flatbed Dump Body~~, Plow, and Sander: (- No Body)

B: As specified \$ ~~Fifteen~~ 15,700.00
(In Figures)

Fifteen thousand seven hundred Dollars and zero Cents
(In Words)

C. Total of A through B Above:

C: As specified \$ 76,547.00
(In Figures)

Seventy six thousand five hundred forty seven Dollars and zero Cents
(In Words)

D. Trade-In Allowance (DPW Vehicle #11, 2016 Ford F350):

D: As specified \$ eight 8,000.00
(In Figures)

Eight thousand Dollars and zero Cents
(In Words)

E. Truck #1: Total Amount (C) Less Trade-In (D):

E: As specified \$ 68,547.00
(In Figures)

Sixty eight thousand five hundred forty seven Dollars and zero Cents
(In Words)

June 10, 2025

Page 3

Time for Delivery: The equipment will be delivered within N/A days (In Figures) of the Town's placement of the order.

Note: In the event there is a discrepancy between the written bid amount and the numerical bid amount, the written amount will be recorded.

I understand that the Town may hold my bid for forty-five (45) days prior to awarding a contract.

I certify, under the penalties of perjury, that (1) I have had an opportunity to view the full bid package and am aware it was my responsibility to perform my own due diligence appropriate to submitting this proposal, (2) I am fully authorized to submit this bid, (3) I have not engaged in discussions, negotiations, or collusion with any person to determine what my bid will be and (4) that I, to the best of my knowledge and belief, have paid all taxes, fees, assessments, betterments or other municipal charges that I owe to the Town of Moultonborough or have payment agreement in place or have filed an appeal over the same.

Tony Right
Signature of Bidder

V. president
Title of Bidder

Corporate Seal

Signed this 20 day of June, 2025

HIGHT CHRYSLER DODGE JEEP
507 LAKEWOOD RD
MADISON, ME 049503010

Configuration Preview

Optional Equipment

Date Printed: 2025-06-20 9:35 AM VIN:
Estimated Ship Date: VON:

Quantity: 1
Status: BA - Pending order

Sold to:
HIGHT CHRYSLER DODGE JEEP (60294)
507 LAKEWOOD RD
MADISON, ME 049503010

Ship to:
HIGHT CHRYSLER DODGE JEEP (60294)
507 LAKEWOOD RD
MADISON, ME 049503010

Vehicle: 2026 3500 REG CAB CHASSIS 4X4 (167.5 in WB - CA of 84 in) (DD8L64)

	Sales Code	Description	MSRP(USD)
Model:	DD8L64	3500 REG CAB CHASSIS 4X4 (167.5 in WB - CA of 84 in)	51,780
Package:	25A	Customer Preferred Package 25A	0
	ETN	6.7L I6 Cummins Turbo Diesel Engine	9,495
	DFM	8-Spd TorqueFlite HD Auto Trans	1,000
Paint/Seal/Trim:	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*TX	HD Vinyl 40/20/40 Split Bench Seat	0
	-X8	Black/Diesel Gray	0
Options:	CGQ	Red Seat Belts	75
	MRU	Black Tubular Side Steps	610
	TBB	Full Size Spare Tire	395
	XAW	Rear Backup Alarm	145
	ADE	Cold Weather Group	145
	A7B	Tradesman Level 1 Equipment Group	2,595
	XF1	Dual Alternators Rated at 480 Amps	495
	XNR	Manual DPF Regeneration	345
	5N7	Saved Favorites	0
	174	Zone 74-Denver	0
	4EX	Sales Tracking	0
Discounts:	YG4	5.5 Additional Gallons of Diesel	0
Destination Fees:			2,095

Total Price: 69,175 .

Order Type: Retail
Scheduling Priority: 4-Dealer Order
Salesperson:
Customer Name:
Customer Address:

PSP Month/Week:
Build Priority: 99

Instructions:

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

Stal Equipment

Standard Features - DD8L64, 3500 REG CAB CHASSIS AX4 167.5 in WB - CA of 84 in)

ME6	TEAM Grille Badge
LT	10.25" Dual Wheels Rear Axle
DRX	11.50" Dual Wheels Rear Axle
60	60 MPH Max Speedometer
JU	12V Auxiliary Power Outlet
ME6	6500# GVW 16" Dual Spoke Wheel
BAJ	220 Amp Alternator
SCF	4 Spoke Steering Wheel
DMC	40/20/40 Split Bench Seat
CBE	40/20/40 Split Bench Seat
60	60 MPH Max Speedometer
NAS	50 State Emissions
NH1	8.000# Front Axle w/Hub Ext
DJM	8.000# Front Axle w/Hub Ext
RS	8.000# Front Axle w/Hub Ext
XFX	7 Pin Trailer Wiring Harness
60	60 MPH Max Speedometer
DFX	8-Spd Auto 8HP75-1CV Transmission
RD3	Accent Color Shark Fin Antenna
NH3	Adaptive Cruise Control w/Stop
60	60 MPH Max Speedometer
HAA	Air Conditioning
DSA	Anti-Spin Differential Rear Axle
RSU	Audio Jack Input for Mobile Devices
LHL	Auxiliary Switches - 1/P Mounted
CTL	Base Door Trim Panel
CU3	Behind the Seat Storage / Bin
M7	Black Exterior Badging - Trucks
MB1	Black Front Bumper
CKJ	Black Vinyl Floor Covering
MMB	Black Vinyl Floor Covering
RTE	Bluetooth Handsfree Phone and Audio

Standard Features - DD8164-3500 REG CAB CHASSIS 4X4 (167.5 in WB - CA of 84 in)

LB6	Both On Detection Detail For LED
X75	Bumper Module II
X85	Center Console Parts Module
LNC	Clearance Lamps
JAK	Direct 3.5" TFT Color Display
RTM	Connectivity - US/Canada
DS7	Conventional Differential Front Axle
HGB	Dash Liner Insulation
BC3	Best Pass thru Wire Cables
LM1	Daytime Running Headlamps, Low Beam
LP8	Delete Cargo Lamp
MD8	Delete Front License Plate Bracket
XBC	Delete Pick-Up Box
TBF	Delete Spare Tire
X82	Door Parts Module
CLP	Door Sill Scuff Pads
CDX	Driver & Passenger Headrest
JVA	Driver Seat - Manual Adjust 4-Way
GSP	Driver Passenger Assist Handles
JJB	DUAL NOTE ELECTROMECHANICAL HORNS
MVA	Dual Rear Mirrors
DK3	Elec Shift-On-The-Fly Transfer Case
BH4	Electronic Range Select
XXU	Electronic Shift
BMB	Electronics Stability Control
NHN	Electronically Controlled Throttle
HGF	Electronically Controlled Throttle
X9E	Electronically Controlled Throttle
MXB	For Details, Visit DriveUconnect.com
CDR	Front Airrest w/Cupholders
X83	Front Airrest w/Cupholders
SFB	Front End Rails Module
DCB	Front Heavy Duty Shock Absorbers
LNW	Front Heavy Duty Shock Absorbers
SHA	Front LED Fog Lamps
MHR	Front Stabilizer Bar
JWA	Front Wheel Well Liners
LSU	Full Pass Seat - Manual Adjust 4-Way
FDG	Full Speed Pwd Collision Warn Plus
JKH	Glove Box
KFS	Glove Box
JLP	GPS Antenna Input
X79	GPS Antenna Input

XOE	Galle Module II
MM5	Galle-Sunround Matte Black
*TX	HD Vinyl 40/20/40 Split Bench Seat
X8Y	Headliner Parts Module
JEL	IP Bezels-Printed
JY1	Instrument Cluster Theme 1 (Base)
X8B	Integrated Center Stack Radio
RTE	Job Related
XZG	LED Low/High Reflector Headlamps
LM3	Manual Adjust Mirrors
LF1	Manual Folding Exterior Mirrors
LF2	Manual Windows
JFB	Media Hub-2 USB, Full Funct, Aux
RSE	Monotone Paint
APV	Overhead Console
TZN	Passenger Side Sun Visor w/Mirror
CUN	Power Accessory Delay
GNI	Pushbutton Start
JKY	Ready Alert Braking
GXA	Rear Fixed Window
BLD	Rear Heavy Duty Stabilizer Bar
GJD	
SHD	

RSX	Remote USB Port
RSZ	Seat Parts Module
RSD	SiluxXM Satellite Radio
CLY	Storage Tray
SUA	TTK Steering Column
GBB	Timed Windshield Glass
XGB	Tire & Wheel Parts Module
UBE	Uconnect 5 w 8.4" Display (USA)
CV3	Urethane Shift Control
JHA	Var Intermittent Windshield Wipers
XFe	Voltage Monitoring Auto Idle Up Sys

06-11-25 11:51 FROM-

2074745678

T-663 P0001/0002 F-652



www.hightchev.com



Chevrolet GMC Skowhegan

29 Madison Ave. • P.O. Box 40

Skowhegan, Maine 04976

PH: 207-474-3371 • Fax 207-474-5678

GMC

PARTS INVOICE

INVOICE NO. 000643	CUSTOMER NO. HIGH06	T1	P.O. #	CUSTOMER NAME HIGHT CHRYSLER DODGE JEEP INC	DATE 06/11/25
THANK YOU FOR YOUR BUSINESS			P.O. BOX 1080 SKOWHEGAN ME 04976		
TOWN OF MOULTONBOROUGH, NH			H: () - C: (207) 474-7171		

Customer Quote

CMP	(1)	1	86300	9.5 XV2 MS	4379.00	3066.00	3066.00
CMP	(1)	1	86000-4	OFF TRUCK	5284.00	3700.00	3700.00
CMP	(1)	1	72530	HALOGEN HEAD LI	550.00	400.00	400.00
013A	(1)	1	85150	CONTROL	561.00	400.00	400.00
233B	(1)	1	29070-1	MODULE	194.00	139.00	139.00
GF2	(1)	1	77111	MOUNT KIT	887.00	650.00	650.00
SPO	(1)	1	87892	HARNES KIT	332.00	245.00	245.00
GF2	(1)	1	41812-1	RUBBER DEFLECTO	418.00	300.00	300.00
N/A	(1)	1	LABOR	WORK	900.00	800.00	800.00
SPO	(1)	-1	DISCOUNT	MUNICIPALITY	626.25	500.00	-500.00

- 2 yard
- They only want 2 yard
Sander.
- plow is OK

Counterman 11 Quoted: 06/11/2025 14:47:13

DISCLAIMER OF WARRANTIES

Any warranty on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose, and neither assumes nor authorizes any person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

TERMS

No returns on electrical or special order items. A 35% restocking charge applied on all merchandise returned for credit or refund. No return after 15 days or without this invoice.

CUSTOMER SIGNATURE

Parts 9200.00
 State Tax .00

Quote Total 9200.00

000643

Customer Quote

06-20-'25 06:47 FROM-

2074745678

T-670 P0001/0001 F-666



CHEVROLET

www.hightchev.com



Chevrolet GMC Skowhegan
 29 Madison Ave. • P.O. Box 40
 Skowhegan, Maine 04976
 PH: 207-474-3371 • Fax 207-474-6678

GMC

PARTS INVOICE

WORK NO. 000650	CUSTOMER NO. HIGH06	D1	P.O. #	CUSTOMER NAME HIGHT CHRYSLER DODGE JEEP INC	DATE 06/17/25
THANK YOU FOR YOUR BUSINESS			P.O. BOX 1080 SKOWHEGAN ME 04976		
TOWN OF MOULTONBOROUGH, NH			R: () - C: (207) 474-7171		

Customer Quote

LOF (1) 1 98520
 N/A (1) 1 LABOR

TEMPEST 8220C
 WORK

9999.99 6000.00 6000.00
 584.50 500.00 500.00

*Sander
2 year*

PAID IN FULL

Counterman 11 Quoted: 06/20/2025 09:45:36

DISCLAIMER OF WARRANTIES

Any warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties, whether expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose, and neither assumes nor authorizes any person to assume for it any liability in connection with the sale of said products. Any limitation on the manufacturer's warranty does not apply where prohibited by law.

X

CUSTOMER SIGNATURE

TERMS

No returns on electrical or special order items. A 35% restocking charge applied on all merchandise returned for credit or refund. No returns after 15 days or without this invoice.

Parts 6500.00
 State Tax .00

Quote Total 6500.00

000650

Customer Quote



Messer Truck and Van
170 Warren Ave.
Westbrook, ME 04092

207-854-9751
info@messerbuilt.com
messengerbuilt.com

Quote

Date	Quote #
6/24/2025	14315

Quote valid for 30 days.

Name / Address
Town of Moultonborough PO Box 139 Moultonborough NH 03254 USA

Attention	Terms	P.O. Number	Acct. Rep	Sales Rep	
Chris	Net 30		CT	Chuck	
Description			Qty	U/M	Total
Dodge 3500 With a 60" CA Truckcraft TC-520 Flatbed With A TC-600 Space-Pak Price Includes Labor: TC-520 STARLIFTER 96" x 9'7" Fits 60" CA Chassis Dump Capacity 17,000lbs. 3.6 Cubic Yard Volume High Strength 6061 T6 & T5 Extruded Aluminum All Steel Subframe With Double Acting Hoist; 50 Degree Dump Angle Reliable Bucher Hydraulic Unit Powered by Truck Electrical System Mud Flaps Front & Rear Of Rear Tires Back Up Alarm 15" Amber Roof Mounted Strobe Light With 360 Degree (2) 6" Rear Amber Strobe Lights (Recessed) Pintle Plate Hitch 15 Ton Combo Receiver Hitch With D-Rings & 7 Way Plug			1	ea	14,239.00
TruckCraft TC-600 Space- Pak 4- Door Aluminum Tunnel Box			1	ea	5,460.00

We will build your work truck or van in accordance with the above specifications, in addition to federal safety guidelines. Please note: vehicle computer systems may require reprogramming after an upfit is complete. This is only done by dealerships and can vary by make, model, trim, and type of upfit. Alternations, changes, or if reprogramming is required will result in additional costs. Our workers are covered by worker's compensation insurance.

Sales Tax (0.0%) \$0.00

Total \$19,699.00

Due to large increases in credit card processing fees, Messer would appreciate it if you would kindly keep credit card purchases to less than \$5,000.00. Checks, Cash or ACH wire are gladly accepted.

Acceptance of Proposal - Sign and Return

PLAN # SAMPLE

Issued To: TOWN OF MOULTENBORO

VEHICLE IDENTIFICATION NUMBER: 3C7WRTAL8SG520684

Your vehicle is covered by:

- **7 YR / 75,000 MI EXTENDED CARE PREMIUM COMMERCIAL**
(Option Code: CM775F)
(Customer Cost: \$4,855.00)

7 YR / 75,000 MI EXTENDED CARE PREMIUM COMMERCIAL

EFFECTIVE: 06/24/2025

EXPIRES: 06/23/2032 OR 75,000 MI

SELLING DEALER: 60294 HIGHT CHRYSLER DODGE JEEP

Key Terms

*Covered Vehicle or Vehicle - means the vehicle that has the above referenced vehicle identification number

*Dealer - means "authorized FCA US LLC franchise dealer", which includes dealers of the Chrysler, Dodge, Jeep, Ram, SRT, FIAT and ALFA ROMEO vehicle lines

*FCA US Vehicle - means "Chrysler, Dodge, Jeep, Ram, SRT, FIAT or ALFA ROMEO brand vehicles only"

*Plan - means this "7 YR / 75,000 MI EXTENDED CARE PREMIUM COMMERCIAL" Service Contract.

*Mechanical Breakdown or Failure - means the inability of any covered part(s) to perform the function(s) for which it was designed due to defects in material or workmanship of that covered part. Also includes normal wear and tear that prevents a component from performing its intended function.

*we, us, our - means FCA Service Contracts LLC, the entity obligated to perform the obligations of this contract. FCA Service Contracts LLC's contact information is PO Box 2700, Troy, MI 48007-2700, phone: 1-800-521-9922. FCA Service Contracts LLC is an affiliate of FCA US LLC.

*you, your - means the Plan purchaser

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A SERVICE CONTRACT: This Plan is a service contract between you and us. The Plan protects you against major repair bills should a component covered by the Plan fail due to a Mechanical Breakdown or Failure. This Plan is not insurance and is not part of the manufacturer's warranty. We are solely responsible (liable) for fulfillment of the provisions of the Plan.

Obligations of the provider under the Plan are backed by the full faith credit of the provider.

No Dealer, Dealer employee or our employee has the authority to modify or change any provision of this Plan. The express provisions of this Plan outline the sole benefits which we are obligated to provide; no other coverage is implied hereunder, and no coverage can be implied due to an oral or written misrepresentation, error or omission.

This issuance of this Plan, unless otherwise prohibited by law, shall not be deemed as a waiver of our right, or considered a restriction of our right to refuse to pay for services and/or to cancel the Plan should it subsequently be discovered that the vehicle for which the Plan was purchased was not eligible for Plan coverage.

NOTE: Place this Plan in your glove compartment or other secure place in the Vehicle. While your Vehicle is covered by this Plan, your Vehicle also may be covered by the manufacturer's warranty. For manufacturer's warranty coverage details, please refer to your warranty information booklet. **THIS PLAN DOES NOT COVER ANY REPAIRS OR SERVICES WHICH ARE COVERED BY THE MANUFACTURER'S WARRANTY.**

LIMITS OF LIABILITY:

Single Repair Limit. In the event of a covered mechanical breakdown, the maximum benefit amount will be the total cost of repairs, less the deductible, or the cash value of the vehicle prior to the mechanical breakdown, whichever is less. The cash value of the Vehicle will be the RETAIL VALUE as determined using the current NADA Used Car Pricing Guide, taking into consideration the location, mileage and condition of the vehicle. If the NADA guide is not available, we will use any other nationally published vehicle valuation guide to determine the RETAIL VALUE. If the repair costs for a single covered mechanical breakdown exceed the Vehicle's cash value, your final Plan benefit will be our payment of the Vehicle's cash value (contract buyout) rather than the repair costs. Plan coverage and benefits will terminate automatically and immediately pursuant to this provision and we will have no further obligations of any kind in respect to the terminated Plan.

You will be responsible to pay for any diagnostic fees or other costs and services at the time of this buyout. We will not be responsible for any fees or charges associated with this current breakdown.

Aggregate Limit. The aggregate total of all benefits paid or payable during the TERM of this service contract shall not exceed the price you paid for your vehicle (excluding tax, title, destination fees and license fees). If the aggregate total of repair costs exceed the Vehicle's purchase price, your final Plan benefit will be our payment of the remaining aggregate limit rather than the repair costs. Plan coverage and benefits will terminate automatically and immediately pursuant to this provision and we will have no further obligations of any kind in respect to the terminated Plan.

You will be responsible to pay for any diagnostic fees or other costs and services at the time of this buyout. We will not be responsible for any fees or charges associated with this current breakdown.

OBTAINING PLAN SERVICE: To obtain service under this Plan, you should return and present this contract to the Dealer who sold you the Plan. In the event you cannot return the Vehicle to the selling Dealer for service, you may request service from any Dealer within the United States, Canada, Guam, Puerto Rico or Mexico.

IMPORTANT! SERVICE OBTAINED FROM A PERSON OTHER THAN AN AUTHORIZED DEALER IS NOT REIMBURSABLE UNDER THIS PLAN UNLESS AUTHORIZED BY US AND YOU RECEIVE AN AUTHORIZATION NUMBER BEFORE THE SERVICE IS PERFORMED. DEALERS CANNOT AUTHORIZE REPAIRS UNDER THIS PLAN. Authorized repairs will be made using remanufactured parts. If remanufactured parts are not available, the Dealer will use new parts.

ELIGIBLE VEHICLES: Vehicles used for any commercial purpose and Cab & Chassis Applications within 36 months of the in-service date and 36,000 miles.

Commercial use includes but not limited to: Delivery, service or repair work, landscaping and grounds maintenance, shuttle service, snow removal. Modifications include but not limited to: Cherry pickers, vehicles equipped with a mechanical apparatus for hoisting and pulling used to tow wrecked, disabled, or stalled vehicles; flat beds, box delete trucks, snow plow, etc. Usage must not exceed manufacturer's ratings and/or limitations.

NOT ELIGIBLE: The following are not eligible for any Plan: Vehicles registered outside of the United States, Guam and Puerto Rico; motor homes, taxis; vehicles converted from two to four-wheel drive; vehicles altered or converted from the original manufacturer's specifications; severe off-road use; vehicles not used in accordance with manufacturer's specifications for payload and/or towing capacity; vehicles where the manufacturer warranty has been voided or restricted by the manufacturer; vehicles that have been declared to be a total loss by any insurance company, are rebuilt after being declared a total loss, or are issued a title indicating that the vehicle is designated as 'salvage', 'junk', 'rebuilt' or words of similar impact.

The following are not eligible for this Vehicle Protection Plan: Limousines; emergency vehicles (fire, police pursuit; police patrol); ambulance (except vehicles manufactured by FCA US LLC); vehicles used for security patrol; right-hand drive vehicles (except vehicles manufactured by FCA US LLC); vehicles used for postal service (except vehicles manufactured by FCA US LLC); vehicles used for dump truck (except vehicles manufactured by FCA US LLC); vehicles used for tow service (i.e. tow truck - except vehicles manufactured by FCA US LLC); vehicles equipped with a diesel engine (except vehicles manufactured by FCA US LLC, Ford Motor Company, General Motors and Volkswagen); vehicles that operate on other than gasoline or diesel fuel systems (i.e. natural gas, electric); vehicles equipped with engines greater than 8 cylinders (except vehicles manufactured by FCA US LLC); one-ton vehicles used for commercial use (except vehicles manufactured by FCA US LLC, Ford Motor Company, and General Motors); vehicles with a gross weight (G.V.W.) of over 14,000 pounds (except vehicles manufactured by FCA US LLC); ALL cab and chassis vehicles (except vehicles manufactured by FCA US LLC); vehicles ordered with box delete option or where the box has been removed (except vehicles manufactured by FCA US LLC,

Ford Motor Company, and General Motors); vehicles with dual rear wheels (except vehicles manufactured by FCA US LLC, Ford Motor Company, and General Motors).

NOTE: If for any reason, your vehicle is **not** eligible for this plan, contact your selling dealer for other plans that your vehicle may be eligible for.

WHEN PLAN COVERAGE STARTS AND ENDS: Plan coverage begins on the date you purchased the Plan for: (i) a Vehicle component not covered by the manufacturer's warranty; (ii) Trip Interruption; (iii) Car Rental; in respect to covered repairs when a replacement vehicle is not otherwise provided; and (iv) Taxi Reimbursement. Plan coverage begins on the date the manufacturer's warranty ends for: (i) any Vehicle component covered under the manufacturer's warranty; and (ii) Roadside Assistance.

Plan coverage expires on 06/23/2032 or when the Vehicle odometer reads 75,000 mile(s) (whichever occurs first). This Plan provides coverage up to 7 years or 75,000 miles (whichever occurs first) from the Vehicle's original in-service date. The original in-service date begins when the Vehicle is sold, which is the same as the manufacturer's warranty date. **THE 7 YEAR PLAN PERIOD AND 75,000 MILEAGE LIMITATION INCLUDES TIME COVERAGE UNDER AND MILEAGE TRAVELED WITHIN THE MANUFACTURER'S WARRANTY PERIOD.**

\$100.00 DEDUCTIBLE: You are responsible to pay only the first \$100.00 of the total cost of the Vehicle's covered component repairs performed during each repair visit. Repairs not covered by the Plan are your responsibility. When state and/or local taxes are imposed upon the cost of repairs, you agree to pay state and/or local taxes in addition to the deductible.

COVERAGE UNDER THE PLAN: WHAT IS COVERED? The Plan will pay the total cost (parts and labor) less a deductible per visit, to correct any of the following mechanical failures, caused by a defect in materials or workmanship of a covered component and are not covered by the vehicle's factory warranty. **The only exceptions are those listed under "What is not covered by the Plan".**

COMPONENTS COVERED BY THE PLAN INCLUDE (BUT ARE NOT LIMITED TO):

GASOLINE ENGINE: Cylinder Block and all Internal Parts; Cylinder Head Assemblies; Timing Case, Timing Chain, Timing Belt, Gears and Sprockets; Variable Valve Timing Solenoids and Actuators; Harmonic Balancer; Oil Pump, Water Pump and Housing; Intake and Exhaust Manifolds; Flywheel with Starter Ring Gear; Core Plugs; Valve Covers; Oil Pan; Oil Filter Adapter Housing; Turbocharger Housing and Internal Parts; Turbocharger Wastegate Actuator; Supercharger; Fuel Injectors (**excluding clogged injectors**); Serpentine Belt Tensioner; Seals and Gaskets.

DIESEL ENGINE: Cylinder Block and all Internal Parts; Cylinder Head Assemblies; Timing Gears and Cover; Harmonic Balancer; Oil Pump; Water Pump and Housing; Intake and Exhaust Manifolds; Core Plugs; Valve Covers; Oil Pan; Turbocharger Housing and Internal Parts; Fuel Injection Pump and Injectors (**excluding clogged injectors**); High Pressure Oil Pump; High Pressure Oil Rails; Seals and Gaskets.

TRANSMISSION: Transmission Case and all Internal Parts; Torque Converter; Drive/Flex Plate; Transmission Range Switch; Transmission Control Module; Bell Housing; Oil Pan; Gear Shifter and Shifter Mechanism; Seals and Gaskets.

NOTE: MANUAL TRANSMISSION CLUTCH PARTS ARE NOT COVERED AT ANY TIME.

FOUR-WHEEL DRIVE (4x4): Transfer Case and all Internal Parts; Axle Housing and all Internal Parts; Axles Shafts; Axle Shaft Bearings; Drive Shafts Assemblies (Front and Rear); Drive Shaft Center Bearings; Wheel Bearings; Universal Joints and Yokes; Disconnect Housing Assembly; Seals and Gaskets.

ALL-WHEEL DRIVE (AWD): Power Transfer Unit and all Internal Parts; Viscous Coupler; Axle Housing and all Internal parts; Constant Velocity Joints and Boots; Rear Driveline Module; Drive Shaft and Axle Shaft Assemblies; Wheel Bearings; Differential Carrier Assembly and all Internal Parts; Output Bearing; Output Flange; End Cover; Overrunning Clutch; Shift Motor; Vacuum Motor; Torque Tube; Pinion Spacer and Shim; Seals and Gaskets.

FRONT WHEEL DRIVE: Transaxle Case and all Internal Parts; Axle Shaft Assemblies; Constant Velocity Joints and Boots; Shifter Mechanism; Wheel Bearings; Differential Cover; Oil Pan; Transaxle Speed Sensors; Transaxle Solenoid Assembly; PRNDL Position Switch; Transaxle Electronic Controller; Torque Converter; Seals and Gaskets.

NOTE: MANUAL TRANSMISSION CLUTCH PARTS ARE NOT COVERED AT ANY TIME.

REAR WHEEL DRIVE: Rear Axle Housing and all Internal Parts; Axle Shafts; Axle Shaft Bearings; Drive Shaft Assemblies; Drive Shaft Center Bearings; Universal Joints and Yokes; Seals and Gaskets.

STEERING: Steering Gear Housing and all Internal Parts; Power Steering Gear; Inner Tie Rods; Outer Tie Rods; Drag Link; Idler Arm; Pitman Arm; Steering Stabilizer; Power Steering Pump and Reservoir; Power Steering Motors; Power Steering Pump Cooler; Steering Shafts (upper and lower); Steering Shaft Lower Coupling; Telescoping Steering Column Motors; Rack and Pinion Assembly; Rack and Pinion Boots; Electronic Steering Motor; Seals and Gaskets.

AIR CONDITIONING/HEATING: Factory or Manufacturer-authorized air conditioning installations only. Air Conditioning Compressor; Clutch; Coil; Condenser; Front Evaporator; Rear Evaporator; Receiver-Drier; Expansion Valve; Hoses and Lines; Low Pressure Cut-off Switch; High Pressure Cut-off Switch; Clutch Cycling Switch; Front Instrument Panel Control Assembly; Rear Instrument Panel Control Assembly; Power Module; Blend Air Door Actuators and Motors; Housing; Front and Rear Air Conditioning/Heater Blower Motor; Blower Motor Resistor; Heater Core; Seals and Gaskets.

ENGINE COOLING & FUEL: Cooling Fan, Clutch and Motor; Radiator; Coolant Temperature Switch; Fuel Pump; Water Pump and Housing; Active Grille Shutter System; Fuel Tank Sending Unit; Fuel Pressure Regulator; Fuel Pressure Sensor; Fuel Tank and Lines; Serpentine Belt Tensioner; Engine Oil Cooler; Transmission Oil Cooler; EGR Cooler; Evaporative Emissions Leak Detection Pump and Monitor; Knock Sensor; Oxygen Sensor; Emissions Maintenance Reminder Module; Intake Air Temperature Sensor; Vapor Canister and Hoses; Seals and Gaskets.

FRONT SUSPENSION: Shocks; Shock Mounts; Struts; Strut Mounts; Bushings and Bearings; Upper and Lower Control Arms; Control Arm Bushings; Thrust Arms; Upper and Lower Ball Joints; Coil Springs; Torsion Bars; Air Suspension System; Front Wheel Bearings.

REAR SUSPENSION: Rear Leaf Springs; Rear Coil Springs; Auxiliary Springs; Spring Interliner; Spring Bushing; Spring Shackle; U-Bolt Rear Spring; Spring Hanger; Axle Trac Bar; Lateral Link Arm; Shocks; Shock Mount Plate; Struts; Strut Mounting Plates; Strut Bushings; Rear Trailing Arm Assembly; Rear Torsion Arms; Rear Torsion Bars; Rear Stabilizer/Sway Bar; Rear Stabilizer/Sway Bar Link; Rear Stabilizer/Sway Bar Bushing; Rear Wheel Bearings.

BRAKES: Master Cylinder, Assist Booster; Wheel Cylinders; Disc Brake Calipers and Pistons; Brake Lines, Hoses, Fittings; Proportioning Valve; Seals and Gaskets.

NOTE: BRAKE SHOES, PADS, ROTORS AND DRUMS ARE NOT COVERED AT ANY TIME.

ANTI-LOCK BRAKES (ABS): Brake System's Hydraulic Assembly; Pump Motor Assembly; Controller; Sensors and Relays; Seals and Gaskets.

ELECTRICAL: Starter Motor and Solenoid; Generator (Alternator); Engine Control Module - (Single Module Engine Controller) (SMEC); Powertrain Control Module; Distributor; Ignition Module; Ignition Coil; Coil Pack Assembly; Voltage Regulator; Horn and Horn Pad; Transmission Control Module; All Wiring Harnesses; Electronic Fuel Injection System (excluding clogged injectors); Windshield Wiper Motor; Rear Window Wiper Motor; Wiper Control Module; Manually Operated Electrical Switches; Neutral Safety Switch; Temperature Sending Unit/Switch; Oil Level and Oil Pressure Sending Unit/Switch; Body Computer; Body Control Module; Factory Installed Radio, Speakers and Rear Entertainment Systems (Includes CD and DVD Player); Factory Installed Navigation Systems (excludes navigation disc); Audio Amplifier; Height Adjustment Compressor; Gateway Module; Ignition Module; Factory Installed U-Connect System.

NOTE: REMOTE TRANSMITTERS AND HEADPHONES ARE NOT COVERED AT ANY TIME.

INSTRUMENTATION: Electronic Instrument Cluster; Amp/Voltmeter Gauge; Fuel Gauge; Temperature Gauge; Tachometer; Oil Pressure Gauge; Turbo Gauge; Speedometer.

EV OR HYBRID ELECTRIC: Electric heater; Coolant pump; coolant valve; high voltage wiring and cables; battery service switch; quiet vehicle pedestrian speaker; HVIL motor plug assembly, continuously variable transmission and all internal components; power inverter module and cover; seals and gaskets;

POWER GROUP: Rear Window Defroster; Power Window Motors; Power Window Flex Track; Power Antenna; Power Seat Motors; Power Door Locks and Linkage; Power Sliding Rear Window Motor and Regulator (Trucks); Power Sliding Door Motors; Power Liftgate; Vacuum Pump.

LUXURY GROUP: Keyless Entry Sensors and Receiver/Module; Trip Computer; Message Center; Overhead Electronic Vehicle Information Center; Overhead Electronic Compass/Temperature; Power Sunroof Motor; Convertible Top Motor; Electric Mirror Motor

and Controls; Cruise Control Servo; Headlight Door Motor; Concealed Headlamp Module; Park Assist Module; Park Assist Sensors; Back Up Assist Camera; Door Latches; Heated Seat Systems; Factory Installed Remote Start System; Heated Steering Wheel; In-Vehicle Wireless Charging Station; USB Outlets; 120V Outlets.

NOTE: REMOTE TRANSMITTERS ARE NOT COVERED AT ANY TIME.

ENGINE EMISSIONS: Air Pump; Air Supply Hose; Leak Detection Pump; Evaporative System Detector/Monitor; Vapor Canister; Air Injection Valve; EGR Valve; EGR Cooler; Aspirator Tube; Fuel Tank Pressure Sensor; EGR Tube; Purge Solenoid; Knock Sensor; Oxygen Sensor; Diesel Exhaust Fluid (DEF) System.

NOTE: CATALYTIC CONVERTOR AND PARTICULATE FILTER ARE NOT COVERED.

MOPAR ACCESSORIES: All electrical and mechanical Mopar accessories are covered **provided they were installed by an authorized Dealer**; Audio Systems (including Compact Disc Players); Sirius Satellite Radio; Speed Control; EVS (Security Systems); Clocks; Remote Trunk Release; Transmission Oil Cooler; Remote Control Outside Mirrors; Power Sliding Rear Window Assembly (Trucks); Rear Seat Video Entertainment Systems (including DVD Players); Remote Start System (**excluding transmitters**); MoparConnect.

NOTE: MOPAR PERFORMANCE PARTS ARE NOT COVERED AT ANY TIME.

OTHER PLAN BENEFITS: The Plan also provides the following Trip Interruption, First Day Rental, Rental Allowance, Taxi Reimbursement, and Roadside Assistance benefits.

TRIP INTERRUPTION: The Plan will pay up to \$1,000.00 for lodging, meals, and emergency transportation such as taxi, bus, or airline for you and your family if (1) your vehicle is inoperable due to a failure covered under this Plan or under the factory warranty, and (2) you are more than 100 miles from the address of record. Lodging, meals and car rental receipts must accompany a copy of repair bill and must be emailed to MVRWarrantyClaim@fcagroup.com. If this is not an option, you can mail to Vehicle Protection, P.O. Box 2700, Troy, Michigan 48007-2700. Please be advised that the mail in process is a longer process.

FIRST DAY RENTAL: First Day Rental Allowance provides up to \$65.00 car rental allowance if the Vehicle is to be serviced for any mechanical repair or maintenance service. Please note: Excludes rental for bodywork to the exterior sheet metal/composite panel or collision repairs.

RENTAL ALLOWANCE: Rental Allowance will pay up to \$65.00 per day for a rental any time repairs take overnight, and a component covered by the Plan fails.

The Plan will not pay for rental charges for a vehicle that is awaiting service or parts unless the vehicle is inoperable due to a mechanical failure of a covered component, or unless continued operation would cause further damage.

The rental vehicle must be obtained from a Dealer or obtained from a licensed rental agency. Rental coverage is subject to state and local laws and policies imposed by the rental agency. Rental charges in excess of the amount allowed by the Plan are your responsibility. The Plan is not responsible for any refusal of a rental agency to rent a vehicle to you.

When a rental is not available, or you are not eligible for a rental car, the Plan will pay up to \$65.00 per day for alternate public transportation (including but not limited to Taxi, Uber, Lyft or other modes of public transportation) in lieu of car rental. Receipts must be from a licensed provider. Charges in excess of the amount allowed by the Plan are your responsibility.

Total Rental/Alternate Transportation Allowance per occurrence is a maximum of 5 days or \$325.00.

ROADSIDE ASSISTANCE

NOTE: YOU MUST CALL 800-521-2779 FOR THIS SERVICE.

The Plan provides assistance due to a disablement caused by any mechanical failure and in addition, the Plan provides coverage for such items as towing to the nearest Dealer or authorized repair facility, flat tire change (**with your good spare**), battery jump, out of gas delivery (**maximum 2 gallons: this service is limited to two (2) occurrences in a 12-month period**), lockout service i.e. keys locked in car or frozen lock, to a maximum of \$100, per occurrence. Any expense beyond \$100 is your responsibility at the time and site of service. Towing assistance will be dispatched only for mechanical disablements which renders the vehicle inoperative. (See exclusions under "THE PLAN WILL NOT COVER.")

This service is provided to you as part of your Plan to minimize any unforeseen vehicle operation inconvenience and is available 24 hours per day, 365 days per year.

HOW TO USE ROADSIDE ASSISTANCE*: All required towing, roadside assistance, lockout, and other roadside assistance services described previously **MUST BE ARRANGED AT TIME OF OCCURRENCE** through Roadside Assistance by calling 800-521-2779. You should be prepared to provide the representative with your name, your Plan number, vehicle license plate number, your location including the phone number you are calling from and a brief description of the problem.

In some cases, Roadside Assistance may authorize you or your Dealer to arrange for local service and will provide a reference number to do so. Your Plan will in these instances provide reimbursement of **up to \$100** maximum per Roadside Assistance incident, provided that the claim contains: (A) A valid original receipt of payment from the tow/repair facility for the services rendered (Claims which contain other than original receipts may be denied.); (B) The Roadside Assistance reference number; and (C) Your valid Plan number. All Roadside Assistance claims that meet requirements should be mailed or faxed to:

Roadside Assistance
P.O. Box 9145
Medford, MA 02155
Attn: Claims Department
FAX: 1-781-658-2691

ROADSIDE ASSISTANCE WILL NOT COVER SERVICES WHICH ARE SOLICITED WITHOUT FIRST CONTACTING ROADSIDE ASSISTANCE FOR PRIOR AUTHORIZATION.

*All Roadside Assistance services are provided through Cross Country Motor Club, Inc., Medford, MA 02155, except in Alaska, California, Hawaii, Oregon, Wisconsin and Wyoming where services are provided through Cross Country Motor Club of California, Inc., Thousand Oaks, CA 91360. Both collectively referred to as "CCMC". Phone number: 800-521-2779. CCMC acts as a dispatcher of referral service to independent contractors that provide the roadside assistance service. **Accordingly, CCMC assumes no responsibility for the acts, errors, omissions, negligence, misconduct of such persons and/or entities. All persons availing themselves of the benefits of Roadside Assistance are to look solely to such persons and/or entities for liability arising in connection therewith, and not to CCMC.**

YOUR ADDITIONAL RESPONSIBILITIES: It is your responsibility to properly operate, care for and maintain the Vehicle as prescribed in the owner's manual supplied by the manufacturer. You must take immediate action to prevent further damage. This Plan will not cover the damage caused by continued operation of the vehicle when a breakdown has occurred. The operator is responsible for observing Vehicle warning lights and gauges and taking appropriate action immediately. Failure to do so may result in denial of Coverage. If you fail to properly operate, care for and maintain the Vehicle as prescribed in the owner's manual supplied by the manufacturer, we may deny your claim under the Plan. You should retain all maintenance records and receipts to avoid any misunderstanding as to whether or not the maintenance services were performed as required.

We reserve the right to inspect the Vehicle, investigate circumstances relating to the requested repairs in any manner, or demand proof of maintenance **BEFORE** repairs may begin or are authorized.

DIAGNOSTIC CHARGES: You must provide "teardown and diagnosis" authorization to the repair facility when requested so that the repair facility can provide an accurate diagnosis and estimate of repairs. We are not obligated to reimburse you or the repair facility for teardown, vehicle inspection or diagnostic charges in the event the repairs are not covered under the provisions of this Contract. Your Plan covers disassembly and/or diagnostic fees **ONLY IF** the cause of failure is a covered component under the terms of the Plan.

GOVERNING LAW: Except where prohibited by law, this contract will be governed by Michigan law.

THE PLAN WILL NOT COVER, OR APPLY TO LOSS OR EXPENSE RESULTING FROM:

1. **Repair or replacement of any covered component when it has been determined that the condition existed prior to purchasing the Plan;**
2. **Repairs or replacement of any component covered by any of the Vehicle manufacturer warranties, Certified Warranty, part manufacturer warranties or recall policies; roadside assistance, loaner vehicles or other services which are eligible to be covered by the Vehicle's manufacturer warranty or marketing programs;**

3. Repairs due to any alterations or modifications to the Vehicle not approved or recommended by the manufacturer, including but not limited to: (a) failure of any custom or add-on / aftermarket part (unless listed as a specific covered part); (b) emissions and/or exhaust systems modifications; engine modifications, transmission modifications, and/or drive axle modifications; which includes any performance parts or modifications; (c) oversized/undersized tires; (d) all frame or suspension modifications; (e) aftermarket or non-Mopar lift kits; (f) Mopar Lift Kits that exceed four (4) inches; (g) Repairs to covered components that are the direct result of the failure of any Lift Kit that exceeds four (4) inches. Mopar Lift Kits are covered only if the Mopar Lift Kit coverage has been purchased as identified on the first page.
4. Plan benefits necessary as a result of (a) failure to properly care for or maintain the Vehicle; (b) fire, accident, abuse, vandalism, negligence, Acts of Terrorism or Act of God including but not limited to the Vehicle rendered inoperable due to snow, ice or flood; (c) failure to properly operate the Vehicle; (d) Vehicles that have been used or are being used for competitive speed events such as races or acceleration trials; (e) pulling a trailer that exceeds the rated capacity of the Vehicle or failure to adhere to the requirements for vehicles used to pull a trailer as outlined in the owner manual supplied by the manufacturer; (f) tampering with the emission system or with any parts that could affect that system; (g) use of fluids, or fuels, refrigerants or other fluids which are not recommended by the manufacturer; (h) failure due to fluid contamination or sludge; (i) modifications not approved or recommended by the manufacturer; (j) overloading rated payload capacity of the Vehicle; (k) damage incurred by off-road usage; (l) rust, salt, corrosion, overheating, water intrusions/leaks, acid rain, chemicals, tree sap, hail, flood, lightning, fire, windstorm, earthquakes or other environmental causes or acts of nature; (m) repairs caused by pre-ignition detonation, improper/contaminated fuel including fuels containing more than 10% ethanol (if the engine was not manufactured for this mixture).
5. Repairs to a covered component where the component has been restricted by the manufacturer; repairs that are the direct result of the failure of a component that has been restricted by the manufacturer;
6. Plan service obtained from other than a Dealer unless authorization is first received from us. FCA US Vehicles must return to a FCA US LLC Dealer for Plan covered repairs. (Dealers cannot authorize repairs.)
7. a) Repairs to a covered component caused by the failure of a non-covered component; b) Repairs required as a result of use of other than the Vehicle manufacturer's parts during the term of the Plan, unless authorized by us; c) Repairs to a covered component caused by the installation of an aftermarket part installed by other than a dealer; d) Installation of "salvage or junk" components in conjunction with an insurance or damage claim. All part installations to satisfy such claims must be with new or factory authorized remanufactured components and parts;
8. Plan benefits to Vehicles operated outside of the United States, Canada, Guam, Puerto Rico and Mexico;
9. Plan benefits to Vehicles registered outside of the United States, Guam and Puerto Rico;
10. Bodily injury or property damage arising or allegedly arising out of a defect in the design, manufacture, materials or workmanship of a covered component;
11. Any fines, fees or taxes which are associated with impound towing as a result of actual or alleged violation of any laws or regulations;
12. Plan benefits that become necessary as a result of continued operation of the Vehicle when a Mechanical Breakdown or Failure has occurred;
13. Repairs to any Vehicle where the title has become branded or the Vehicle has become restricted by the manufacturer after the purchase of the Plan;
14. Repairs or replacement to components covered by the Hybrid System Limited Warranty that are not specifically covered by this plan (refer to Warranty booklet for details); High voltage battery is not covered at any time (regardless of cause of failure);
15. Hybrid components: hybrid charging system; hybrid electric cooling system; hybrid power inverter system;
16. Brake pads, shoes, rotors and drums are not covered at any time (regardless of cause of failure);
17. Battery and cables; any battery for a component; spark plugs and wires; lights (bulb, sealed beams, lenses); suspension alignment; wheel balancing; wiper blades; catalytic converter, particulate filter and any other exhaust system components; heat shields and exhaust hangers; throttle body cleaning; evaporator deodorizing; carbon cleaning; replacing outdated, lost, stolen, or damaged navigation DVDs;
18. Exterior - tires; trim; name plates; appliques; body sheet metal; glass; plastic lenses; paint; bright metal; bumpers; side-view mirrors (glass/housing); wheel covers; steel wheels; aluminum wheels; rusted or frozen rims; weather strips; rust; water leaks; restricted drain tubes; wind noises; all outer body panels; spoilers; plastic and fiberglass body parts; vinyl tops; convertible top fabric; repairs or damage caused by environmental factors such as acid rain, tree sap, salt or ocean spray;
19. Mechanical - manual clutch assembly; clutch disc, pressure plate, clutch release bearing and pilot bearing (manual transmission); damage to flywheel as a result of a clutch failure; repairs to snow plows, winches and trailer hitches regardless of their installation; fasteners, bolts and attaching hardware that does not attach a covered component to another covered component;
20. Interior - trim; carpet; upholstery; dash pad; door and window handles; knobs; buttons; moldings; arm rests and head liner; cargo cover; cosmetic appearance; torn/worn/soiled;

21. **Portable Units including but not limited to - key fobs; remote transmitters; headphones; I-Pods; GPS units; DVD players; laptop computers; cellular phones; any hand-held device; Navigation DVD; spare tire compressor and tire sealant;**
22. **Cost or expenses for teardown, rental, inspection or diagnosis of failures not covered by the Plan;**
23. **Shop supplies, cleaners, waste disposal fees and materials;**
24. **Maintenance services or items specified in the owner's manual and the parts used in connection with such services;**
25. **Plan benefits where the Vehicle odometer reading has been stopped or altered and/or the Vehicle's actual mileage cannot be readily determined;**
26. **Reimbursement of services or benefits that exceed the total number of services or allowance included in Plan Coverage;**
27. **Any economic loss of any kind, including but not limited to rental car expenses, consequential damages, incidental damages, or other losses that relate in any manner to your use or loss of use of the Covered Vehicle;**
28. **Any Loss arising out of the unauthorized access or use of any system, software, hardware, or firmware, or any modification, reprogramming, destruction, or deletion of data or software by any means.**

CANCELLATION AND TRANSFER POLICIES: During the term of the Plan, you have the option to:

- **CANCEL** the remaining Plan coverage and receive a full or pro-rata refund or;
- **AUTHORIZE TRANSFER** of the remaining Plan coverage to the 1st subsequent owner.

Note: Refer to the cancellation/transfer policy section below for details.

CANCELLATION POLICY: If you are the original purchaser of the Plan, and coverage under the Plan has not expired or been terminated, you may cancel if you have not authorized transfer of Plan coverage to a new owner. To cancel the Plan, you may take your Plan to any Dealer. The Dealer will contact us to request termination of your contract.

If your Vehicle is repossessed or rendered a total loss and your Plan was financed with your vehicle, your rights under this Plan transfer to the lienholder. The lienholder is then responsible for requesting termination of the Plan through the Dealer where the Plan was purchased. If the Plan was not financed, any refund due will be paid to you by check in your name from Us.

If there is no Dealer in your area, you may email your cancellation request along with your Plan Provisions, proof of payoff and current mileage on the Vehicle to:

Vehicle Protection
Cancellation Department
MVPcancellations@fcagroup.com

Please specify the Option Code(s) you wish to cancel. Option codes can be found on the first page of this document below Option Description.

On cancellation requests received* within the first 60 days from the original purchase date of the Plan, you will be refunded the full amount you paid for the Plan, provided no claims have been paid against the Plan. In the event claims have been paid, or requests received* after 60 days, your refund will be based on the full amount you paid for the Plan, less a pro-rata adjustment for time or mileage used, whichever is greater, less a cancellation fee as indicated below.

We reserve the right to cancel the Plan after issuance should it be discovered that: (a) the Vehicle is ineligible or has been modified/altered to make it ineligible after Plan coverage has been in effect; (b) failure of the customer to maintain the Vehicle as prescribed by the manufacturer; (c) the odometer has been tampered with or has not been repaired by the customer, (d) non-payment of premium or (e) the Vehicle is registered outside of the United States, Guam, and Puerto Rico. Your refund will be based on the full amount you paid for the Plan, less a pro-rata adjustment for the time or mileage used, whichever is greater, less claims paid.

***Requests Received -** The cancellation refund will be based on the date we receive written notification of the cancellation request.

A cancellation refund check will be made payable and issued to you if no lien exists. Whenever a lien exists, the cancellation refund check will be made payable and issued to the lienholder.

CANCELLATION FEES

(Applies to the state where the Plan was purchased)

STATE	AMOUNT
Alabama	\$25 Administration Fee.
Arizona	\$25 Administration Fee.
California	\$25 or 10% of the Contract Cost, whichever is less.
Florida	5% of the refund.
Georgia	10% of the unearned pro-rata premium - no Administration Fee.
Hawaii	\$50 Administration Fee.
Illinois	\$50 or 10% of the Contract Cost, whichever is less.
Iowa	\$50 or 10% of the Contract Cost, whichever is less.
Louisiana	\$50 Administration Fee.
Mississippi	\$75 or 10% of the Contract Cost, whichever is less.
Missouri	\$50 Administration Fee.
Nevada	\$25 Administration Fee.
New Hampshire	None
New York	\$50 Administration Fee.
North Carolina	\$50 or 10% of the pro-rata refund amount, whichever is less.
Oklahoma	10% of the unearned pro-rata premium not to exceed \$75. If we cancel, 100% of the unearned pro-rata premium will be refunded.
Puerto Rico	None
Texas	\$50 Administration Fee.
Washington	\$25 Administration Fee.
Wisconsin	\$75 or 10% of the Contract Cost, whichever is less.
All Others	\$75 Administration Fee.

TRANSFER POLICY: The original purchaser may authorize transfer of coverage, provided the Plan has not been canceled. Remaining Plan coverage may be transferred to the first subsequent purchaser of the vehicle AT TIME OF VEHICLE SALE ONLY. Thereafter, the Plan is non-transferable and non-cancelable.

To transfer this service contract, complete the transfer form. Be sure to include your signature. This means you are authorizing transfer of Plan coverage to the new owner. Transfer requests will not be processed: (a) without the signature of the owner for whom these Plan Provisions were originally issued; or (b) if received after 60 days from the date of vehicle ownership change.

You may take your Plan with the completed transfer form and transfer fee, if applicable, to a Dealer to process the Plan transfer or mail to the following. Please be advised that the mail in process is a longer process.

Vehicle Protection
Transfer Department
P.O. Box 2700
Troy, MI 48007-2700

The transfer fee is as follows:

TRANSFER FEES

(Applies to the state where the Plan was purchased)

STATE	AMOUNT
Florida	\$40
New Hampshire	None
Puerto Rico	None
All others	\$100

- Any Plan financed on the Vehicle Protection Payment Plan is NOT transferable until the Plan is paid in full.
- Upon acceptance by us, you will be mailed a new set of plan provisions in your name confirming your transfer request.

SAMPLE

**NEED HELP OR ASSISTANCE WITH YOUR PLAN?
IS YOUR ADDRESS UP-TO-DATE?**

**PLEASE ACCESS OUR SELF-SERVICE WEBSITE FOR PLAN COVERAGE AND FREQUENTLY ASKED
QUESTIONS AT:
www.moparvehicleprotection.com**

**You can also email your question to:
MVPMiscellaneous@fcagroup.com**

Note: All requests must contain your Name, Plan Number, and Vehicle Identification Number.

**Toll-Free Telephone Assistance is Available
8:00 a.m. to 8:00 p.m. Eastern Time Monday through Friday
9:00 a.m. to 5:00 p.m. Eastern Time Saturday
1-800-521-9922 (in USA)
1-800-465-2001 (in Canada)**

**For 24-Hour Roadside Assistance Coverage
*Services dependent upon coverage purchased.
800-521-2779**

TRANSFER FORM: SEE TRANSFER POLICY FOR DETAILS			
PLAN NO. SAMPLE	VEHICLE IDENTIFICATION NO. 3C7WRTAL8SG520684		OPTION CODE(S)
FORM MUST BE FILLED OUT COMPLETELY	CURRENT ODOMETER READING (OMIT TENTHS)	CHECK MILES OR KILOMETERS <input type="checkbox"/> MILES <input type="checkbox"/> KILOMETERS	
TRANSFER	TRANSFER THE REMAINING COVERAGE FOR THE LISTED VEHICLE TO THE PERSON NAMED BELOW. ENCLOSED IS A CHECK OR MONEY ORDER FOR THE TRANSFER FEE AMOUNT.		
TRANSFER FEE AMOUNT*	CHECK OR MONEY ORDER ENCLOSED (PAYABLE TO FCA US LLC)	<input type="checkbox"/> VISA <input type="checkbox"/> MASTER CARD	CREDIT CARD NO. EXPIRATION DATE
NAME (PLEASE PRINT)		AREA CODE & TELEPHONE NO.	
ADDRESS		VEHICLE PURCHASER'S SIGNATURE	DATE OF VEHICLE PURCHASE
CITY, STATE & ZIP		VEHICLE SELLER'S SIGNATURE	

Notes:

Certain Options are not eligible for Transfer. Please refer to the "Transfer Policy" paragraph for "each Plan Option" to verify transfer eligibility.

Transfer fee applies for each option being transferred.

Please print the "Option Code(s)" that you want transferred to a new owner in the "Option Code" space provided above. Option Code(s) can be found on the first page of your Plan below Option Description.

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